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SAN FRANCISCO  
BOARD OF SUPERVISORS

GOVERNMENTAL OPERATIONS COMMITTEE

This Committee issued a "Calendar" for each meeting, which constituted the Agenda for the meeting. The Calendar had a blank line at the end of each agenda item for "Action".

The decisions taken at the meeting on each Calendar item were entered on the "Action" lines of the Calendar. The Calendar was then referred to as the "Action Calendar" or "Marked Calendar", and constituted the Minutes for the meeting.

Note that the Agendas and the Minutes are both captioned "Calendar". They differ in that the Minutes describe the action taken on each Calendar item.

This volume includes the available Minutes of this Committee's meetings. The Agenda is included only if the Minutes are missing.

Beginning in May 1989, the Budget Analyst prepared memoranda for many of this Committee's meetings. The memo for each meeting is inserted in this volume *in front of* the Minutes for that meeting. If the Minutes of a meeting are missing, the Budget Analyst memo is inserted *following* the Agenda for that meeting.



SF  
S90.32  
#2  
1/3/89  
Special

≡ Actions Taken

CALENDAR  
SPECIAL MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.  
JAN 5 1989  
SAN FRANCISCO  
PUBLIC LIBRARY

TUESDAY, JANUARY 3, 1989 - 1:00 P.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS KENNEDY, MAHER

ABSENT: SUPERVISOR NELDER

CLERK: PATRICIA J. ENG

1. File 97-88-80. [Ratifying Civil Service Rule 22 Amendment] Ordinance amending Section 16.17 of the San Francisco Administrative Code by providing for the ratification of an amendment to Civil Service Rule 22, Leaves of Absence, implementing a six month pilot project allowing registered nurses under certain conditions at San Francisco General Hospital to earn and use sick leave pay at a rate of one and one-half times the normal rate. (Civil Service Commission)

ACTION: AMENDED as follows: Page 2, Line 16, correct "90-88-80" to read "97-88-80". RECOMMENDED AS AMENDED. TO BOARD ON TUESDAY, JANUARY 3, 1989 AS A COMMITTEE REPORT.

2. File 103-88-2. [Vacation Pay] Ordinance providing for the award of vacation at one and one-half times the ordinary rate for nurses who work an extraordinary schedule; providing for automatic termination of this ordinance, and providing for an effective date of November 1, 1988. (Employee Relations Division)

ACTION: AMENDED. (See File for details.) NEW TITLE: [Vacation Pay] ORDINANCE PROVIDING FOR THE AWARD OF VACATION AT ONE AND ONE-HALF TIMES THE ORDINARY RATE FOR NURSES WHO WORK AN EXTRAORDINARY SCHEDULE; PROVIDING FOR AUTOMATIC TERMINATION OF THIS ORDINANCE, AND PROVIDING FOR AN EFFECTIVE DATE OF JANUARY 21, 1989. RECOMMENDED AS AMENDED. TO BOARD ON TUESDAY, JANUARY 3, 1989 AS A COMMITTEE REPORT.



SF  
890.32  
# 2  
1/10/89

*Actions Taken*  
CALENDAR  
MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

JAN 17 1989

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TUESDAY, JANUARY 10, 1989 - 2:00 P.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

ABSENT: SUPERVISOR HSIEH - ITEMS 1 - 3

CLERK: GAIL JOHNSON

1. File 97-88-7. [Contracts - Bonding Exemptions] Ordinance amending Chapter 6 of the San Francisco Administrative Code by adding Section 6.20-2 through 6.20-7 thereto, regarding waiver of surety bond requirements for contracts for public works or improvements requiring expenditure of less than \$50,000.00; Business Tax Registration Certificate; irresponsible contractors- disqualification; Sunset Clause. (Supervisor Kennedy)

(Continued from 12/20/88.)

ACTION: Continued to Call of the Chair.

2. File 97-88-8. [Contracts - Federal or State Funding] Ordinance amending Chapter 6, Section 6.53 of the San Francisco Administrative Code to include contracts for the construction of public work or improvement involving financial assistance from the State of California. (Supervisor Kennedy)

(Continued from 12/20/88.)

ACTION: Continued to Call of the Chair.

3. File 97-88-65. [Recycling - Special Events] Ordinance amending Article VII, Chapter 2 of the San Francisco Administrative Code by adding Section 2.70-5, relating to policies for temporary use or occupancy of public streets to include requirements for recycling of beverage containers, and amending Section 2.70 thereof relating to the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT). (Supervisor Gonzalez)

ACTION: Hearing held. Continued to January 30, 1989 meeting.

4. File 124-88-19. [Curb Parking Regulations - Yellow Zones - Metropolitan Traffic District] Ordinance amending Article 3 of Part II, Chapter XI, San Francisco Municipal Code (Traffic Code) by the deletions of any reference of Section 33.3.1 in Sections 33.4 and 11.6 in the Metropolitan Traffic District. (Department of Public Works)

ACTION: Recommended.



5. File 150-88-6. [Government Funding] Resolution authorizing the Recreation and Park Department to expend \$750,000 granted under the California State Park Bond Act for 1984 for the rehabilitation of Kezar Stadium. (Recreation and Park Department)

ACTION: Amendment of the Whole bearing same title adopted.  
Recommended as amended.







SF  
S90.32  
#1  
1/17/89  
Cancelled  
January 10, 1989

DOCUMENTS DEPT.

JAN 17 1989

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PUBLIC LIBRARY

NOTICE OF CANCELLED MEETING

NOTICE OF CHANGE OF DAY AND  
TIME OF REGULAR MEETING

GOVERNMENTAL OPERATIONS COMMITTEE

NOTICE IS HEREBY given that the Governmental Operations Committee meeting for Tuesday, January 17, 1989, at 2:00 p.m., has been cancelled. Please note that effective January 23, 1989, the regular meeting day and time of the Governmental Operations Committee will change from Tuesdays, at 2:00 p.m., to every Monday, at 10:00 a.m.

The next regular meeting of the Governmental Operations Committee will be held on Monday, January 23, 1989, at 10:00 a.m., in Room 228, City Hall.

*John L. Taylor*  
John L. Taylor

Clerk of the Board

POSTED: JANUARY 11, 1989

GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
235 CITY HALL  
SAN FRANCISCO, CALIFORNIA 94102

IMPORTANT  
MEETING NOTICE

SF  
590.32  
# 2  
1/24/89

DOCUMENTS DEPT.

JAN 30 1989

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PUBLIC LIBRARY

*Actions Taken*

**CALENDAR  
RESCHEDULED MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO**

TUESDAY, JANUARY 24, 1989 - 2:00 P.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

ABSENT: SUPERVISOR HSIEH - ITEMS 1a and 1b

CLERK: GAIL JOHNSON

CONSENT CALENDAR

1. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Governmental Operations Committee, and will be acted upon by a single roll call vote of the Committee. There will be no separate discussion of these items unless a member of the Committee or a member of the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item:

(a) File 64-88-37. [Lease of Property] Resolution authorizing extension of an existing lease of real property at 1254 Market Street for Mayor's Office of Community Development. (Real Estate Department)

(b) File 64-89-1. [Lease of Property] Resolution authorizing amendment of lease of real property at 1390 Market Street for the City Attorney's Office. (Real Estate Department)

ACTION: Recommended.

REGULAR CALENDAR

2. File 97-88-29. [Public Works Contracts] Ordinance amending Chapter 6 of the San Francisco Administrative Code by amending Section 6.47 thereof, providing that City Departments shall reject the bids of prime contractors when they or their subcontractors are not signatories to a recognized apprenticeship program or do not contribute funds to the California Apprenticeship Council or do not possess the necessary experience, financial qualifications or have access to the equipment to perform the contract; small business exemption to apprenticeship requirement. (Supervisors Kennedy, Maher)

(Continued from 12/20/88)

ACTION: Hearing held. Continued to Special Meeting on February 15, 1989, at 5:00 p.m.



3. File 40-88-24. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "I" in the Bartlett Street Area to include Horace Mann Middle School. (Department of Public Works)

ACTION: Recommended.

4. File 40-88-25. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "J" in the Parnassus Heights Area and adding portion of Lincoln Way to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Recommended.

5. File 40-88-26. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "P" in the Beideman/Anza Vista Area and adding portions of Broderick Street to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Hearing held. Continued to February 27, 1989 meeting.

6. File 40-88-27. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "R" in the Cleary Court Area and adding portions of Eddy Street and Webster Street to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Hearing held. Continued to February 27, 1989 meeting.

7. File 40-89-1. [Parking of Vehicles] Resolution amending boundaries of Residential Permit Parking Area "O" in the West Portal/Saint Francis Wood Area to include Herbert Hoover Middle School. (Department of Public Works)

ACTION: Recommended.

8. File 47-88-11. [Sublease of Property] Resolution approving sublease of land adjacent to the Diamond Market in the Glen Park Area for metered off-street parking and adopting findings pursuant to City Planning Code Section 101.1. (Supervisor Gonzalez)

ACTION: Recommended.

9. File 47-89-1. [Garage Lease Documents] Ordinance approving and adopting Vallejo Street Garage legal documents and authorization to lease. (Real Estate Department)

ACTION: Recommended.

10. File 97-89-2. [POST Funds for Police Dispatchers] Ordinance amending Administrative Code by adding Section 10.117-86, pertaining to the receipt of funds from the State of California for participating in the California Commission on Peace Officers Standards and Training (POST) Program as it relates to public safety dispatchers. (Supervisor Gonzalez)

ACTION: Continued to January 30, 1989 meeting.





11. File 112-89-1. [Official Newspaper] Resolution designating the San Francisco Examiner as official newspaper of the City and County of San Francisco for specified categories of official advertising for the remainder of the contract term through June 30, 1989, replacing the Progress of San Francisco, Inc., terminated for non-performance. (Purchasing Department)

ACTION: Hearing held. Continued to January 30, 1989 meeting.

12. File 133-88-2.2. Requesting release of reserved funds, Solid Waste Management Program, in the amount of \$25,000, for consultant services. (Chief Administrative Officer)

ACTION: Hearing held. Continued to January 30, 1989 meeting.

13. File 146-88-75. [Grant - State Funds] Resolution authorizing the Department of Public Health, Community Substance Abuse Services to apply for, accept and expend a grant up to the amount of \$105,595 from, and enter into a cooperative agreement with the State of California, Department of Alcohol and Drug Programs for the continuation of the School Community Primary Prevention Project and authorizing the Director of Health to execute said agreement. (Department of Public Health)

ACTION: Recommended.

14. File 150-88-7. [Government Funding] Resolution authorizing the Recreation and Park Department to apply for, accept and expend \$50,000 of grant funds for resource enhancement planning under the Coastal Conservancy Resource Enhancement Program for Sharp Park. (Recreation and Park Department)

ACTION: Recommended.

15. File 188-88-8. [Street Vacation] Resolution declaring intention of Board of Supervisors to vacate a portion of the southerly half of Wallace Avenue between Hawes and Ingalls Streets for inclusion in Candlestick Point Shoreline Park, and setting the date for all persons interested in the proposed vacation and incorporating findings. (Department of Public Works)

ACTION: Amended as follows: On page 2, lines 10 and 11, insert "February 27, 1989, at 3:00 p.m."  
Recommended as amended.

16. File 188-88-8.1. [Street Vacation] Ordinance ordering vacation of a portion of the southerly half of Wallace Avenue between Hawes and Ingalls Streets for inclusion in Candlestick Point Shoreline Park. (Department of Public Works)

ACTION: To Board February 27, 1989 "Without Recommendation".

17. File 302-88-11. [Social Services Contract] Resolution authorizing the modification to an agreement in the amount of \$4,437 between the City and County of San Francisco and the State of California Department of Education for participation by the City and County in the State's Child Care and Development Program for Fiscal Year 1988-89. (Department of Social Services)

ACTION: Recommended.



SF  
S90.32  
# 2  
1/30/89

Actions Taken

meg 17  
Public Library (2)  
Governmental Documents  
Civic Center  
San Francisco, CA 94102

CALENDAR  
MEETING OF

DOCUMENTS DEPT.

GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

FEB 2 1989

SAN FRANCISCO  
PUBLIC LIBRARY

MONDAY, JANUARY 30, 1989 - 10:00 A.M. ROOM 228, CITY HALL  
PRESENT: SUPERVISORS GONZALEZ AND ALIOTO  
ABSENT: SUPERVISOR HSIEH  
CLERK: GAIL JOHNSON

CONSENT CALENDAR

1. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Governmental Operations Committee, and will be acted upon by a single roll call vote of the Committee. There will be no separate discussion of these items unless a member of the Committee or a member of the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item:
  - (a) File 64-89-2. [Lease of Real Property] Resolution authorizing execution of renewal lease of real property at 1111 Market Street, fourth floor, required by Department of Public Health. (Real Estate Department)
  - (b) File 64-89-3. [Lease of Real Property] Resolution authorizing amendment and extension of existing lease of real property at 1111 Market Street, second floor, required by Department of Public Health. (Real Estate Department)
  - (c) File 130-89-1. [Funds] Resolution authorizing the Adult Probation Department to amend Contract Number 389-86 between the Board of Corrections and the City and County of San Francisco by extending the expiration date for a one-year period; to accept and expend funds in the amount of \$54,363 for said one-year period for the salary and benefits of an 8442 Probation Officer whose services will be provided to the State Board of Corrections as a consultant on areas of concern to local criminal justice agencies. (Adult Probation Department)
  - (d) File 146-89-2. [Grant - Federal Funds] Resolution authorizing the Department of Public Health, AIDS Office, to apply for, accept and expend a grant of \$8,589,345 from the Department of Health and Human Services for the AIDS Prevention and Surveillance Project. (Department of Public Health)



- (e) File 146-89-3. [Grant - Federal Funds] Resolution authorizing the Department of Public Health, AIDS Office, to apply for, accept and expend a grant of \$47,211 from the Department of Health and Human Services for the long-term follow-up of Hepatitis B Vaccine recipients in San Francisco. (Department of Public Health)

ACTION: Item (d) removed from Consent Calendar. Remainder of Consent Calendar recommended.

- (d) File 146-89-2. Amended. Recommended as amended. Add a further resolved clause to read: "That funds for outside consultant services totaling \$2,793,364 be reserved pending selection of contractors and to be released by the Governmental Operations Committee of the Board of Supervisors." Amended title: "Authorizing the Department of Public Health, AIDS Office, to apply for, accept and expend a grant of \$8,589,345 from the Department of Health and Human Services for the AIDS Prevention and Surveillance Project; placing \$2,793,364 on reserve."

#### REGULAR CALENDAR

2. File 97-88-65. [Recycling - Special Events] Ordinance amending Article VII, Chapter 2 of the San Francisco Administrative Code by adding Section 2.70-5, relating to policies for temporary use or occupancy of public streets to include requirements for recycling of beverage containers, and amending Section 2.70 thereof relating to the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT). (Supervisor Gonzalez)

(Continued from 1/10/89)

ACTION: Continued to February 6, 1989 meeting.

3. File 97-89-2. [POST Funds for Police Dispatchers] Ordinance amending Administrative Code by adding Section 10.117-86, pertaining to the receipt of funds from the State of California for participating in the California Commission on Peace Officers Standards and Training (POST) Program as it relates to public safety dispatchers. (Supervisor Gonzalez)

(Continued from 1/24/89)

ACTION: Recommended.

4. File 112-89-1. [Official Newspaper] Resolution designating the San Francisco Examiner as official newspaper of the City and County of San Francisco for specified categories of official advertising for the remainder of the contract term through June 30, 1989, replacing the Progress of San Francisco, Inc., terminated for non-performance. (Purchasing Department)

(Continued from 1/24/89)

ACTION: Recommended.



5. File 133-88-2.2. Requesting release of reserved funds, Solid Waste Management Program, in the amount of \$25,000, for consultant services. (Chief Administrative Officer)

(Continued from 1/24/89)

ACTION: Hearing held. Release of \$25,000 recommended. Filed.

6. File 42-89-1. [Routes - Athletic Events] Resolution designating routes for athletic events. (Department of Public Works)

ACTION: Amendment of the Whole adopted. Continued to February 6, 1989 meeting. New title: "Designating routes for athletic events as required by Section 2.75-2 of the Administrative Code."

7. File 68-89-2. [Grant, Federal Funds] Resolution authorizing the Mayor's Office of Community Development to apply for, accept and expend a \$265,000 grant under the Emergency Shelter Grant program (under the Stewart B. McKinney Homeless Assistance Act of 1988) to improve the quality of existing shelters for the homeless. (Supervisor Walker)

ACTION: Recommended.

8. File 163-89-1. [Presidio] Resolution expressing the San Francisco Board of Supervisors' opposition to the proposed closure of the Presidio of San Francisco and the Letterman Army Medical Center and opposition to the recommendation that the proposed strategic homeport program construction for Hunters Point not be executed and memorializing members of the San Francisco Congressional Delegation and the Defense Secretary to reject the recommendations of the Defense Department's Commission on Base Realignment and Closure. (Supervisor Gonzalez)

ACTION: Hearing held. Continued to February 27, 1989 meeting.

9. File 170-89-1. [Fillmore Center Construction] Resolution urging the San Francisco Redevelopment Agency Commission to award the development and construction of a mixed use project on Assessor's Block 732 within the Fillmore Center area to a local firm. (Supervisor Nelder)

ACTION: Hearing held. Continued to Call of the Chair.





FEB 9 1989

SAN FRANCISCO  
PUBLIC LIBRARY

- Actions Taken

## CALENDAR

## MEETING OF

## GOVERNMENTAL OPERATIONS COMMITTEE

## BOARD OF SUPERVISORS

## CITY AND COUNTY OF SAN FRANCISCO

MONDAY, FEBRUARY 6, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 97-88-65. [Recycling - Special Events] Ordinance amending Article VIII, Chapter 2 of the San Francisco Administrative Code by adding Section 2.70-5, relating to policies for temporary use or occupancy of public streets to include requirements for recycling of beverage containers, and amending Section 2.70 thereof relating to the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT). (Supervisor Gonzalez)

(Continued from 1/30/89)

ACTION: Amendment of the Whole presented in Committee by Supervisor Gonzalez. Adopted. Continued to February 21, 1989 meeting. New title: "Amending Article VIII, Chapter 2 of the San Francisco Administrative Code by adding Section 2.70-5, relating to policies for temporary use or occupancy of public streets, street fairs and athletic events to include requirements for recycling of beverage containers and other recyclable materials, and amending Section 2.70 thereof relating to the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT)."

2. File 42-89-1. [Routes - Athletic Events] Resolution designating routes for athletic events as required by Section 2.75-2 of the Administrative Code. (Department of Public Works)

(Continued from 1/30/89)

ACTION: Hearing held. Continued to March 6, 1989 meeting.

3. File 34-89-1. [Width of Sidewalk] Resolution amending Ordinance No. 1061 entitled "Regulating the Width of Sidewalk" by adding thereto Section 1495 changing the official width of sidewalk on the north side of Howard Street between Spear and Stuart Streets, and making findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

ACTION: Recommended.



4. File 124-88-16. [Parking Permits] Ordinance amending Traffic Code, by adding Section 308.6 thereto, authorizing the issuance of additional parking permits within Residential Parking Areas for use by employees of the San Francisco Municipal Railway assigned to facilities located therein. (Public Utilities Commission)

ACTION: Hearing held. Continued to March 6, 1989 meeting.

5. File 173-89-1. [Lease of Property] Ordinance approving the lease between the Mission Creek Harbor Association, Inc., and the City and County of San Francisco, operating by and through the San Francisco Port Commission. (Port Commission)

ACTION: Recommended.

6. File 106-89-1. [Staff Report and Salary and Wage Survey Booklet] Hearing to consider Civil Service Commission Staff Report on Salary Standardization, Fiscal Year 1989-90, adopted by the Commission on January 13, 1989 and the Salary and Wage Survey Preliminary Booklet dated January 13, 1989 with proposed schedules of compensation approved by the Civil Service Commission for classifications subject to the provisions of Charter Sections 8.400, 8.401 and 8.407. (Civil Service Commission)

ACTION: Hearing held. Continued to Call of the Chair.

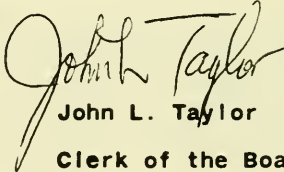




February 7, 1989

NOTICE OF RESCHEDULED MEETINGS  
GOVERNMENTAL OPERATIONS COMMITTEE

NOTICE IS HEREBY GIVEN that due to the Lincoln's Birthday and Washington's Birthday holidays, the regularly scheduled meetings of the Governmental Operations Committee for Monday, February 13, and Monday, February 20, 1989, have been rescheduled to Tuesday, February 14, and Tuesday, February 21, respectively, at 10:00 a.m., in Room 228, City Hall.

  
John L. Taylor  
Clerk of the Board

POSTED: FEBRUARY 7, 1989



SF  
590.32  
# 2  
2/14/89

*Actions Taken*

DOCUMENTS DEPT.

FEB 14 1989

SAN FRANCISCO  
PUBLIC LIBRARY

CALENDAR  
RESCHEDULED MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, FEBRUARY 14, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

CONSENT CALENDAR

1. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Governmental Operations Committee, and will be acted upon by a single roll call vote of the Committee. There will be no separate discussion of these items unless a member of the Committee or a member of the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item:
  - (a) File 130-89-2. [Extension and Augmentation of Drug Abatement Grant] Resolution authorizing the Chief of Adult Probation Department of the City and County to extend the grant period three months from December 31, 1988 through March 31, 1989 and to accept and expend an augmentation in the amount of \$5,655 made available through the Office of Criminal Justice Planning for the project previously approved under Resolution No. 916-87 for the project entitled "San Francisco Adult Probation's Drug Abatement Project". (Mayor)
  - (b) File 138-89-1. [Extension and Augmentation of Drug Abatement Grant] Resolution authorizing the District Attorney of the City and County to extend the grant period three months from December 31, 1988 through March 31, 1989 and to accept and expend an augmentation in the amount of \$29,286 made available through the Office of Criminal Justice Planning for the project previously approved under Resolution No. 917-87 for the project entitled "San Francisco District Attorney's Drug Abatement Project". (Mayor)
  - (c) File 141-89-1. [Extension and Augmentation of Drug Abatement Grant] Resolution authorizing the Chief Juvenile Probation Officer of the City and County to extend the grant period three months from December 31, 1988 through March 31, 1989 for the project previously approved under Resolution No. 918-87 for the project entitled "San Francisco Juvenile Probation's Drug Abatement Project". (Mayor)





- (d) File 143-89-1. [Extension and Augmentation of Drug Abatement Grant] Resolution authorizing the Chief of Police of the City and County to extend the grant period by three months from December 31, 1988 through March 31, 1989 and to accept and expend an augmentation in the amount of \$22,393 made available through the Office of Criminal Justice Planning for the project previously approved under Resolution No. 919-87 for the project entitled "San Francisco Police Department's Drug Abatement Project". (Mayor)
- (e) File 146-89-5. [Grant - State Funds] Resolution authorizing Department of Public Health, Community Mental Health Services, to apply for, accept and expend a grant of \$28,000 from the State Department of Mental Health for a Mental Health Primary Intervention in Schools Project. (Mayor)
- (f) File 146-89-8. [Grant - Private Funds] Resolution authorizing Department of Public Health/Family Health Bureau, to accept and expend a grant of \$358,922 from California Family Planning Council, Inc., for Family Planning Services. (Mayor)
- (g) File 146-89-9. [Grant - State Funds] Resolution authorizing Department of Public Health, Central Administration, to apply for, accept and expend a grant of \$36,429 from the State Department of Health Services for 314(d) Health Incentive Funds. (Mayor)
- (h) File 146-89-11. [Grant - State Funds] Resolution authorizing Department of Public Health, AIDS Office, to apply for, accept and expend a grant of \$592,548 from the California Department of Health Services for continuation of anonymous AIDS Antibody Testing Program Services. (Mayor)

ACTION: Items (a) through (d) removed from Consent Calendar. Remainder of Consent Calendar recommended.

- (a) File 130-89-2. Amended. On page 1, line 17, add Further Resolved clause as follows: "FURTHER RESOLVED, That in the event the Office of Criminal Justice Planning consents to fund said project, the Chief Adult Probation Officer of the City and County of San Francisco is authorized to execute said project, including any extensions and amendments thereof, that would not increase the matching fund obligations of the City and County of San Francisco pursuant to the grant." Recommended as amended.
- (b) File 138-89-1. Amended. On page 1, line 18, add Further Resolved clause as follows: "FURTHER RESOLVED, That in the event the Office of Criminal Justice Planning consents to fund said project, the District Attorney of the City and County of San Francisco is authorized to execute said project, including any extensions and amendments thereof, that would not increase the matching fund obligations of the City and County of San Francisco pursuant to the grant." Recommended as amended.



- (c) File 141-89-1. Amended. On line 17, add Further Resolved clause as follows: "FURTHER RESOLVED, That in the event the Office of Criminal Justice Planning consents to fund said project, the Chief Juvenile Probation Officer of the City and County of San Francisco is authorized to execute said project, including any extensions and amendments thereof, that would not increase the matching fund obligations of the City and County of San Francisco pursuant to the grant." Recommended as amended.
- (d) File 143-89-1. Amended. On page 1, line 17, add Further Resolved clause as follows: "FURTHER RESOLVED, That in the event the Office of Criminal Justice Planning consents to fund said project, the Chief of Police of the City and County of San Francisco is authorized to execute said project, including any extensions and amendments thereof that would not increase the matching fund obligations of the City and County of San Francisco pursuant to the grant." Recommended as amended.

#### REGULAR CALENDAR

2. File 146-89-6. [Donation - Private Funds] Resolution authorizing Department of Public Health, Paramedic Division, to accept and expend a donation of \$60,000 from Mr. Richard Neary for the sole purpose of purchasing a new 1989 Ford ambulance for exclusive use by the paramedic division, donation is in memoriam of Mr. Clement C. Miller. (Mayor)
- ACTION: Recommended.
3. File 93-89-1. [Employee Relations Division] Resolution ratifying Memorandum of Understanding with the International Brotherhood of Electrical Workers, Local 6. (Employee Relations Division)
- ACTION: Recommended.
4. File 93-89-2. [Employee Relations Division] Resolution ratifying Memorandum of Understanding with Freight Checkers, Clerical Employees & Helpers, Local 856 (Supervising Registered Nurses, Unit 11.B.). (Employee Relations Division)
- ACTION: Recommended.
5. File 146-89-4. [Grant - State Funds] Resolution authorizing Department of Public Health, Division of Mental Health, Substance Abuse and Forensic Services, to apply for, accept and expend a grant of \$100,000 from the State Department of Mental Health for AIDS Day Treatment Services. (Mayor)
- ACTION: Recommended.
6. File 146-89-7. [Grant - State Funds] Resolution authorizing Department of Public Health, Mental Health Programs Division, to apply for, accept and expend an augmentation grant of \$68,571 from the State Department of Mental Health for AIDS/Mental Health Services. (Mayor)
- ACTION: Recommended.



7. File 146-89-10. [Grant - State Funds] Resolution authorizing Department of Public Health, Central Office, Community Public Health and Community Mental Health Services, to accept in Fiscal Year 1987-88 funds up to \$280,300 and to accept and expend in Fiscal Year 1988-89 funds up to \$300,000 from the State Department of Health Services, State Legalization Impact Assistance Grant (SLIAG) for unreimbursed public health care costs of persons who are legalized pursuant to the provisions of the Immigration Reform and Control Act (IRCA). (Mayor)

ACTION: Recommended.

8. File 188-88-7. [Street Vacation] Resolution declaring intention of Board of Supervisors to vacate an unnamed alley in Assessor's Block 629, San Francisco, California, and setting the hearing for all persons interested in the proposed vacation, and incorporating findings. (Department of Public Works)

ACTION: Amended. On page 1, line 4, insert "Proposition M" following "incorporating"; on lines 12 and 20, replace "March 5, 1986" with "August 18, 1988"; on line 26, insert "27th" following "the" and insert "March 1989" following "of"; on line 27, replace "2:00 P.M." with "3:00 P.M." Recommended as amended.

New title: "Declaring intention of Board of Supervisors to vacate an unnamed alley in Assessor's Block 629, San Francisco, California, and setting the hearing for all persons interested in the proposed vacation, and incorporating Proposition M findings."

9. File 188-88-7.1. [Street Vacation] Ordinance ordering vacation of an unnamed alley in Assessor's Block 629. (Department of Public Works)

ACTION: Amended. On page 1, line 22, replace "March 5, 1986" with "August 18, 1988". To Board Without Recommendation, as amended, for consideration on March 27, 1989.



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Special

Actions Taken

CALENDAR  
SPECIAL MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

FEB 21 1989

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WEDNESDAY, FEBRUARY 15, 1989 - 5:00 P.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ AND HSIEH

ABSENT: SUPERVISOR ALIOTO

CLERK: GAIL JOHNSON

1. File 97-88-29. [Public Works Contracts] Ordinance amending San Francisco Administrative Code Section 6.47, providing that City Departments shall reject the bids of prime contractors when they or their subcontractors are not signatories to a recognized apprenticeship program or do not contribute funds to the California Apprenticeship Council or do not possess the necessary experience, financial qualifications or have access to the equipment to perform the contract; small business exemption to apprenticeship requirement. (Supervisors Kennedy, Maher)

ACTION: HEARING HELD. AMENDED. On page 1, lines 4 and 19, replace "shall" with "may"; on line 7, insert "and" following "experience"; on line 8, replace "have access to" with "do not possess or cannot obtain", insert "necessary" following "the", insert "and permits" following "equipment". On page 2, line 2, insert "obtain in due time" following "cannot"; on lines 3, 18, 19 and 20, delete "60 days prior to the contract date gain right of immediate access to"; on lines 5, 6 and 8, replace "shall" with "may". CONTINUED TO FEBRUARY 27, 1989 MEETING.

NEW TITLE: "Amending San Francisco Administrative Code Section 6.47, providing that City Departments may reject the bids of prime contractors when they or their subcontractors are not signatories to a recognized apprenticeship program or do not contribute funds to the California Apprenticeship Council or do not possess the necessary experience and financial qualifications or do not possess or cannot obtain the necessary equipment and permits to perform the contract; small business exemption to apprenticeship requirement."

2. File 97-88-29.1. [Public Works Contract] Ordinance amending San Francisco Administrative Code Section 6.47, providing that City Departments shall reject the bids of prime contractors when they or their subcontractors are not signatories to a recognized apprenticeship program or cannot gain access to the necessary equipment or do not possess the necessary experience or financial qualifications to perform the contract. (Supervisor Nelder)

ACTION: HEARING HELD. CONTINUED TO FEBRUARY 27, 1989 MEETING.





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Actions Taken

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FEB 27 1989

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C A L E N D A R  
RESCHEDULED MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

TUESDAY, FEBRUARY 21, 1989 - 10:00 A.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 27-89-1. [Airport - Lease and Use Agreement] Ordinance approving the "Modification to Lease and Use Agreement No. 82-0119" between Northwest Airlines, Inc., and the City and County of San Francisco acting by and through its Airports Commission. (Airports Commission)  
  
ACTION: Recommended.
2. File 89-89-1. [State Disability] Resolution authorizing enrollment of Classifications 2891 Deputy Director, Business and Operations, 0705 Information Clerk and 0681 Judicial Clerk Senior in the State Disability Insurance Program. (Employee Relations Division)  
  
ACTION: Recommended.
3. File 97-89-3. [Sealer of Weights and Measures] Ordinance amending Administrative Code, by amending Section 1.13-6 and adding Section 1.13-8 thereto, authorizing the Sealer of Weights and Measures to execute an annual agreement for the inspection of prepackaged items and for the inspection of establishments selling or distributing petroleum products; repealing Section 1.13-1 thereof. (Department of Agriculture and Weights and Measures).  
  
ACTION: Recommended.
4. File 134-89-1. [Government Funding] Resolution authorizing the Director of Planning to extend the grant with the State of California, Secretary of Environmental Affairs, from April 1, 1989 to October 31, 1989. (Department of City Planning)  
  
ACTION: Recommended.
5. File 97-88-65. [Recycling - Special Events] Ordinance amending Article VIII, Chapter 2 of the San Francisco Administrative Code by adding Section 2.70-5, relating to policies for temporary use or occupancy of public streets, street fairs and athletic events to include requirements for recycling of beverage containers and other recyclable materials, and amending Section 2.70 thereof relating to the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT). (Supervisor Gonzalez)

(Continued from 2/6/89)

ACTION: Continued to March 6, 1989 meeting.



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*Actions Taken*

CALENDAR

MEETING OF

GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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MAR 2 1989

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MONDAY, FEBRUARY 27, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 64-89-4. [Sublease of Real Property] Resolution authorizing sublease of real property at 1550 Evans Avenue, for the Clean Water Program, Department of Public Works. (Real Estate Department)  
  
ACTION: Amended. On page 1, line 22, replace "Seventy Thousand Dollars. (\$70,000.00)." with "Twelve Thousand Five Hundred Dollars. (\$12,500)." Recommended as amended.
2. File 64-89-5. [Lease of Real Property] Resolution authorizing extension of an existing revocable license at 450 Seventh Street for the Police Department. (Real Estate Department)  
  
ACTION: Recommended.
3. File 27-89-2. [Airport Lease and Use Agreement] Resolution approving the "Modification to Lease and Use Agreement No. 82-0314" between Alaska Airlines, Inc., and the City and County of San Francisco acting by and through its Airports Commission. (Airports Commission)  
  
ACTION: Recommended.
4. File 97-88-29. [Public Works Contracts] Ordinance amending San Francisco Administrative Code Section 6.47, providing that City Departments may reject the bids of prime contractors when they or their subcontractors are not signatories to a recognized apprenticeship program or do not contribute funds to the California Apprenticeship Council or do not possess the necessary experience and financial qualifications or do not possess or cannot obtain the necessary equipment and permits to perform the contract; small business exemption to apprenticeship requirement. (Supervisors Kennedy, Maher)

(Continued from 2/15/89)

ACTION: Tabled.



5. File 97-88-29.1. [Public Works Contract] Ordinance amending San Francisco Administrative Code Section 6.47, providing that City Departments shall reject the bids of prime contractors when they or their subcontractors are not signatories to a recognized apprenticeship program or cannot gain access to the necessary equipment or do not possess the necessary experience or financial qualifications to perform the contract. (Supervisor Nelder)

(Continued from 2/15/89)

ACTION: Amended. On page 1, lines 29 and 30, insert "obtain in due time". On page 1, line 30, and page 2, lines 1, 13 and 14, delete "60 days prior to the contract date gain right of immediate access to". Recommended as amended. (Supervisor Hsieh Dissenting) (TO BOARD MARCH 20, 1989.)

6. File 265-88-2. [Boiler Inspection Program] Ordinance amending the San Francisco Mechanical Code by amending Appendix B thereof, regulating steam and hot-water boilers, by amending Section 2123 thereof to require that the building official perform boiler inspections as may be requested under provisions of the Mechanical Code of the City and County of San Francisco and of State law. (Supervisor Kennedy)

ACTION: Continued to March 13, 1989 meeting (at request of sponsor).

7. File 334-88-3. [Bail Increase for Parking Prohibition] Resolution urging the Municipal Court of the City and County of San Francisco to increase the bail for violation of California Vehicle Code Section 22522 to \$50.00 (prohibits any vehicle from parking within three feet of any sidewalk access ramp). (Supervisor Kennedy)

ACTION: Recommended. Add Supervisors Gonzalez, Hsieh and Alioto as co-sponsors.

(Note: It is the intention of the Chair to entertain a motion to Continue File 163-89-1 to the Call of the Chair.)

8. File 163-89-1. [Presidio] Resolution expressing the San Francisco Board of Supervisors' opposition to the proposed closure of the Presidio of San Francisco and the Letterman Army Medical Center and opposition to the recommendation that the proposed strategic homeport program construction for Hunters Point not be executed and memorializing members of the San Francisco Congressional Delegation and the Defense Secretary to reject the recommendations of the Defense Department's Commission on Base Realignment and Closure. (Supervisor Gonzalez)

(Continued from 1/30/89)

ACTION: Continued to Call of the Chair (at request of sponsor).

9. File 40-88-26. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "P" in the Beideman/Anza Vista Area and adding portions of Broderick Street to the list of streets upon which time limitations shall apply. (Department of Public Works)

(Continued from 1/24/89)

ACTION: Recommended.



10. File 40-88-27. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "R" in the Cleary Court Area and adding portion of Eddy Street and Webster Street to the list of streets upon which time limitations shall apply. (Department of Public Works)

(Continued from 1/24/89)

ACTION: Recommended.

11. File 40-89-2. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "S" in the Duboce Triangle area and adding portions of Eighteenth, Nineteenth and Eureka Streets to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Recommended.

12. File 40-89-3. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "H" in the Lakeside area and adding Cerritos Avenue, El Plazuela, Junipero Serra Boulevard Service Road and Lunado Way to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Recommended.

13. File 124-89-1. [Parking Permits] Ordinance amending Traffic Code by adding Sections 308.6 through 308.6-5 thereto, allowing issuance of Residential Parking Area "OL" permits to daytime employees in the West Portal/Saint Francis Wood District for a one-year trial period. (Department of Public Works)

ACTION: Recommended.





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CALENDAR  
MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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MAR 9 1989

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MONDAY, MARCH 6, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ AND HSIEH

ABSENT: SUPERVISOR ALIOTO

CLERK: GAIL JOHNSON

1. File 42-89-1. [Routes - Athletic Events] Resolution designating routes for athletic events as required by Section 2.75-2 of the Administrative Code. (Department of Public Works)

(Continued from 2/6/89)

ACTION: Tabled.

2. File 97-88-65. [Recycling - Special Events] Ordinance amending Article VIII, Chapter 2 of the San Francisco Administrative Code by adding Section 2.70-5, relating to policies for temporary use or occupancy of public streets, street fairs and athletic events to include requirements for recycling of beverage containers and other recyclable materials, and amending Section 2.70 thereof relating to the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT). (Supervisor Gonzalez)

(Continued from 2/21/89)

ACTION: Amended on page 3, line 9, following "\$100.00", by adding "for each day of the event". Recommended as amended. Add Supervisor Hsieh as co-sponsor.

3. File 124-88-16. [Parking Permits] Ordinance amending Traffic Code, by adding Section 308.6 thereto, authorizing the issuance of additional parking permits within Residential Parking Areas for use by employees of the San Francisco Municipal Railway assigned to facilities located therein. (Public Utilities Commission)

(Continued from 2/6/89)

ACTION: Hearing held. Continued to April 3, 1989 meeting.

4. File 188-88-8. [Street Vacation] Resolution declaring intention of Board of Supervisors to vacate a portion of the southerly half of Wallace Avenue between Hawes and Ingalls Streets for inclusion in Candlestick Point Shoreline Park, and setting the hearing for all persons interested in the proposed vacation and adopting findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

ACTION: Hearing held. Continued to March 20, 1989 meeting.



A D D E N D U M C A L E N D A R

5. File 35-88-3. [Map Approval] Resolution approving map showing the extension of Le Conte Avenue southeasterly of Jennings Street; declaring Le Conte Avenue to be open public street dedicated to public use, and making findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

ACTION: Recommended.



MAR 26 1989

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CALENDAR  
MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, MARCH 13, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ AND HSIEH

ABSENT: SUPERVISOR ALIOTO

CLERK: GAIL JOHNSON

1. File 64-89-6. [Lease of Property] Resolution authorizing lease of real property at 25 Van Ness Avenue for use by the Department of Public Health. (Department of Public Health)

ACTION: Recommended.

2. File 265-88-2. [Boiler Inspection Program] Ordinance amending the San Francisco Mechanical Code by amending Appendix B thereto, regulating steam and hot-water boilers, by amending Section 2123 thereof to require that the building official perform boiler inspections as may be requested under provisions of the Mechanical Code of the City and County of San Francisco and of State law. (Supervisor Kennedy)

(Continued from 2/27/89)

ACTION: Continued to Call of the Chair (at the request of sponsor).

3. File 40-89-4. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "H" in the Lakeside area and adding Beverly Street to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Recommended.

4. File 82-88-11. [Vacation of Public Sewer Easement] Resolution declaring intention of Board of Supervisors to vacate a portion of a public sewer easement north of Winston Drive and setting the hearing for all persons interested in the proposed vacation and incorporating findings. (Department of Public Works)

ACTION: Amendment of the Whole adopted. Further amended on page 1, line 25, by inserting "24th" following "the", and by inserting "April" following "of"; and on line 26, by inserting "3:00 p.m." before "in". Recommended as amended. New title: "Declaring intention of Board of Supervisors to vacate a portion of a public sewer easement north of Winston Drive and setting the hearing for all persons interested in the proposed vacation."



5. File 82-88-11.1. [Vacation of Public Sewer Easement] Ordinance ordering vacation of a portion of a public sewer easement north of Winston Drive and quitclaiming the City's interest to the property owner in exchange for a new easement. (Department of Public Works)

ACTION: Amendment of the Whole adopted. To Board Without Recommendation, as amended, for consideration on April 24, 1989. New title: "Ordering vacation of a portion of a public sewer easement north of Winston Drive and quitclaiming the City's interest to the property owner in exchange for a new easement, and adopting findings pursuant to City Planning Code Section 101.1."

6. File 188-88-5. [Street Vacation] Resolution declaring Intention of Board of Supervisors to vacate a portion of Alabama Street west of Treat Avenue and setting the hearing for all persons interested in the proposed vacation. (Department of Public Works)

ACTION: Hearing held. Amendment of the Whole bearing same title adopted. Continued to March 27, 1989 meeting.

7. File 188-88-5.1. [Street Vacation] Ordinance ordering vacation of portion of Alabama Street west of Treat Avenue. (Department of Public Works)

ACTION: Hearing held. Amendment of the Whole adopted. Continued to March 27, 1989 meeting. New title: "Ordering vacation of a portion of Alabama Street west of Treat Avenue, and adopting findings pursuant to City Planning Code Section 101.1."

8. File 106-89-1. [Staff Report and Salary and Wage Survey Booklet] Hearing to consider Civil Service Commission Staff Report on Salary Standardization, Fiscal Year 1989-90, adopted by the Commission on January 13, 1989; the Salary and Wage Survey Preliminary Booklet dated January 9, 1989 with proposed schedules of compensation approved by the Civil Service Commission for classifications subject to the provisions of Charter Sections 8.400, 8.401 and 8.407; and Staff Report No. 2008-89 (Pay Equity Report for Fiscal Year 1989-90 and associated appendices), adopted by the Civil Service Commission on January 31, 1989. (Civil Service Commission)

ACTION: Continued to March 20, 1989 meeting (at the request of sponsor).





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CALENDAR - [ACTION TAKEN]  
MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, MARCH 20, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

ABSENT: SUPERVISOR GONZALEZ - ITEM 7

CLERK: GAIL JOHNSON

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MAR 23 1989

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1. File 64-89-7. [Lease of Property] Resolution authorizing two leases of real property at 1212 Market Street for the Health Service System and the Controller's Officer. (Real Estate Department)

ACTION: Recommended.

2. File 146-89-12. [Grant - State Funds] Resolution authorizing the Department of Public Health, Community Substance Abuse Services, to accept and expend an augmentation to a grant subvention in the amount of \$96,279 from the State of California, Department of Alcohol and Drug Programs, as identified in its Revised Final Allocation Summary, Fiscal Year 1988-89, as "ADTR IV Drug Users/AIDS" for Acquired Immune Deficiency Syndrome (A.I.D.S.) and substance abuse prevention and treatment. (Mayor).

ACTION: Recommended.

3. File 146-89-13. [Grant - State Funds] Resolution authorizing the Department of Public Health, Community Substance Abuse Services to accept and expend a grant subvention in the amount of \$424,213 from the State of California, Department of Alcohol and Drug Programs as identified in its Revised Final Allocation Summary, Fiscal Year 1988-89, as "AIDS/IV Drug Users (AB 1903)" for Acquired Immune Deficiency Syndrome (A.I.D.S.) and substance abuse prevention and treatment. (Mayor)

ACTION: Recommended.

4. File 146-89-14. [Grant - Private Funds] Resolution authorizing the Department of Public Health, Family Health Bureau, to apply for, accept and expend a grant of \$30,000 from San Francisco Family Health Programs, Inc., for Adolescent Psychosocial Support Services. (Mayor)

ACTION: Recommended.

5. File 146-89-15. [Grant - Federal Funds] Resolution authorizing the Department of Public Health, Public Health Laboratory, to accept and expend a grant of \$985,000 from the National Institutes of Health, Division of Research Resource, for laboratory renovation. (Mayor)

ACTION: Recommended.



6. File 188-88-8. [Street Vacation] Resolution declaring intention of Board of Supervisors to vacate a portion of the southerly half of Wallace Avenue between Hawes and Ingalls Streets for inclusion in Candlestick Point Shoreline Park, and setting the date for all persons interested in the proposed vacation and adopting findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

(Continued from 3/6/89)

ACTION: Amended on page 2, line 10, by replacing "27th" with "8th; and on line 11, by replacing "February" with "May". To Board Without Recommendation, as amended, for consideration on April 3, 1989.

7. File 106-89-1. [Staff Report and Salary and Wage Survey Booklet] Hearing to consider Civil Service Commission Staff Report on Salary Standardization, Fiscal Year 1989-90, adopted by the Commission on January 13, 1989; the Salary and Wage Survey Preliminary Booklet dated January 9, 1989 with proposed schedules of compensation approved by the Civil Service Commission for classifications subject to the provisions of Charter Sections 8.400, 8.401 and 8.407; and Staff Report No. 2008-89 (Pay Equity Report for Fiscal Year 1989-90 and associated appendices), adopted by the Civil Service Commission on January 31, 1989. (Civil Service Commission)

(Continued from 3/13/89)

ACTION: Ordinance prepared in and reported out of Committee, as presented by the Civil Service Commission, and amended to delete administrative provisions. Entitled: "Fixing, designating, enumerating and providing schedules of compensation for persons employed by the City and County of San Francisco, the San Francisco Community College District and the San Francisco Unified School District, whose compensations are subject to provisions of Sections 8.400, 8.401 and 8.407 of the Charter; effective July 1, 1989." To Board Without Recommendation as a Committee Report for consideration on March 20, 1989.

8. File 284-88-2. [Minority, Women and Local Business Enterprises] DRAFT ordinance amending the San Francisco Administrative Code by amending Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts, leases, franchises and concessions by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises and local businesses. (Supervisors Kennedy, Ward, Maher)

ACTION: Hearing held. Continued to March 27, 1989 meeting.

Ordinance prepared in Committee, as presented by Supervisor Kennedy. Entitled: "Amending the San Francisco Administrative Code by amending Section 12D.15 thereto, extending the expiration date of the minority/women/local business utilization ordinance to June 30, 1989." (File 284-88-2.1) Continued to March 27, 1989 meeting.



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*Actions Taken*

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MAR 31 1989

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C A L E N D A R  
MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, MARCH 27, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 188-88-5. [Street Vacation] Resolution declaring intention of Board of Supervisors to vacate a portion of Alabama Street west of Treat Avenue and setting the hearing for all persons interested in the proposed vacation. (Department of Public Works)

(Continued from 3/13/89)

ACTION: Amended on page 1, line 21, by inserting "8th" following "the"; inserting "May" following "of"; and inserting "3:00" following "at". Recommended as amended.

2. File 188-88-5.1. [Street Vacation] Ordinance ordering vacation of a portion of Alabama Street west of Treat Avenue, and adopting findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

(Continued from 3/13/89)

ACTION: To Board Without Recommendation for consideration on May 8, 1989.

3. File 284-88-2.1. [Minority, Women and Local Business Enterprises] Ordinance amending the San Francisco Administrative Code by amending Section 12D.15 thereto, extending the expiration date of the minority/women/local business utilization ordinance to June 30, 1989. (Supervisors Kennedy, Ward, Maher)

(Continued from 3/20/89)

ACTION: Recommended.

4. File 284-88-2. [Minority, Women and Local Business Enterprises] DRAFT ordinance amending the San Francisco Administrative Code by amending Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts, leases, franchises and concessions by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises and local businesses. (Supervisors Kennedy, Ward, Maher)

(Continued from 3/20/89)

ACTION: Hearing held. Continued to April 3, 1989 meeting.



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C A L E N D A R  
MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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MONDAY, APRIL 3, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 124-88-16. [Parking Permits] Ordinance amending Traffic Code, by adding Section 308.6 thereto, authorizing the issuance of additional parking permits within Residential Parking Areas for use by employees of the San Francisco Municipal Railway assigned to facilities located therein. (Public Utilities Commission)

(Continued from 3/6/89)

ACTION: Tabled.

2. File 27-89-3. [Airport-Lease and Use Agreement] Ordinance approving the "Modification to Lease and Use Agreement No. 82-0111" between American Airlines, Inc., and the City and County of San Francisco acting by and through its Airports Commission. (Airports Commission)

ACTION: Recommended.

3. File 40-89-5. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking area "S" in the Duboce Triangle area and adding Lapidge Street, between Eighteenth and Nineteenth Streets, east side, to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Recommended.

4. File 64-89-8. [Lease of Property] Resolution authorizing lease of real property at 1390 Market Street for the Mayor's Office and the City Attorney's Office. (Real Estate Department)

ACTION: Continued to Call of the Chair at the request of City Attorney.

5. File 89-89-2. [State Disability] Resolution authorizing enrollment of Classification A-557 Deputy Fiscal Officer in the State Disability Insurance Program. (Employee Relations Division)

ACTION: Recommended.

6. File 93-89-3. [Employee Relations Division] Resolution ratifying Memorandum of Understanding with SEIU, Local 790 (Per Diem Nurses), for Fiscal Year 1988-89. (Employee Relations Division)

ACTION: Recommended.





7. File 93-89-4. [Employee Relations Division] Resolution ratifying Memorandum of Understanding with SEIU, Local 790 (Staff Nurses), for Fiscal Year 1988-89. (Employee Relations Division)

ACTION: Recommended.

8. File 134-89-2. [National Historic Preservation Grant] Resolution authorizing the Director of Planning to apply for, accept and expend funds in an amount not to exceed \$25,000 from the National Historic Preservation Grants-In-Aid Program. (Department of City Planning)

ACTION: Hearing held. Continued to Call of the Chair.

9. File 184-89-2. [Real Property Exchange] Ordinance authorizing exchange of real property required for community landscaping and accepting certain real property for a neighborhood facility and child care center; and to adopt findings pursuant to City Planning Code Section 101.1. (Real Estate Department)

ACTION: Recommended.

10. File 198-89-1. [Vacation of Public Water Main Easement] Resolution declaring intention of Board of Supervisors to vacate a portion of a public water main easement north of Winston Drive; and setting the hearing date for all persons interested in the proposed vacation. (Department of Public Works)

ACTION: Amended on page 1, line 22, by inserting "15th" following "the"; inserting "May" following "of"; and inserting "3:00 p.m." following "at".  
Recommended as amended.

11. File 198-89-1.1. [Vacation of Public Water Main Easement] Ordinance ordering vacation of a portion of a public water main easement north of Winston Drive and quitclaiming the City's interest to the property owner; and adopting findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

ACTION: To Board Without Recommendation for consideration on May 15, 1989.

12. File 198-89-2. [Street Vacation] Resolution declaring intention of Board of Supervisors to vacate portions of Beale, First and Townsend Streets at The Embarcadero; setting the hearing date for all persons interested in the proposed vacation; and making findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

ACTION: Amendment of the Whole adopted. Further amended on page 2, line 5, by inserting "15th" following "the"; by inserting "May" following "of"; and inserting "3:00" following "at". Recommended as amended. New title: "Declaring intention of Board of Supervisors to vacate portions of Beale, First and Townsend Streets at The Embarcadero; setting the hearing date for all persons interested in the proposed vacation; and authorizing the Director of Property to accept quitclaim deeds from the abutting property owners."



13. File 198-89-2.1. [Street Vacation] Ordinance ordering vacation of portions of Beale, First and Townsend Streets at The Embarcadero. (Department of Public Works)

ACTION: Amendment of the Whole adopted. To Board Without Recommendation, as amended, for consideration on May 15, 1989. New title: "Ordering vacation of portions of Beale Street, First Street and Townsend Street at The Embarcadero; and adopting findings pursuant to City Planning Code Section 101.1."

14. File 199-89-1. [Jurisdictional Transfer] Resolution transferring jurisdiction of a portion of Lot 2 in Assessor's Block 3925, located at 1200 - 15th Street, from the Purchasing Department to the Office of the Chief Administrative Officer for use as an animal control facility. (Real Estate Department)

ACTION: Amendment of the Whole adopted. Recommended as amended. New title: "Transferring jurisdiction of a portion of Lot 2 in Assessor's Block 3925 from the Purchasing Department to the Office of the Chief Administrative Officer for use as an animal control facility, and adopting findings pursuant to City Planning Code Section 101.1".

15. File 284-88-2. [Minority, Women and Local Business Enterprises] DRAFT ordinance amending the San Francisco Administrative Code by amending Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts, leases, franchises and concessions by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises and local businesses. (Supervisors Kennedy, Ward, Maher)

(Continued from 3/27/89)

ACTION: Hearing held. Continued to April 10, 1989 meeting.



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Actions Taken

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CALENDAR  
MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, APRIL 10, 1989 - 10:00 A.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

ABSENT: SUPERVISOR HSIEH - ITEMS 2, 7, 8 AND 9

CLERK: GAIL JOHNSON

1. File 27-89-4. [Airport-Concession Lease] Ordinance approving "The California Products Shop Lease" between the partnership of Donald Chin, Jayne Chew and Mary Lee DBA Lakeshore Liquors and the City and County of San Francisco, acting by and through its Airports Commission. (Airports Commission)

ACTION: Recommended.

2. File 61-89-1. [Extension of Time] Resolution extending time for award of Department of Public Works Contract Specification No. 5962E (for the installation of new water piping at the Opera House) to March 23, 1989. (Department of Public Works)

ACTION: Continued to April 17, 1989 meeting.

3. File 64-89-9. [Lease of Property] Resolution authorizing the extension of three existing leases of real property for use by Department of Social Services. (Real Estate Department)

ACTION: Recommended.

4. File 97-89-6. [Disclosure of Improper Government Activities] Ordinance amending Administrative Code by adding Sections 16.400 to 16.404, establishing improper government activities unit and protecting employees who disclose improper government activities. (Mayor)

ACTION: Amendment of the Whole bearing same title adopted (as presented on behalf of Supervisor Kennedy and further amended by Committee). (See File for detail.) Recommended as amended. Substitute Supervisors Kennedy and Ward as sponsors.

5. File 173-89-3. [Terminal Revenue Sharing Agreement] Ordinance approving the Terminal Revenue Sharing Agreement between China Ocean Shipping Co. and the City and County of San Francisco, acting by and through the San Francisco Port Commission. (Port Commission)

ACTION: Recommended.



6. File 162-89-1. Requesting designation of agencies qualified to participate in Annual Fundraising Drive. (Various)

APPLICANTS: International Services Agencies (ISA)  
Combined Health Appeal of California (CHA)  
The Progressive Way  
Bay Area Black United Fund  
Environmental Federation of California (EFC)

ACTION: Hearing held. Continued to May 22, 1989 meeting.

File 162-89-1.1. Ordinance prepared in and reported out of Committee entitled: "Amending the San Francisco Administrative Code by amending Section 16.93-4, establishing the schedule for the conduct of the annual joint fundraising drive, by amending the schedule to provide later deadlines for filing applications to participate and for designating participating agencies for the 1989 annual drive only." Recommended.

7. File 146-89-16. [Grant - State Funds] Resolution authorizing the Department of Public Health, AIDS Office, to accept and expend a grant of \$174,359 from the California Department of Health Services to fund the Residential AIDS Shelter Pilot Program. (Mayor)

ACTION: Recommended.

8. File 47-89-4. [Award of Parking Garage Lease] Resolution accepting bid of Metropolitan Parking Corp. in response to call for bids for lease of Vallejo Street Garage and awarding said lease to said bidder as the highest and best responsible bidder. (Supervisor Gonzalez)

ACTION: Recommended.

9. File 284-88-2. [Minority, Women and Local Business Enterprises] DRAFT ordinance amending the San Francisco Administrative Code by amending Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts, leases, franchises and concessions by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises and local businesses. (Supervisors Kennedy, Ward, Maher)

(Continued from 4/3/89)

ACTION: Continued to April 24, 1989 meeting.





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*Actions Taken*

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C I T Y A N D C O U N T Y O F S A N F R A N C I S C O

MONDAY, APRIL 17, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 61-89-1. [Extension of Time] Resolution extending time for award of Department of Public Works Contract Specification No. 5962E (for the installation of new water piping at the Opera House) to March 23, 1989. (Department of Public Works)

(Continued from 4/10/89)

ACTION: Amended on line 1, by inserting "and ratifying award of contract" following "contract"; and on line 7, by inserting "which contract was previously awarded on March 22, 1989" following "Piping", and inserting "and the Board further ratifies the awarding of this contract by the Department of Public Works on March 22, 1989" following "1989". Recommended as amended. Amended title: "Extending time for award of Department of Public Works contract and ratifying award of contract."

2. File 40-89-6. [Parking of Vehicles] Resolution extending boundaries of Residential Permit Parking Area "T" in the Forest Hill area and adding Dewey Boulevard, between Montalvo Avenue and Woodside Avenue, north side, to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Recommended.

3. File 64-89-10. [Lease Extensions] Resolution authorizing the extension of four existing leases of real property for Public Utilities Commission. (Real Estate Department)

ACTION: Recommended.

4. File 89-89-3. [State Disability Insurance] Resolution authorizing enrollment of Classifications 3642 Coordinator, Adult Services, 3670 City Librarian, 1544 Secretary, Library Commission, 3640 Coordinator, Children's Services, 3668 Assistant City Librarian, 9744 Staff Assistant VI--Special Projects and 7358 Patternmaker in the State Disability Insurance Program. (Employee Relations Division)

ACTION: Recommended.



5. File 146-89-18. [Grant - Private Funds] Resolution authorizing the Department of Public Health, Community Public Health Services, Public Health Nursing, to apply for, accept and expend a grant of \$5,000 from the March of Dimes for Public Health Nursing services to women using crack cocaine who are pregnant or have delivered. (Mayor)

ACTION: Recommended.

6. File 148-89-2. [Grant - State Funds] Resolution authorizing the Director of Public Works to apply for and accept up to \$11,000,000 from the State of California for roadway work on City streets in accordance with a grant program created by Senate Bill 140. (Department of Public Works)

ACTION: Amended on lines 3 and 21 by reducing "11,000,000" to "8,673,950". Recommended as amended. Amended title: "Authorizing the Director of Public Works to apply for and accept up to \$8,673,950 from the State of California for roadway work on City streets in accordance with a grant program created by Senate Bill 140." (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON APRIL 17, 1989.)

7. File 198-89-3. [Street Vacation] Resolution declaring intention of Board of Supervisors to vacate a portion of Crescent Avenue westerly of Alemany Boulevard; and setting the hearing date for all persons interested in the proposed vacation. (Department of Public Works)

(Companion to File 198-89-3.1)

ACTION: Amended on page 1, line 21, by inserting "30th" following "the"; and on line 22, by inserting "May" following "of", and replacing "2:00 P.M." with "3:00 p.m." Recommended as amended.

8. File 198-89-3.1. [Street Vacation] Ordinance ordering vacation of a portion of Crescent Avenue westerly of Alemany Boulevard; and adopting findings pursuant to City Planning Code Section 101.1. (Department of Public Works)

(Companion to File 198-89-3)

ACTION: To Board Without Recommendation for consideration on May 30, 1989.



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Actions Taken

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C A L E N D A R  
MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

MONDAY, APRIL 24, 1989 - 10:00 A.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS HSIEH AND ALIOTO

ABSENT: SUPERVISOR GONZALEZ

CLERK: GAIL JOHNSON

1. File 10-89-1. [Permit - Pineview Housing Corporation] Resolution granting revocable permission to the Pineview Housing Corporation to temporarily close and occupy the sidewalk of Mason Street, the sidewalk of the north service road above and the pedestrian walkway and one traffic lane in the Broadway Tunnel during construction operations at the Pineview Senior Housing Project (Block 158, Lot 42). (Department of Public Works)

ACTION: Recommended.

2. File 10-89-2.1. [Permit - Hill Plaza Project] Resolution granting revocable permission to Koll Construction Company to temporarily occupy a portion of Steuart, Spear or Folsom Street during construction operations at the Hills Plaza Project (Block 3744, Lot 1). (Supervisor Gonzalez)

ACTION: Amended on page 1, lines 2 and 8, by deleting "or Folsom" following "Spear", and inserting "or" following "Steuart". Recommended as amended. New title: "Granting revocable permission to Koll Construction Company to temporarily occupy a portion of Steuart or Spear Street during construction operations at the Hills Plaza Project (Block 3744, Lot 1)." (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON APRIL 24, 1989.)

3. File 64-89-11. [Lease of Property] Resolution authorizing the extensions of two existing leases and renewal of three leases of real property for Branch Public Libraries. (Real Estate Department)

ACTION: Recommended.

4. File 64-89-12. [Lease of Property] Resolution authorizing lease of real property at 25 Van Ness Avenue for the Tax Collector's Office. (Real Estate Department)

ACTION: Recommended.



5. File 65-89-1. [Lease of Property] Ordinance authorizing negotiated lease with the State of California, Department of General Services, for 36 acres of City-owned land in San Joaquin County. (Real Estate Department)

ACTION: Recommended.

6. File 89-89-4. [State Disability Insurance] Resolution authorizing enrollment of Classifications 2119 Health Care Analyst and 3638 Chief Librarian in the State Disability Insurance Program. (Employee Relations Division)

ACTION: Recommended.

7. File 186-89-6. [Short-Doyle Plan] Resolution approving the San Francisco City and County Short-Doyle Plan for Mental Health Services in Fiscal Year 1988-89, Part B. (Department of Public Health)

ACTION: Hearing held. Continued to May 1, 1989 meeting.

8. File 284-88-2. [Minority, Women and Local Business Enterprises] DRAFT ordinance amending the San Francisco Administrative Code by amending Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts, leases, franchises and concessions by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises and local businesses. (Supervisors Kennedy, Ward, Maher)

(Continued from 4/10/89)

ACTION: Hearing held. Amendment of the Whole (Second Draft), as presented by Supervisor Kennedy in Committee, adopted. Continued to May 1, 1989 meeting. New title: "Amending the San Francisco Administrative Code by adding Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts, leases, franchises and concessions by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises and local businesses."





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OF SAN FRANCISCO

## BOARD OF SUPERVISORS

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BUDGET ANALYST *Recommendation*

MAY 2 1989

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SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

April 28, 1989

TO: Governmental Operations Committee  
FROM: Budget Analyst  
SUBJECT: May 1, 1989 Governmental Operations Committee Meeting

Item 1 - File 186-89-6

**Note:** This item was continued by the Governmental Operations Committee at its meeting of April 24, 1989 in order to provide the Committee with the reason for the reduction of \$1.5 million in mental health expenditures between fiscal year 1987-88 and fiscal year 1988-89 (see Comment No. 4 on the following page).

**Department:** Department of Public Health, Division of Mental Health Programs, Community Mental Health Services

**Proposed Action:** The proposed resolution would approve the City's Short-Doyle Plan (Part B) for mental health services for fiscal year 1988-89.

**Description:** The final Short-Doyle Plan (Part B) details the City's mental health services programs and describes requirements to receive services, descriptions of various service programs and a budget of proposed City costs of providing mental health services.



The Short-Doyle Plan was prepared for submission to the State of California, Department of Mental Health. Approval of this plan by the Board of Supervisors is required by the Short-Doyle Act before the State will release the City's full Short-Doyle allocation.

The Short-Doyle Plan (Part B) program budget is as follows:

	Fiscal Year <u>1987-88</u>	Fiscal Year <u>1988-89</u>	Increase (Decrease)
State Short-Doyle Funds	\$14,572,858	\$15,483,230	\$910,372
Miscellaneous Grants			
Fees, etc.	20,864,908	19,724,967	(1,139,941)
Required City Match	1,722,458	1,892,760	170,302
City Overmatch	<u>24,249,619</u>	<u>22,800,256</u>	<u>(1,449,363)</u>
Program Total	\$61,409,843	\$59,901,213	(\$1,508,630)

**Comments:**

1. The preliminary Short-Doyle Plan (Part A) for mental services for fiscal year 1988-89 was approved by the Board of Supervisors in August, 1988 (File 298-88-1).
2. The Short-Doyle Plan has been approved by the Mental Health Advisory Board's Planning and Policy Committee.
3. The Short-Doyle Plan includes all of the mental health service programs previously approved by the Board of Supervisors in the City's budget and proposed programs that are subject to future approvals of grant and other State funding sources by the Board of Supervisors.
4. The primary reason for the approximately \$1.5 million reduction in Community Mental Health Services (CMHS) expenditures between fiscal year 1987-88 and 1988-89 is due to reductions made by the Mayor in the 1988-89 budget request of Community Mental Health Services. Such reductions were necessitated due to the large projected budgetary shortfall facing the City for fiscal year 1988-89. The largest reduction in mental health expenditures was caused by the reduction in the City's overmatch which was reduced by \$1,449,363 from \$24,249,619 to \$22,800,256. Ms. Zmuda of CMHS is prepared to respond directly to the Committee should the Committee have further questions.

**Recommendations:** Approve the proposed resolution.



Item 2 - File 64-89-13

**Department:** Real Estate Department for the Port Commission and MUNI

**Proposed Action:** Resolution authorizing a short-term lease of vacant land from the Port of San Francisco for use by the San Francisco Municipal Railway.

**Location:** Portion of Seawall Lot 344 on the south side of Amador Street (Amador Street parcel), across the street from the Pier 90 grain terminal (see attachment).

**Purpose:** Space for MUNI to store buses awaiting disposition by the Purchaser.

**Size:** Approximately 25,000 square feet.

**Lease Amount:** \$3,500 per month (14¢ per square foot).

**Term of Lease:** Month-to-month lease retroactive to April 19, 1989, subject to approval by Board of Supervisors, and terminating no later than July 31, 1989.

**Source of Funds:** Previously appropriated MUNI Operating Budget funds.

**Comments:**

1. The proposed lease would provide temporary space for MUNI to store 39 motor coaches (buses) pending their sale by the Purchaser. Temporary space is needed to provide a secure storage place for the old buses, while the Purchaser arranges for the sale of the old buses, to accommodate the new MUNI buses which have already arrived.
2. The Port has agreed to allow MUNI to lease the Amador Street parcel for the storage of the 39 old buses beginning April 19, 1989, pending approval of the Board of Supervisors. Mr. John Kearney of the Real Estate Department indicates that MUNI has been storing the old buses on the Amador Street parcel since April 19, 1989, prior to approval of a lease agreement, due to the urgent nature of the situation. Temporary storage space for the old buses which MUNI had originally planned to use became unavailable, leaving MUNI with a shortage of space in the yards as the new buses arrived. In order to avoid having to park the old buses on the street, MUNI is using the Amador Street parcel on an emergency basis until the lease agreement can be finalized.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Memo to Governmental Operations Committee  
May 1, 1989 Governmental Operations Committee Meeting

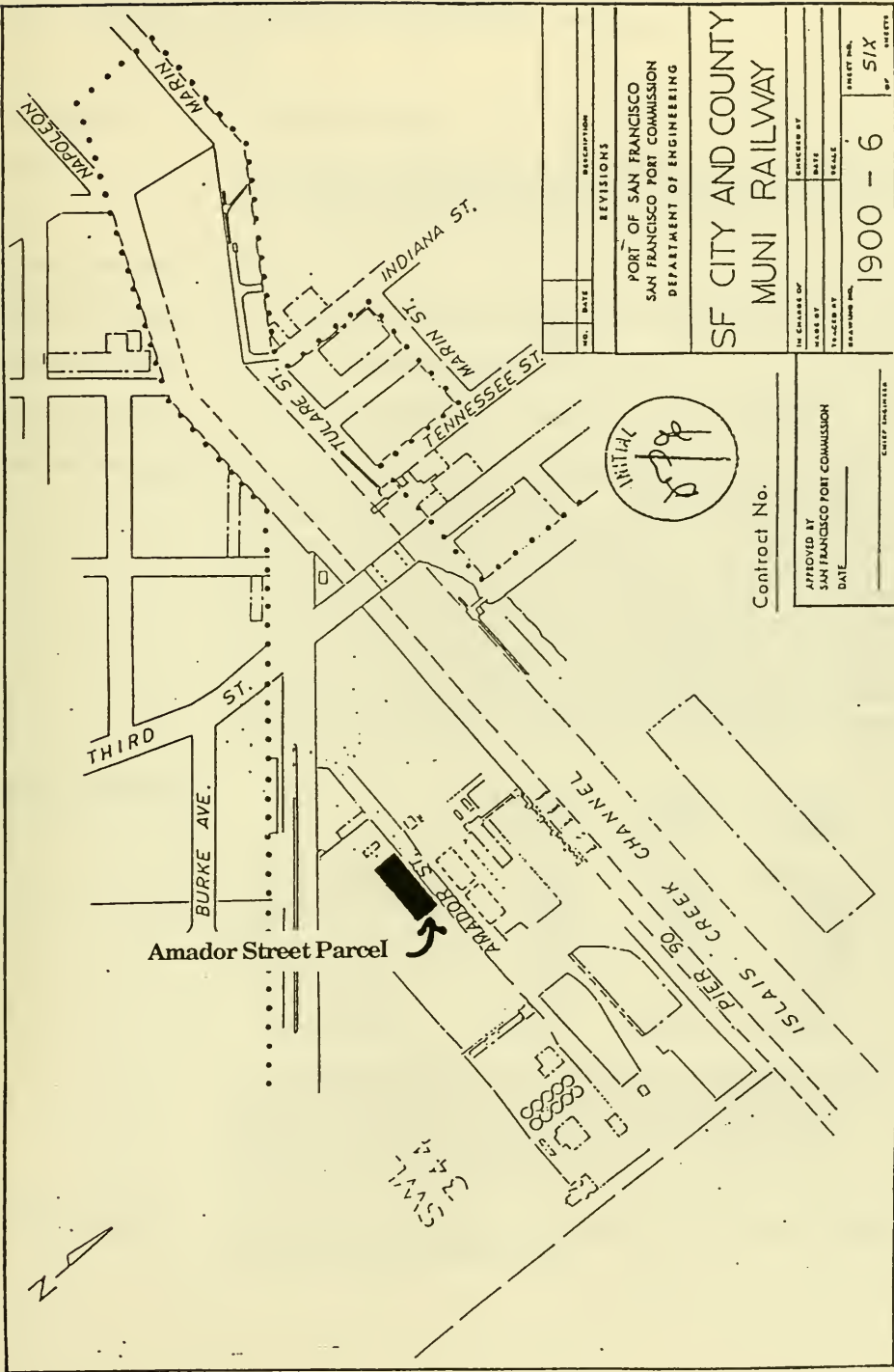
3. As noted above, if the Board of Supervisors approves the short-term lease, the lease agreement, including the lease payments, specifies that the lease would apply retroactively effective as of the date of occupancy, April 19, 1989.

4. The Director of Property has determined that the lease amount of \$3,500 per month represents fair market value.

**Recommendation:** Approve the proposed resolution.







REVISIONS		DESCRIPTION	
NO.	DATE	DESCRIPTION	DATE
PORT OF SAN FRANCISCO SAN FRANCISCO PORT COMMISSION DEPARTMENT OF ENGINEERING			
SF CITY AND COUNTY MUNI RAILWAY			
IN CHARGE OF	DESIGNED BY	DATE	SCALE
PLACED BY	DATE	SCALE	DATE
SHEET NO. 1900 - 6			OF SIX SHEETS

Contract No. \_\_\_\_\_

APPROVED BY  
 SAN FRANCISCO PORT COMMISSION  
 DATE \_\_\_\_\_

CITY ENGINEER \_\_\_\_\_



Memo to Governmental Operations Committee  
May 1, 1989 Governmental Operations Committee Meeting

Item 3 - File 138-89-2

**Department:** District Attorney

**Item:** Resolution authorizing the District Attorney to apply for, accept and expend State grant funds and agreeing to provide matching cash funds in the amount of \$28,698.

**Grant Amount:** \$122,323

**Source of Grant:** State Office of Criminal Justice Planning (OCJP)

**Grant Period:** April 1, 1989 through March 31, 1990

**Grant Project:** Repeat Sexual Offender Prosecution Program (RSOP)

**Project Description:** The proposed grant would provide funds for the RSOP Program for the third year. This program funds the salaries and mandatory fringe benefits for one Principal Attorney and one Senior Investigator, and related operating expenses, to allow the District Attorney's Office to assign a single attorney to handle repeat sexual offender cases from intake to disposition. Through this program, the District Attorney is able to increase efforts to prevent pretrial release of repeat sexual offenders, to ensure that the most severe authorized sentence is imposed on convicted repeat sexual offenders, and to ensure timely processing of repeat sexual offender cases.

<b>Project Budget:</b>	<u>Grant Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Salaries (1.88 FTE)	\$ 98,159	\$23,025	\$121,184
Fringe Benefits	16,307	3,825	20,132
Travel	203	721	924
Audit	481	742	1,223
Indirect Costs	<u>7,173</u>	<u>0</u>	<u>7,173</u>
Total Budget	\$122,323	\$28,313 *	\$150,636

\* The original project budget which the District Attorney's Office had submitted to the State included a local match of \$28,698. At the State's request to redistribute the project funds, the District Attorney's Office has recalculated the local match amount to be \$28,313.

**Indirect Costs:** Indirect costs of \$7,173 are based on 5% of the total project budget excluding indirect costs.



**Local Match:** \$28,313 is included in the District Attorney's 1988-89 budget.

**Comments:**

1. The \$122,323 proposed State OCJP grant amount for the third year represents a decrease of \$30,002 (approximately 20%) from the \$152,325 grant amount for the second year.
2. The previous Repeat Sexual Offender Prosecution Program grants did not require a local match. Ms. Mary King of the District Attorney's Office indicates that the State requires a local match after the second year of funding. The local match required by the State represents the difference between the State grant amount and the total project budget required to maintain staffing levels at the previous grant year levels. As noted earlier, the original local match amount of \$28,698 has been recalculated to be \$28,313, a difference of \$385. Ms. King reports that the \$28,313 local match is included in the District Attorney's 1988-89 budget.
3. According to Ms. King, personnel costs for the proposed grant period are based on 24.5 pay periods and not 26.1 pay periods because the second year (1988-89) grant period was extended for 1.6 pay periods from March 31, 1989 to April 21, 1989. Although no additional funds were received for the second year grant period, Ms. King indicates that the District Attorney's Office had surplus grant funds at the end of the second year grant period (March 31, 1989). Because of the extension, the District Attorney's Office was able to use up the remaining funds after March 31, 1989. Therefore, in terms of the project budget, the proposed third year grant period did not begin until April 22, 1989.

**Recommendation:** Amend the proposed resolution to reduce the amount of the local match by \$385 from \$28,698 to \$28,313 in order to reflect the recalculated amount. Approve the proposed resolution as amended.



Item 4 - File 146-89-19

**Department:** Department of Public Health, Bureau of Communicable Disease Control

**Item:** Resolution authorizing the Department of Public Health, Bureau of Communicable Disease Control, to apply for, accept and expend a continuation State grant.

**Amount:** \$35,540

**Source of Grant:** State Department of Health Services, Immunization Unit

**Grant Period:** July 1, 1989 through June 30, 1990

**Project:** Immunization Services

**Project Description:** The proposed grant would be used to fund the administration of the City's immunization program. The program's objectives are as follows:

To raise immunization levels to 98 percent or greater for each of the legally required immunizations among all kindergarten entrants and incoming transfer students attending schools in San Francisco.

To raise age-appropriate immunization levels to 95 percent or greater among infants and pre-school age children residing in San Francisco.

To reduce and, if possible, eliminate illness, disability and death due to vaccine-preventable disease in San Francisco through prevention, surveillance and outreach control activities.

<b>Project Budget:</b>	<u><b>Personnel</b></u>	<u><b>FTE</b></u>	<u><b>Amount</b></u>
	Salaries & Wages	.72	\$27,436
	Fringe Benefits		<u>7,682</u>
	Personnel Subtotal		\$35,118
	<u><b>Operating Expenses</b></u>		
	Staff Mileage		<u>422</u>
	Total		\$35,540

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





Memo to Governmental Operations Committee  
May 1, 1989 Governmental Operations Committee Meeting

**Indirect Cost Rate:** None. Indirect costs are not an allowable cost on this grant.

**Local Match:** None

**Comment:** The 1989-90 proposed grant award of \$35,540 represents an increase of \$1,035 or approximately 3 percent over the 1988-89 grant award of \$34,505.

**Recommendation:** Approve the proposed resolution.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Item 5 - File 186-89-7

**Department:** Department of Public Health, Bureau of Communicable Disease Control

**Item:** Resolution authorizing the Department of Public Health (DPH), Bureau of Communicable Disease Control, to enter into an emergency contract for provision of Chest Roentegenologic Services (chest x-rays).

**Contract Amount :** Up to \$9,600 per month  
Rate per chest x-ray - \$27.00

**Source of Funds:** Surplus Funds - Materials and Supplies Account

**Contract Period:** March 15, 1989 through August 31, 1989

**Description:**

1. The DPH Tuberculosis Control Division had been provided chest x-ray services by San Francisco General Hospital (SFGH) Radiology Department up until March 7, 1989. The SFGH Radiology Department discontinued provision of these services due to a critical radiologic equipment failure and the development of a shortage of radiologic technologists (x-ray technicians) within the Department.
2. Ms. Gisela Schecter, M. D., Tuberculosis Controller of DPH, reports that before services were discontinued, SFGH Radiology Department had provided 3,300 to 3,500 chest x-rays per year. Two FTE Radiologic Technologist I positions and the amount of film that was used to perform tuberculosis related chest x-rays was funded in the Tuberculosis Control Division's budget. This arrangement resulted in SFGH being paid approximately \$15.00 to \$20.00 for the cost of each x-ray.
3. According to Dr. Schecter, performance of chest x-rays is a critical component of the complex examination process necessary to prevent tuberculosis and to provide follow-up therapy for persons with the disease. Dr. Schecter advises that without the provision of chest x-ray services, the Division of Tuberculosis Control would be unable to perform services critical to the health and welfare of the citizens of San Francisco.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



4. Mr. Tom Hoynes of DPH, Division of Tuberculosis, reports that in response to SFGH Radiology Department's inability to provide the necessary chest x-rays and due to the urgent need for these services, DPH established an informal arrangement with Mission Imaging Center Inc. to provide the necessary chest x-rays. According to Mr. Hoynes, Mission Imaging Center Inc. began providing the chest x-ray services on March 15, 1989, and has performed approximately 276 chest x-rays to date, without being reimbursed for the services provided. Mission Imaging Center Inc.'s rate per chest x-ray is \$27, as compared to SFGH's rate of approximately \$15 to \$20. This results in an approximate difference of between \$7 and \$12 per chest x-ray. DPH will fund the total cost of the Mission Imaging Center Inc. contract through a surplus in the Department's 1988-89 Materials and Supplies Account.

If the Board of Supervisors approves the proposed resolution authorizing the Department of Public Health to enter into an emergency contract with Mission Imaging Center Inc., the contract would permit the City to reimburse Mission Imaging Center Inc. for provision of chest x-ray services.

**Comment:**

1. The Board of Supervisors should amend the proposed resolution to authorize retroactive payment for chest x-ray services provided by Mission Imaging Center Inc. since March 15, 1989.

2. Mr. Jerry Rankin, Senior Assistant Administrator of SFGH, reports that the 1989-90 SFGH Radiology Department budget request will include the necessary funds in order to resume the provision of chest x-rays. SFGH is expected to resume this service in August of 1989.

**Recommendation:**

Amend the proposed resolution to authorize retroactive payments to Mission Imaging Center, Inc. from March 15, 1989 and approve the proposed resolution as amended.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Item 6 - File 210-89-1

**Department:** Juvenile Court

**Item:** Contract Renewal

**Contractor:** Contra Costa County Girl's Center

**Purpose of Contract:** Place female wards of the San Francisco Juvenile Court at the Contra Costa County Girl's Center.

**Contract Period:** 1989 - 1990 Fiscal Year

**Cost:** \$2,193 per month or \$26,316 annually per ward of the Juvenile Court.

**Source of Funds:** General Fund to be included in FY 1989-90 budget.

**Description:**

1. The proposed resolution would authorize the Chief Probation Officer, Juvenile Court, to continue an agreement with Contra Costa County to place female wards of the San Francisco Juvenile Court at the Contra Costa Girl's Center. There is no long-term detention facility for delinquent juvenile girls in San Francisco.
2. Funds totalling \$78,948 are budgeted in the current fiscal year and are to be included in the 1989-90 budget request of the Juvenile Court to pay for the placement of three female wards of the Court. This amount represents no increase over the current fiscal year monthly and annual rates per ward which are \$2,193 and \$26,316 respectively.

**Comments:**

1. According to Ms. Jeanne Bailey, Juvenile Court Business Manager, the 1987-88 expenditures for the Contra Costa County Girl's Center were \$36,781 and for the first nine months of FY 1988-89 (July 1988 through March 1989) the expenditures were \$8,772, and thus projected for the entire FY 1988-89 would be \$11,696.
2. Ms. Judy Hogan, Senior Supervising Probation Officer, advises that the Contra Costa County Girl's Center is often full and therefore turns down requests to house female wards of the San Francisco Juvenile Court. Ms. Hogan expects more cooperation from Contra Costa County in the future for the acceptance of female wards as requested by the San Francisco Juvenile Court, and therefore, actual costs over the last several months are not a valid reflection of the needs of

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





Memo to Governmental Operations Committee  
May 1, 1989

the San Francisco Juvenile Court to house female wards  
at the Contra Costa Facility.

**Recommendation:** Approve the proposed resolution.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Item 7 - File 210-89-2

**Department:** Juvenile Court

**Item:** Contract Renewal

**Contractor:** California Youth Authority

**Purpose of Contract:** Diagnosis and treatment of juveniles at California Youth Authority facilities, as needed.

**Contract Period:** 1989-90 fiscal year

**Costs:** \$3,000 per month per juvenile or 1/30 of that amount (\$100) per day per juvenile for stays of less than one month.

**Source Of Funds:** General Fund to be included in the 1989-90 budget

**Description:**

1. The California Youth Authority (CYA) located in Sacramento County provides diagnostic and treatment services and temporary detention of minors. For the most part, juveniles are sent to the CYA because they are in need of more intensive screening or incarceration than available from the City's Juvenile Hall. Generally, juveniles are referred to CYA by the Juvenile Court. The CYA conducts psychological testing and diagnosis, evaluates social histories and prepares recommendations for case disposition. According to State law, juveniles can be detained for diagnostic treatment and observation for up to 90 days.
2. The amount spent on this contract depends on the number of juveniles and the duration of each juvenile's stay at the Youth Authority facilities. For the current fiscal year, the cost per day for each juvenile is \$100. Funds totalling \$55,000 are included in the current FY 1988-89 budget for CYA services and an additional \$55,000 are to be included in the proposed FY 1989-90 budget. A \$100 cost per day for each juvenile would result in 550 days of CYA services with a total budget of \$55,000.
3. The per placement cost of diagnosis and treatment at CYA facilities is set by the State at a standard rate for all Juvenile Courts in California. The City does not have an opportunity to negotiate with the State regarding the rates charged.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



**Comments:**

1. According to Ms. Jeanne Bailey, Juvenile Court Business Manager, FY 1987-88 CYA expenditures were \$42,680 and for the first seven months of FY 1988-89 (July 1988 through January 1989) the expenditures were \$17,600, and thus projected for the entire FY 1988-89 the expenditures would be \$30,171.

2. Ms. Bailey advises that the Judges of the Juvenile Court are referring cases for diagnosis and treatment to the Department of Public Health and private physicians as well as the California Youth Authority. Although projected expenditures of \$30,171 for the current fiscal year are \$24,829 below the budgeted amount of \$55,000, Ms. Bailey indicates that the need for such services fluctuates greatly from month-to-month and thus, a continuation of the current budget, is warranted given an anticipated increase in needed services.

**Recommendation:**

Approve the proposed resolution.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Item 8 - File 210-89-3

**Department:** Juvenile Court

**Item:** Contract Renewal

**Contractor:** San Mateo County

**Purpose of Contract:** Place male wards of the San Francisco Juvenile Court at the Glenwood Facility, San Mateo County.

**Contract Period:** 1989-90 fiscal year

**Cost:** \$1,650 per month or \$19,800 annually per ward of the Juvenile Court

**Source of Funds:** General Fund to be included in the FY 1989-90 budget.

**Description:** 1. The proposed resolution would authorize the Chief Juvenile Probation Officer to continue an agreement with San Mateo County to place male wards of the San Francisco Juvenile Court at the Glenwood Facility in San Mateo County. Use of this facility is made by the Juvenile Court, rather than the use of Log Cabin Ranch, for certain placements of younger male wards.

2. Funds totalling \$59,400 are in the FY 1988-89 budget and are to be included in the FY 1989-90 budget request of the Juvenile Court to pay for placement of three male wards of the Court. This amount represents no increase over the current fiscal year monthly and annual rates per ward which are \$1,650 and \$19,800 respectively.

**Comments:** 1. According to Ms. Jeanne Bailey, Juvenile Court Business Manager, the 1987-88 expenditures for the San Mateo County Glenwood Facility were \$16,740 and for the first six months of 1988-89 (July 1988 through December 1988) the expenditures were \$17,072, and projected for the entire FY 1988-89 would be \$34,144.

2. Ms. Judy Hogan, Senior Supervising Probation Officer, advises that the charges for placing male wards of Juvenile Court at the Glenwood Facility have fluctuated greatly between the current and previous fiscal year, and so it is necessary to maintain the current budget to meet a potential increase of referrals from the Juvenile Court in the future.

**Recommendation:** Approve the proposed resolution.

**BOARD OF SUPERVISORS**  
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Item 9 - File 284-88-2

**Note:** This ordinance was continued by the Governmental Operations Committee at its meeting of April 24, 1989. The proposed amendments are contained in a second draft to the MBE/WBE/LBE Ordinance dated April 24, 1989.

**Item:** Ordinance to amend Chapter 12D of the San Francisco Administrative Code relating to the procurement of goods and services and the award of public contracts, leases, franchises, and concessions from minority business enterprises (MBE), women business enterprises (WBE), and local business enterprises (LBE).

**Description:** 1. Chapter 12D, Minority/Women/Local Business Enterprises (the "Ordinance"), was enacted in May, 1984. The Ordinance contains an expiration clause that renders it inoperative five years after its effective date unless the Human Rights Commission (HRC), after conducting hearings, finds that the purposes identified in Section 12D.3. of the Ordinance, pertaining to MBE/WBE contracting goals, have not yet been achieved. The HRC, at its meeting of October 13, 1988, voted unanimously to certify to the Board of Supervisors that the policies established by the Ordinance have not been fully achieved.

2. The Board of Supervisors directed the Budget Analyst to collect data to be used by the City Attorney's Office in that Office's determination as to whether MBE/WBE preferences continue to be appropriate and necessary in the light of the U.S. Supreme Court's recent decision in City of Richmond v. Croson. The Budget Analyst's initial report was submitted to the Board on March 8, 1989. A revised report, dated March 17, 1989, was also submitted to the Board of Supervisors. The revisions to the original report of the Budget Analyst include (a) adding Recreation and Park Department data which had not been previously submitted to the Budget Analyst, (b) adding a statistical analysis of ratios which measure the percentage of contract dollars MBE/WBE firms and non-MBE/WBE firms are obtaining in relation to their business participation in the various contract categories, (c) adding Airport data pertaining to legal services which had been omitted from the original report, (d) deleting subcontracting values for leases and management consulting pertaining to architect/engineering and construction subcontracting totals and (e) adding departmental contract data that had received HRC waivers.

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3. The proposed amendments to the Ordinance contain the following changes:

- a. Ten findings that state that local businesses continue to labor under a competitive disadvantage with businesses from other areas because of the higher administrative costs of doing business in the City; that the public interest would best be served by continuing to encourage businesses to locate and remain in San Francisco; that policies and programs which enhance the opportunities and entrepreneurial skills of minority-, women-, and locally-owned businesses will best serve the public interest; that the testimony of businesses which seek to enter into contracts with the City offer clear and persuasive reasons for the Board to take the actions proposed by the Ordinance to remedy (1) City contracting practices which continue to exclude or reduce the opportunities of minority- and women-owned businesses to be awarded City contracts to such an extent that the amount of City contract dollars awarded to them can be explained by discrimination, and (2) competitive disadvantages local business continue to face in providing goods and services to the City; that City departments need to intensify outreach and advertising efforts and need to consistently apply standards and criteria in the award of contracts and leases; that the bid preference mechanism assists minority, women and local business enterprises to obtain City contracts and leases without the disadvantages attending exclusionary set-asides, and that the joint venture vehicle of obtaining MBE or WBE preferences has fostered the development of such MBE/WBE firms; that the City has made steady progress, City-wide, toward the MBE/WBE goals while only making sparing use of the contract set-aside mechanism; that without the Ordinance, many small MBE/WBE firms would be unable to compete for and win prime awards of City contracts and leases; and that some City departments continue to operate under the "old boy network" when awarding contracts.

An eleventh finding concerning statistical information is to be added as another amendment to this Ordinance. As of the writing of this report, this amendment has not been included in the proposed Ordinance.

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- b. The City would rely on the relationship between the percentages of minority- and women-owned businesses in the relevant business community and their respective shares of total City contract dollars as a measure of the effectiveness of the Ordinance in remedying the effects of discrimination. This policy replaces the Ordinance's current goals of thirty percent for MBEs and ten percent for WBEs.
- c. The provisions of the Ordinance would apply only to economically disadvantaged minority- and women-owned businesses in all categories of City procurement, subject to exemptions specifically enumerated elsewhere in the Ordinance.
- d. In addition to terms defined in the current MBE/WBE/LBE Ordinance, the proposed ordinance defines the following terms: Back Contracting; City; Good Faith Efforts; Joint Venture; Lower Tier Subcontracting; Office; and Woman/Minority Man Business Enterprise (W/MBE). The proposed Ordinance also makes provisions for defining the terms Small Business Enterprise (SBE) and Economically Disadvantaged.
- e. Applies a more strict test for certification as a local business enterprise.
- f. Limits the definition of minority- and women-owned enterprises (and thus the application of preferences) to businesses located in San Francisco.
- g. Makes the Controller responsible for the collection of data necessary to form the basis of the HRC's report on the participation of MBEs and WBEs in City contracting.
- h. Specifies that the Director, HRC, review departmental contracting data on a semi-annual rather than a quarterly basis, and that the Director, HRC, review semi-annual contracting data submitted by the Controller.
- i. Removes from the Human Rights Commission (a) the power and duty to establish MBE/WBE utilization goals for City departments and agencies, and (b) the power and duty to establish City-wide annual MBE/WBE utilization goals.

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- j. Eliminates the set-aside provision of ten percent of the total dollar value of all contracts to be awarded by each contract awarding agency for MBEs and two percent for WBEs.
- k. Substitutes a Small Business Enterprise (SBE) program for the existing MBE/WBE program with respect to the subcontracting requirements of departments and prime contractors.
- l. Incorporates additional findings regarding Public Works Contracting and substitutes a SBE program for the existing MBE/WBE program with respect to contracting for construction services. Changes the minimum contract value for application to such contracts from \$15,000 to \$50,000.
- m. Incorporates additional findings regarding Purchasing Contracts and specifies categories of purchased materials, equipment, and supplies to which the tenets of the Ordinance would apply.
- n. Makes provision for incorporating additional findings regarding Leases, Franchises, and Concessions, enumerates specific type leases, franchises, and concessions that would be subject to the tenets of the Ordinance, and substitutes a SBE subcontracting program in place of the existing MBE/WBE subcontracting program.
- o. Makes provision for incorporating additional findings regarding Consultants and Professional Services, enumerates specific type consultant and professional services that would be subject to the tenets of the Ordinance, changes the contract value of architectural and engineering contracts that would be subject to the Ordinance from \$30,000 to \$50,000, and substitutes a SBE architectural and engineering program in place of the existing MBE/WBE architectural and engineering program.
- p. Requires that the Director, HRC, monitor compliance with the SBE program requirements of the Ordinance and issue an "exit report" for any contract that includes SBE contract provisions.

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- q. Requires that the Director, HRC, report quarterly to the HRC as to whether MBE/WBE/SBE goals are being achieved.
- r. Requires the HRC to submit a semi-annual report on the progress of the City toward achieving goals established by Section 12D.3 of the Ordinance, together with an identification of problems and specific recommendations for (1) discontinuing the race- or gender-conscious bid preferences in those cases where the bid preferences have remedied the identified discrimination against MBEs and WBEs, and (2) improving the City's performance in remedying the identified discrimination against MBEs and WBEs.
- s. Specifies that the Board of Supervisors shall act upon the HRC's recommendations, as required in paragraph r., by the third Monday of May in each fiscal year during which the Ordinance is in effect.
- t. Requires that each contract awarding authority include, in its semi-annual MBE/WBE data submission, objective measures with quarterly targets for the total dollar amount awarded to MBEs and to WBEs.
- u. Requires that contractors and consultants must negotiate an affirmative action agreement with the Director, HRC, who shall set the requirements of the HRC in conformance with Chapter 12B of the Administrative Code.
- v. Requires that the HRC annually report to the Mayor, the Board of Supervisors, and the Chief Administrative Officer on the extent of MBE and WBE participation in City prime contracting in the major contracting categories, such as equipment and supplies and franchises, leases, and concessions.
- w. Specifies an expiration date of three years from the effective date of the proposed ordinance unless the HRC, after conducting hearings, finds that the purposes identified in Section 12D.3. of the Ordinance have not yet been achieved and the Board of Supervisors acts to extend the Ordinance for up to an additional three-year period.

**BOARD OF SUPERVISORS**  
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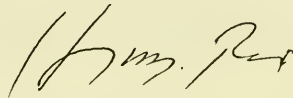


**Comment:**

1. Based on City contracting data collected by the Budget Analyst, the total value of prime contracts and leases awarded to minority- and women- owned firms in fiscal year 1987-88 was approximately \$42.58 million. Had all of these contracts and leases been awarded to MBE/WBE firms at the five percent maximum preference, the additional cost to the City, because of such preference, would have been approximately \$2.1 million. However, because various contracts are awarded to MBE/WBE firms without the need for the MBE/WBE preferences, only part of the total estimate of \$2.1 million would be an added cost to the City.

2. The proposed amendments to the Ordinance, by limiting the applicability of minority and women preferences to businesses located in San Francisco (see Point 3f.), would reduce the potential costs of such preferences to the City because minority firms located outside of San Francisco would no longer receive MBE/WBE preferences.

**Recommendation:** Approval of this proposed ordinance is a policy matter for the Board of Supervisors.



Harvey M. Rose

cc: Supervisor Gonzalez  
Supervisor Hsieh  
Supervisor Alioto  
President Britt  
Supervisor Hallinan  
Supervisor Hongisto  
Supervisor Kennedy  
Supervisor Maher  
Supervisor Nelder  
Supervisor Walker  
Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacey Becker  
Ted Lakey

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



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*Actions Taken*

CALENDAR

MEETING OF

GOVERNMENTAL OPERATIONS COMMITTEE

BOARD OF SUPERVISORS

CITY AND COUNTY OF SAN FRANCISCO

MONDAY, MAY 1, 1989 - 10:00 A.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

ABSENT: SUPERVISOR ALIOTO - ITEMS 6 - 9

CLERK: GAIL JOHNSON

1. File 186-89-6. [Short-Doyle Plan] Resolution approving the San Francisco City and County Short-Doyle Plan for Mental Health Services in Fiscal Year 1988-89, Part B. (Department of Public Health)

(Continued from 4/24/89)

ACTION: Recommended.

2. File 64-89-13. [Lease of Real Property] Resolution authorizing short-term lease of vacant land from the Port of San Francisco for use by the San Francisco Municipal Railway. (Real Estate Department)

ACTION: Recommended.

3. File 138-89-2. [Grant - State Funds] Resolution authorizing the District Attorney to apply for, accept and expend grant funds in the amount of \$122,323 from the California Office of Criminal Justice Planning for a project entitled "Repeat Sexual Offender Prosecution Program" for a twelve-month period beginning April 1, 1989 through March 31, 1990; and agreeing to provide cash match in the amount of \$28,698. (Mayor)

ACTION: Amended on page 1, lines 7 and 19, by reducing the amount of "\$28,698" to "\$28,313". Recommended as amended. New title: "Authorizing the District Attorney to apply for, accept and expend grant funds in the amount of \$122,323 from the California Office of Criminal Justice Planning for a project entitled "Repeat Sexual Offender Prosecution Program" for a twelve-month period beginning April 1, 1989 through March 31, 1990; and agreeing to provide cash match in the amount of \$28,313."

4. File 146-89-19. [Grant - State Funds] Resolution authorizing the Department of Public Health, Bureau of Communicable Disease Control, to apply for, accept and expend a grant of \$35,540 from the State Department of Health Services for immunization services. (Mayor)

ACTION: Recommended.



5. File 186-89-7. [Emergency Contract] Resolution authorizing the Department of Public Health, Bureau of Communicable Disease Control, Division of Tuberculosis Control to enter into an emergency contract. (Department of Public Health)

ACTION: Hearing held. Continued to May 8, 1989 meeting.

6. File 210-89-1. [Agreement] Resolution authorizing Chief Probation Officer, Juvenile Court to continue an agreement with Contra Costa County Girls' Center for placement of certain committed female wards from San Francisco. (Juvenile Court)

ACTION: Recommended.

7. File 210-89-2. [Contract] Resolution authorizing Chief Probation Officer of the Juvenile Court to renew a contract with the California Youth Authority for diagnostic and treatment services and temporary detention not to exceed 90 days. (Juvenile Court)

ACTION: Recommended.

8. File 210-89-3. [Agreement] Resolution authorizing Chief Probation Officer, Juvenile Court to continue an agreement with San Mateo County for the placement of certain male wards from San Francisco. (Juvenile Court)

ACTION: Recommended.

9. File 284-88-2. [Minority, Women and Local Business Enterprises] DRAFT (Second) ordinance amending the San Francisco Administrative Code by adding Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts, leases, franchises and concessions by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises and local businesses. (Supervisors Kennedy, Ward, Maher)

(Continued from 4/24/89)

ACTION: Hearing held. Continued to May 8, 1989 meeting.





CITY AND COUNTY



OF SAN FRANCISCO

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## BOARD OF SUPERVISORS

BUDGET ANALYST

*Recommendation*  
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May 5, 1989

**TO:** Governmental Operations Committee  
**FROM:** Budget Analyst  
**SUBJECT:** May 8, 1989 Governmental Operations Committee Meeting

### Item 1 - File 186-89-7

**Note:** This item was continued at the May 1, 1989 Governmental Operations Committee meeting pending an explanation from the Department of Public Health, San Francisco General Hospital regarding the radiologic equipment failure.

**Department:** Department of Public Health, Bureau of Communicable Disease Control

**Item:** Resolution authorizing the Department of Public Health (DPH), Bureau of Communicable Disease Control, to enter into an emergency contract for provision of Chest Roentegenologic Services (chest x-rays).

**Contract Amount:** Up to \$9,600 per month  
Rate per chest x-ray - \$27.00

**Source of Funds:** Surplus Funds - Materials and Supplies Account

**Contract Period:** March 15, 1989 through August 31, 1989

**Description:** 1. The DPH Tuberculosis Control Division had been provided chest x-ray services by San Francisco General Hospital (SFGH) Radiology Department up until March 7, 1989. The SFGH Radiology Department discontinued provision of these services due to a critical radiologic equipment failure and the development of a shortage of radiologic technologists (x-ray technicians) within the Department.



2. Ms. Gisela Schecter, M. D., Tuberculosis Controller of DPH, reports that before services were discontinued, SFGH Radiology Department had provided 3,300 to 3,500 chest x-rays per year. Two FTE Radiologic Technologist I positions and the amount of film that was used to perform tuberculosis related chest x-rays was funded in the Tuberculosis Control Division's budget. This arrangement resulted in SFGH being paid approximately \$15.00 to \$20.00 for the cost of each x-ray.

3. According to Dr. Schecter, performance of chest x-rays is a critical component of the complex examination process necessary to prevent tuberculosis and to provide follow-up therapy for persons with the disease. Dr. Schecter advises that without the provision of chest x-ray services, the Division of Tuberculosis Control would be unable to perform services critical to the health and welfare of the citizens of San Francisco.

4. Mr. Tom Hoynes of DPH, Division of Tuberculosis, reports that in response to SFGH Radiology Department's inability to provide the necessary chest x-rays and due to the urgent need for these services, DPH established an informal arrangement with Mission Imaging Center Inc. to provide the necessary chest x-rays. According to Mr. Hoynes, Mission Imaging Center Inc. began providing the chest x-ray services on March 15, 1989, and has performed approximately 276 chest x-rays to date, without being reimbursed for the services provided. Mission Imaging Center Inc.'s rate per chest x-ray is \$27, as compared to SFGH's rate of approximately \$15 to \$20. This results in an approximate difference of between \$7 and \$12 per chest x-ray. DPH will fund the total cost of the Mission Imaging Center Inc. contract through a surplus in the Department's 1988-89 Materials and Supplies Account.

If the Board of Supervisors approves the proposed resolution authorizing the Department of Public Health to enter into an emergency contract with Mission Imaging Center Inc., the contract would permit the City to reimburse Mission Imaging Center Inc. for provision of chest x-ray services.

**Comment:**

1. The Board of Supervisors should amend the proposed resolution to authorize retroactive payment for chest x-ray services provided by Mission Imaging Center Inc. since March 15, 1989.

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2. Mr. Jerry Rankin, Senior Assistant Administrator of SFGH, reports that the 1989-90 SFGH Radiology Department budget request will include the necessary funds in order to resume the provision of chest x-rays. SFGH is expected to resume this service in August of 1989.

**Recommendation:** Amend the proposed resolution to authorize retroactive payments to Mission Imaging Center, Inc. from March 15, 1989 and approve the proposed resolution as amended.



Memo to Governmental Operations Committee  
May 8, 1989 Governmental Operations Committee Meeting

Item 3 - File 64-89-8

**Note:** This item was continued at the April 3, 1989 Governmental Operations Committee meeting to the Call of the Chair at the request of the City Attorney.

**Item:** Resolution authorizing the City to lease real property (1) for the new Employee Relations Division of the Mayor's Office, (2) for the City Attorney, and (3) for the Bureau of Building Inspection (BBI), Department of Public Works (DPW).

**Location:** 1390 Market Street, Mezzanine, Fox Plaza

**Purpose of Lease:** Provide offices (1) for the new Employee Relations Division of the Mayor's Office, (2) for the Code Enforcement, Workers Compensation, Claims and Investigators related to the Municipal Railway which are all organizational units within the City Attorney's Office and (3) the Disability Access Officer and the Investigative Services Division of the Bureau of Building Inspection, Department of Public Works.

**Lessor:** Calfox, Inc.

**No. of Sq. Ft. and Cost/Month:** 11,363 sq. ft. @ \$1.25 sq. ft./month = \$14,204 rent/month

**Annual Cost:** \$170,448

**Distribution of Area and Cost by Dept.:**

	<u>Sq. Ft.</u>	<u>% Sq. Ft.</u>	<u>Monthly Cost</u>	<u>Annual Cost</u>
Mayor	913	8	\$1,141	\$13,692
City Attorney	8,067	71	10,084	121,008
DPW/BBI	<u>2,383</u>	<u>21</u>	<u>2,979</u>	<u>35,748</u>
Total	11,363	100	\$14,204	\$170,448

**% Increase Over 1988-89:** New Lease

**Term of Lease:** July 1, 1989 to December 31, 1993 (4 years and 6 months)

**Right of Renewal:** None

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





**Utilities and Janitor**

**Provided by Lessor:**

Lessor (Calfox, Inc.) provides gas, water, scavenger service, janitorial service and supplies. Lessee pays for electricity supplied to the leased space.

**Source of Funds:**

To be included in the 1989-90 budgets of the City Attorney, Mayor and Department of Public Works.

**Comments:**

1. The City Attorney plans to locate 33 existing employees and 8 new employees for a total of 41 employees in 7,567 sq. ft. (185 sq. ft. per employee). The 41 employees are identified within the following units of the City Attorney's Office:

<u>City Attorney Unit</u>	<u>Current Staff</u>	<u>Proposed New Staff</u>	<u>Total</u>
Code Enforcement	7	4	11
Workers Compensation	8	4	12
Claims	14	-	14
MUNI Investigators and Clerk	<u>4</u>	<u>-</u>	<u>4</u>
Total	33	8	41

The eight proposed new staff are being requested in the City Attorney's 1989-90 budget, including six new employees and two paralegal interns.

- a. The seven existing Code Enforcement employees will move from the 6th floor of the Fox Plaza to the Mezzanine of the Fox Plaza. In addition, four new Code Enforcement personnel would be located on the Mezzanine. Three Retirement unit personnel would be moved from 1155 Market Street to the 6th floor of the Fox Plaza at the request of Ms. Clare Murphy, General Manager, Retirement Board. It is anticipated that some additional attorneys now located in City Hall would be moved to the 6th floor of the Fox Plaza to replace the Code Enforcement attorneys that are moving to the Mezzanine.
- b. The eight existing Workers Compensation employees will be relocated from St. Francis Hospital where they currently occupy 1,830 sq. ft. of leased space (229 sq. ft./employee) to the Mezzanine of the Fox Plaza. In addition, four new Workers Compensation employees would be located on the Mezzanine of the Fox Plaza.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



- c. The existing Claims unit consisting of fourteen employees are currently in overcrowded space at City Hall, including five employees located in Room 314, and nine employees located in the hallway in Room 206. These fourteen existing employees would also be relocated to the Mezzanine of the Fox Plaza.
  - d. The three MUNI Investigators and one Clerk, currently located in City-owned space at 949 Presidio Avenue, would be located on the Mezzanine of the Fox Plaza.
2. The Employee Relations Division, an outside contractor, which had been working for the Board of Supervisors, reports directly to the Mayor's Office, in accordance with the passage of Proposition F by the voters in the November 8, 1988 election. Additionally, employee relations duties are handled by the Deputy Mayor for Government Relations and the apportioned time of several other staff in the Mayor's Office, working additional hours at no cost to the City. As of July 1, 1989 a new Employee Relations Unit will be created which will have four new employees (one director, two employee relations specialists and one secretary) using 913 sq. ft. (228 sq. ft. per employee). These four new positions would be added to the Mayor's 1989-90 budget. When the new Employee Relations Unit begins work as of July 1, 1989, the Mayor's staff, who worked on employee relations matters, will return to their normal duties on a full time basis.
3. The annual cost of the four new Civil Service in-house Employee Relations positions is estimated at \$217,000. In addition, the existing contractual Employee Relations Division, which had been reporting to the Board of Supervisors under contract, and which is now under a \$29,000 monthly retainer to the Mayor's Office, would be reduced according to the Mayor's Office to a \$2,500 monthly retainer beginning October of 1989, which represents an annual cost of \$30,000. Together, this represents an Employee Relations Division annual cost of \$247,000. According to Mr. Jeffrey Sloan of Liebert, Cassidy & Frierson, which handles the contractual Employee Relations Division duties, the \$2,500 monthly contract amount is a base amount, with any further amount to be negotiated with the Mayor's Office on a year-by-year basis.

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Depending upon a final work program for the contract, the monthly retainer of \$2,500 could be increased. The annual cost of the existing Employee Relations Division contract is \$278,150 for fiscal year 1988-89. Until the final amount for the outside contract is determined, total costs for the 1989-90 employee relations duties will not be known.

4. The Bureau of Building Inspection will locate its Investigative Services Division, consisting of ten existing employees, from City-owned space at 450 McAllister and its Disability Access Coordinator (a new position), for a total of 11 employees in 2,383 sq.ft. (217 sq. ft. per employee) to the Mezzanine of the Fox Plaza.

5. The position 6335 Disability Access Coordinator was approved by the Board of Supervisors with the final passage on April 10, 1989 of Ordinance 112-89 authorizing a supplemental appropriation for permanent salaries and Ordinance 113-89 authorizing an amendment to the 1988-89 Annual Salary Ordinance adding one new classification entitled Disability Access Coordinator. According to Civil Service, the Disability Access Coordinator's salary is commensurate with the Chief Building Inspector's salary which is currently \$59,952 annually at the fifth step. As of May 1, 1989, Mr. Richard Skaff has been hired to fill the new position and is temporarily located in the City Attorney's Office on the 6th Floor at Fox Plaza.

6. On January 3, 1989 the Board of Supervisors approved a \$7.50 per permit increase in Bureau of Building Inspection fees in order to establish a Disability Program and hire a Disability Program Coordinator. These fees, which became effective on February 3, 1989, are estimated to increase revenues from fees between \$90,000 and \$100,000 annually. For the current fiscal year, DPW estimates receiving approximately \$36,000 in revenues from this increase in the permit fee.

**BOARD OF SUPERVISORS**  
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7. The new Investigative Services Division (ISD) of the Bureau of Building Inspection will be responsible for cases referred from the Superintendent of Building Inspection and Property Conservation's administrative hearings for preparation of an abatement order. ISD monitors abatement activities during the 180-day compliance period, processes related applications and plans submitted for permits, and, if necessary, represents the Bureau of Building Inspection at hearings of the Abatement Appeals Board. If a permit applicant does not comply with an abatement order, ISD prepares the case for referral to the City Attorney for enforcement and assists the City Attorney in the preparation and presentation of these cases in court.

8. ISD maintains all files of cases referred to the City Attorney and updates the status of abstracts prepared by the City Attorney for presentation in court in connection with complaint injunctions and contempt hearings. In addition to the abatement cases, ISD will be responsible for noise permits, gas station conversions, emergency barricades, and the inspection of Parking Authority and Recreation and Park facilities.

9. The lessor has agreed to undertake improvements to the leased space amounting to an estimated \$200,000, according to Mr. Jerry Romani, Real Estate Department. The City has agreed to reimburse the Lessor up to \$5,000 for particular alterations such as installing interior windows for the infant day care center and connecting the City Attorney's computers between the Mezzanine and the 6th Floor. It is estimated that it would take between 60 and 90 days to complete these improvements. The source of this \$5,000 is the Special Revenue Fund, fees collected from the issuance of permits by the Bureau of Building Inspection.

10. The City Attorney is currently leasing 16,438 sq. ft. on the 6th floor of Fox Plaza for an average monthly cost of \$1.30 per sq. ft. This is \$.06 less than the proposed average monthly cost of \$1.36 per sq. ft. for the proposed Mezzanine space, over the 4 year and 6 month term of the lease.

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11. A comparison of costs between the proposed new lease and the cost of the current leased space for the City Attorney, the Mayor's Office and the Bureau of Building Inspection is as follows:

	<u>Annual Cost</u>
<b>New Lease (Fox Plaza Mezzanine)</b>	
City Attorney	121,008
Mayor's Office	13,692
Bureau of Building Inspection	<u>35,748</u>
Total Cost of New Lease	<u>\$170,448</u>
<b>Current Leases</b>	
<u>City Attorney</u>	
Code Enforcement (6th Floor, Fox Plaza)	0 *
Workers Compensation St. Francis Hospital	\$26,352
Claims (City Hall)	0
MUNI Investigators (City-owned space)	0
<u>Mayor's Office (City Hall)</u>	0
<u>Bureau of Building Inspection</u>	
Disability Access Officer (new position) (450 McAllister St. - City owned space)	0
Investigative Services Division (450 McAllister St. - City owned space)	<u>0</u>
Total Cost of Current Leases	<u>\$26,352</u>
Increased cost of new lease over existing lease costs	<u>\$130,404</u>

\* No reduction in cost of existing lease.

**BOARD OF SUPERVISORS**  
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12. According to Edward Johnson of the City Attorney's Office, a total of 90 employees currently occupy the 6th floor offices at Fox Plaza. The 90 employees will be reduced to 86 when the seven Code Enforcement unit employees are replaced with the three Retirement unit personnel as explained in Comment 1a. Mr. Johnson advises that an additional four attorneys would be transferred to the 6th floor of the Fox Plaza from City Hall to relieve further overcrowding in Room 206, thereby resulting in a balance of 90 employees located on the 6th floor of the Fox Plaza.

13. The City Attorney has set aside approximately 500 sq. ft. for an Infant Care Center which will provide child care services for up to six infants of the City Attorney's employees. The City Attorney has also pointed out that, with regard to the function of the BBI Disability Access Coordinator being located at the Fox Plaza, this will result in more accessibility for the disabled, given that there are more bathrooms at the Fox Plaza, than at City Hall, which are accessible to disabled workers.

14. The City Attorney has prepared the attached memoranda dated March 31, 1989, and May 2, 1989 pertaining to this proposed new lease.

15. Mr. Donald McConlogue, Assistant Superintendent, Administration, Bureau of Building Inspection, advises that moving the Investigative Services Division, consisting of ten existing employees, to new space at Fox Plaza will help alleviate a serious overcrowding of existing space for the Bureau of Building Inspection at 450 McAllister Street. Mr. McConlogue reports that several of the inspectors are tripled-up in existing offices, occupying only an average of 50 sq. ft. per inspector, which greatly limits their ability to work and to serve the public.

16. The Budget Analyst continues to believe that there are uncertainties regarding the fiscal impacts pertaining to this lease. Total costs and sources of funds for the new positions will be requested in the 1989-90 budget which has not yet been submitted to the Board of Supervisors. The City Attorney has advised the Budget Analyst that the proposed leased space is needed even if the new positions are not approved in order to effect a needed consolidation and related efficiencies for her office. Although the approval of the lease is being requested now to provide space for the new employees as of July 1, 1989, the Board of Supervisors has

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**BUDGET ANALYST**



adopted as a general policy that, unless exceptions are made, new positions and new programs included on the City's annual budget not be authorized prior to receiving detailed review and approval. This general policy has been implemented by instructing the Controller not to certify the availability of funds for new positions during the interim budget period between July 1 and August 31. Therefore, unless exceptions are made to this policy, the new employees would not begin work until September 1, 1989.

17. In addition to the employee relations duties, the new Mayor's Office Employee Relations Division will house the Improper Government Activities Unit (IGA), approved with the final passage of Ordinance 124-89 on April 26, 1989. The Unit will consist of one 9790 Assistant to Mayor V which, according to Ms. Susan Andrus of the Mayor's Office, has been filled by Mr. Edwin Lee starting April 3, 1989. Ms. Andrus adds that funds for this position are being used from the Mayor's Employee Relations Division budget and that all costs for clerical and support services for this position will be absorbed in the Mayor's existing budget.

**Recommendation:**

We acknowledge that the City Attorney, the Mayor's Office and the Department of Public Works have made a strong case for approving this new lease at this time. However, consistent with our prior recommendation on this proposed lease, we believe that this proposed resolution should be continued pending submission of the Mayor's recommended 1989-90 budget to the Board of Supervisors. We make this recommendation because we do not believe that all of the fiscal impacts, related to this new lease, including the costs of related new positions, can be adequately evaluated prior to the submission by the Mayor to the Board of Supervisors on June 1 of the Mayor's recommended 1989-90 budget for the City. That budget will incorporate all new positions, lease costs, related costs and applicable sources of funding.

**BOARD OF SUPERVISORS**  
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Louise H. Renne,  
City Attorney

Attachment  
Page 1 of 7

March 31, 1989

TO: HARVEY ROSE

FROM: LOUISE H. RENNE

RE: PROPOSED PLANS FOR MEZZANINE AREA OF FOX PLAZA

We currently have the opportunity to acquire some additional space at our Fox Plaza offices on the Mezzanine level. If approved, we would be able to further consolidate our operations; share space needed by the Mayor's office, thereby sharing expenses; and have the potential for establishing a small infant-care center for our employees.

The details of this proposal are as follows:

(1) We would move our Workers Compensation/Subrogation staff from St. Francis Hospital to Fox Plaza.

It will be necessary to move our staff from St. Francis Hospital this summer. This is because the Retirement Board plans to move its support staff, files, etc. back to their Market Street offices. Accordingly, there is no purpose to be served by having any of our attorneys located at St. Francis Hospital in the future.

We currently have 4 attorneys, 2 paralegals and 2 clerical staff at St. Francis Hospital. Within the last 2 years, one of our attorneys has worked full-time on Subrogation matters. Last year we recovered over \$1 million for the City.

(2) Move our Retirement staff from the Retirement Board Market Street office to our Fox Plaza offices.





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There would be several purposes to be achieved by moving our Retirement staff to our Fox Plaza offices. It would enhance communication and co-ordination with our Workers Compensation/Subrogation Unit where there are many common problems involving questions of disability and retirement. It would provide better co-ordination with our Municipal Finance staff, now housed at Fox Plaza, where questions of investment policy, etc. are concerned.

We currently have 2 attorneys and 1 clerical staff person.

(3) Code Enforcement

We currently have 2 attorneys, 1 paralegal, and 4 clerical staff in our Code Enforcement section. We have also just instituted a new program with Hastings Law School whereby the School assigns 2 students full-time to work on Code Enforcement matters. If the Mezzanine space is approved, we would move the entire Code Enforcement operation to the Mezzanine area from the 6th Floor. Retirement could then move to the vacated space.

(4) Claims and Investigations

We currently have 8 investigators and 6 clerical staff located at City Hall. If the Mezzanine area is approved, this section could move to Fox Plaza, thereby better co-ordinating efforts with the Workers Comp, Code Enforcement, and Litigation Units located at Fox Plaza.

Additionally, Muni Claims personnel now located elsewhere could be located at Fox Plaza. The trial attorneys who defend the Municipal Railway are located at Fox Plaza and the investigators could be more effective if located nearer the attorneys.

(4) Welfare Fraud

If there were space, I would like to move the 2 paralegals who handle our Welfare Fraud unit out of City Hall to the Mezzanine area.

By consolidating, Workers Comp/Subrogation; Code Enforcement, Claims and Investigations and Welfare Fraud, it also consolidates our enforcement sections which I believe would achieve more effectiveness.



(5) Additional Information

You have inquired as to what, if any, additional staff are being proposed for next year. There are 2 proposals pending in the Mayor's office in the Workers Compensation and Code Enforcement sections:

(1) Workers Compensation

The Retirement Board and we are proposing 3 new attorneys and 1 new clerical position for the Workers Compensation section. This would reduce the current caseload of 500 cases per attorney to approximately 325 cases per attorney. While this is still a very high case load, we must begin to get a better handle on our Workers Comp pay-outs if we are to reduce costs. Funding of these positions would come from Workers Comp monies.

(2) Code Enforcement. BBI is proposing to fund 1 additional attorney and 1 clerical person for the Code Enforcement section. These positions would be funded from building permit fees.

II. Sharing space with the Mayor's office of Labor Relations.

The Mayor's office has been seeking space for its labor relations functions. If the Mezzanine area is approved, the conference room, xerox and other facilities could be shared, thereby reducing costs. At the same time, there would be a separate door and a separation of offices to insure an independence of functions.

III. Potential for Infant Care Center.

Assemblyman John Burton currently has a bill pending in the State Legislature which would authorize the licensing of infant-care centers at the work-site. It is anticipated that this bill will pass. If so, we would propose to use approximately 500 feet of space for an infant care-center for our employees for a model program. The Center would be operated by a non-profit and well-respected Child Care Center under our direction. The costs would be paid for by the parents who use it.

The above constitutes our proposal for the Mezzanine area. We are asking for approval now, not only because of the present availability of the space, but some time will be required for the owner to do the necessary construction work. We are attempting to time the move for the summer when our Workers Compensation staff will move from St. Francis Hospital.

Please do not hesitate to call me if you have any questions at all.





Louise H. Renne,  
City Attorney

Attachment  
Page 4 of 7

May 2, 1989

TO: HARVEY ROSE

FROM: LOUISE H. RENNE *LHR*

RE: UP-DATE OF PLANS FOR FOX PLAZA MEZZANINE AREA

This will up-date our earlier memo of March 31, 1989, outlining our plans for the Fox Plaza mezzanine area which we would share with the Mayor's office and DPW's Bureau of Building Inspection.

(1) As noted in our earlier memo, we would move our Workers Compensation/Subrogation staff from St. Francis Hospital to Fox Plaza. We must move our current staff from the Hospital this summer. I have no room at City Hall to house them;

(2) We would continue our plan to move our Retirement staff from their current Market Street office to Fox Plaza, thereby placing our Retirement and Workers Compensation/Subrogation unit more closely together. The problems these sections handle have much in common and a co-ordinated effort will help to stem the tide of escalating costs, particularly in our Workers Compensation Unit. (In our Subrogation Unit, which I established, we are now bringing money into the City, over \$1 million last year.)

(3) We would move our Code Enforcement staff from the 6th floor, to be located on the Mezzanine area, so that they could work more effectively with DPW's Bureau of Building Inspection Code Enforcement Unit, which would also move to the mezzanine area. Citizens, neighborhood groups, members of the Board of Supervisors alike constantly complain about the lack of effective code enforcement. Our efforts would clearly be enhanced by this move. In addition, there would be space provided for DPW's Disability Co-ordinator. (I would point out that Fox Plaza is more accessible to disabled workers than City Hall if, for no other reason, that the bathrooms at Fox Plaza have accommodations for the disabled. Few, if any, at City Hall, are similarly accessible.)



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(4) Claims and Investigator staff would move to this area, again enhancing co-ordination in our enforcement areas of work;

(5) If space permitted, I would move our two paralegals who now handle our Welfare Fraud Unit.

(6) Finally, I am continuing to plan for an Infant Care Center as part of a state-authorized pilot project under legislation which is now moving along in Sacramento and would permit the establishment of such a center. The center would permit care of 6 infants up to 15 months of age. A non-profit group would operate the facility which the users would financially pay for.

In short, by moving out of St. Francis Hospital and the Retirement office and further consolidating our operations, I believe the move would prove to be cost-effective, providing an organized effort to deal with the many areas of law enforcement assigned to this office. We must move from St. Francis Hospital. A move to the Mezzanine area provides us with an opportunity that will otherwise be lost if we do not move forward now, since the owner of the building cannot hold it for us any longer and renovations must be made before we can move. As they say in the law business, "time is of the essence"!.

LHR/sm





CITY AND COUNTY OF SAN FRANCISCO

LOUISE H. RENNE  
CITY ATTORNEY  
CITY HALL

DATE: MAY 2, 1989

TO: HARVEY ROSE

FROM: LOUISE H. RENNE

RE: FURTHER CLARIFICATION CONCERNING PROPOSED MOVE TO FOX PLAZA

1. The Workers' Compensation Division is located at St Francis Hospital. Workers' Compensation Division will be moving to 1155 Market in July or August. The Hospital wants the space occupied by the Comp Division and the City Attorney for use as doctors' offices. The Hospital has informed us that they will not renew our lease.

2. Subrogation work (where we sue to collect money for the City) is an integral part of Workers' Compensation work and related to Retirement, as well. Two years ago we made the decision to emphasize this aspect of our work, devoting the time of one attorney and one paralegal to it with clerical help, as available. This staff must be located with the Workers' Compensation staff because of common files and use of clerical staff. To the extent that we keep this working group together, we can anticipate continuing to bring in between \$900,000 - \$1 million per year.

3. I believe the proposal can be cost-effective for several reasons:

(1) Workers' Compensation costs are escalating. (Within the last several weeks, over a \$1 million supplemental was approved.) To the extent that we can have our Workers' Compensation, Subrogation and Retirement staff work more closely together, we have a greater opportunity to attack the problem of escalating costs on a more coordinated and better supervised basis. It is my goal to formulate and implement ideas to reduce this upward, escalating trend. I anticipate that we will be working closely with the League of California Cities and the State on proposed Workers' Compensation legislation. (I would also note that because of the condition of our present working environment, it has been extraordinarily difficult to retain and recruit attorneys in this field of work.) Having our claims and investigators available will also assist in a more coordinated effort. We will not be paying rent to St. Francis Hospital or using Retirement Board offices.



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(2) Recently our Code Enforcement people have won some money judgements of substantial sums. By coordinating Code Enforcement attorneys and building inspectors, I believe this trend would also continue thereby enhancing code enforcement and collecting money for the City. In both Code Enforcement and in the Workers' Compensation cases, having personnel in close proximity reduces the amount of travel time required for staff to meet and prepare cases, all of which contribute to a more cost-effective effort.

LHR/sm



Memo to Governmental Operations Committee  
May 8, 1989 Governmental Operations Committee Meeting

Item 4 - File 64-89-14

**Department:** Real Estate Department for various Departments as detailed below.

**Item:** Resolution authorizing the renewal of one lease and extension of four existing leases. A lease extension has option periods remaining, whereas under a lease renewal, all options to renew have expired, and a new lease agreement must be negotiated.

**(1) Department:** Public Works

**Location:** 1975-99 Bryant Street

**Purpose of Lease:** Traffic Sign Shop

**Lessor:** Jack and LaVonne Keeney

**No. of Sq. Ft. and  
Cost/Month:** 21,162 sq. ft. @ \$0.37 ft./mo. = \$7,897  
rent/month

**Annual Cost:** \$94,764

**% Increase over  
1988-89** 4.43%

**Utilities and Janitor  
Provided by Lessor:** No

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** Four option periods remain

**Source of Funds:** General Fund

\*\*\*\*\*

**(2) Department:** Public Works

**Location:** Army and DeHaro Street

**Purpose of Lease:** Storage of equipment and recycled road materials

**Lessor:** PG&E Company

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**No. of Sq. Ft. and  
Cost/Month:** 170,000 sq.ft. @ \$.019 sq.ft./mo. = \$3,300  
rent/month

**Annual Cost:** \$39,600

**% Increase over  
1988-89** None

**Utilities and Janitor  
Provided by Lessor:** No

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** Six option periods remain

**Source of Funds:** DPW Street and Sewer Repair Budget  
(Gas Tax and Clean Water Program)

\*\*\*\*\*

**(3) Department:** Superior Court

**Location:** 275 Hayes Street

**Purpose of Lease:** Asbestos Trial (Court room)

**Lessor:** San Francisco Unified School District

**No. of Sq. Ft. and  
Cost/Month:** 17,290 sq.ft. @ \$0.19 sq.ft./mo. = \$3,341  
rent/month

**Annual Cost:** \$40,092

**% Increase over  
1988-89** 4.5%

**Term of Lease:** Month-to-Month Lease for a period not to  
exceed twelve months beginning July 1,  
1989.

**Right of Renewal:** Annually on a Month-to-Month basis

**Utilities and Janitor  
Provided by Lessor:** No

**Source of Funds:** General Fund

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Memo to Governmental Operations Committee  
May 8, 1989 Governmental Operations Committee Meeting

(4) **Department:** Rent Stabilization and Arbitration Board  
**Location:** 170 Fell Street  
**Purpose of Lease:** Office Space  
**Lessor:** San Francisco Unified School District  
**No. of Sq. Ft. and Cost/Month:** 2,637 sq.ft. @ \$0.65 sq.ft./mo. = \$1,708 rent/month  
**Annual Cost:** \$20,496  
**% Increase over 1988-89** 4.5%  
**Utilities and Janitor Provided by Lessor:** No  
**Term of Lease:** Month-to-Month Lease not to exceed twelve months beginning July 1, 1989  
**Right of Renewal:** Annually on a Month-to-Month basis  
**Source of Funds:** General Fund  
\*\*\*\*\*  
(5) **Department:** Police Department  
**Location:** 1815 Egbert  
**Purpose of Lease:** Office space for the Narcotics Enforcement Team  
**Lessor:** San Francisco Housing Authority  
**No. of Sq. Ft. and Cost/Month:** 8,250 sq. ft. @ \$.089/sq. ft. mo = \$734 rent/month  
**Annual Cost:** \$8,808  
**% Increase over 1988-89:** None  
**Utilities and Janitor Provided by Lessor:** No

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**Term of Lease:** Month-to-Month Lease not to exceed twelve months beginning July 1, 1989

**Right of Renewal:** Annually on a Month-to-Month basis

**Source of Funds:** Narcotics Forfeiture Fund

**Comments:**

1. The Superior Court lease at 275 Hayes has been negotiated on a month-to-month basis because the Superior Court was uncertain as to when the special court proceedings on asbestos related issues would be terminated and therefore eliminate the need for the space. The Rent Stabilization and Arbitration Board lease at 170 Fell Street has been negotiated on a month-to-month basis because the San Francisco Unified School District wishes to maintain flexibility in the lease agreement in the event that the District should require the use of the space for its own purposes. The Police Department lease at 1815 Egbert was initially negotiated on a month-to-month basis because, when the lease was negotiated in 1987, the Police Department was considering the possibility of purchasing the property. According to Mr. John Kearns of the Real Estate Department, the Police Department and the San Francisco Housing Authority were unable to come to terms on the sale of the property and the Police Department is no longer interested in the purchase of the property. However, the Housing Authority wishes, at this time, to maintain a month-to-month lease agreement in order to keep their options open for utilization of this space.

2. The Real Estate Department reports that the proposed rentals reflect fair market values.

3. Approval of the proposed renewal and lease extensions is requested at this time to permit timely rent payments once the 1988-89 budget is approved.

**Recommendation:** Approve the proposed resolution.

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Memo to Governmental Operations Committee  
May 8, 1989 Governmental Operations Committee Meeting

Item 5 - File 134-89-2

**Note:** This item was continued at the April 3, 1989 Governmental Operations Committee because the Committee questioned the proposed survey and studies to be conducted with the National Historic Preservation Federal Grant.

**Department:** Department of City Planning

**Item:** Resolution authorizing the Director of Planning to apply for, accept and expend a new grant.

**Amount:** \$24,710

**Source of Funds:** National Historic Preservation Federal Grant-In-Aid Program

**Grant Period:** June 1, 1989 to June 30, 1990

**Project Description:** The proposed grant would be used to consolidate existing data on approximately 900 unreinforced masonry buildings and to gather new data on approximately 1,200 other unreinforced masonry buildings. All 2,100 buildings are located in the Chinatown, Tenderloin and South of Market areas. The survey will identify buildings of historic significance and make recommendations on how seismic upgrades could be achieved without causing financial hardship to owners or tenants.

**Proposed Budget:** Personnel

Project Coordinator (\$18.91/hr. x 30 hrs./mo. x 12 mos.)	\$6,808
Clerical (\$11.95/hr. x 20 hrs./mo. x 13 mos.)	3,107
Fringe Benefits	<u>2,369</u>
Subtotal Personnel	\$12,284

**BOARD OF SUPERVISORS**  
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Memo to Governmental Operations Committee  
May 8, 1989 Governmental Operations Committee Meeting

Operating Expenses

Travel (MUNI fast passes for seven volunteers for 13 months)	\$2,548
Supplies	
Photographic	1,375
Wang Terminal	2,782
Printing	1,250
Computer Time	<u>2,000</u>
Subtotal Operating Expenses	\$9,955
<u>Indirect Costs</u>	
10% of Total Costs	<u>2,471</u>
Total	\$24,710

**Required Match:** \$30,050 - Match must equal or exceed the amount requested.

Sources of Non-Federal Match:

S.F. American Institute of Architects Preservation Committee	
In-Kind Volunteer Assistance consisting of seven Licensed Architects (10 hrs./mo. at \$20/hr. for 10 mos.)	\$14,000
Victorian Alliance, San Francisco	
In-Kind Volunteer Assistance consisting of three members to do data entry (10 hrs./mo. at \$20/hr. for 10 mos.)	6,000
City Planning Department	
In-Kind - General Fund consisting of ten percent of one Planner III ( \$4,770) and One Intern (\$11/hr. x 40 hrs./wk. x 12 weeks = \$5,280)	<u>10,050</u>
Total	\$30,050

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**Comments:**

Mr. Vincent Marsh, Landmarks Preservation Advisory Board Secretary with the the Department of City Planning, reports that a letter was sent from the Department of City Planning to the Governmental Operations Committee on April 11, 1989 responding to the Committee's questions and concerns about the proposed survey and studies that would be conducted as part of the proposed National Historic Preservation Grant. The Department's letter identified the extent and location of the survey, the proposed information to be collected, the use of the data to be collected and the relationship between the proposed grant and the Chinatown study that was recently conducted. According to Mr. Marsh, the proposed survey will not resurvey the Chinatown properties that were recently surveyed. Mr. Marsh also reports that supplemental information, identifying the Landmarks Board criteria that will be used to evaluate the historic buildings was provided to the Governmental Operations Committee Members on May 2, 1989.

**Recommendation:**

Approval of the proposed resolution is a policy matter for the Board of Supervisors.



Item 6 - File 94-89-1

**Department:** Municipal Railway (MUNI)

**Item:** Resolution to authorize the Public Utilities Commission to apply for, accept and expend funds from the 1989-90 State Article XIX Guideway/Transportation Planning and Development (TP&D) Account, Transit Capital Improvement Funds and local match funds to provide financing for eight Municipal Guideway Projects. The source of the local match is revenues from Hetch Hetchy, bridge tolls, bond sales and investment income from the San Francisco Municipal Railway Improvement Corporation, and the Transit Impact Development Fee.

**Amount:** \$22,951,101

**Local Match Requirement:** \$4,934,219

**Project Budget:** See next page for project budget.



Memo to Governmental Operations Committee  
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**Project Budget:**

<u>Project</u>	<u>Total Project Costs</u>	<u>1989-90 Request</u>		
		<u>TP&amp;D Funds</u>	<u>Local Match</u>	<u>Total Request</u>
30-Stockton Trolley Overhead Reconstruction	\$6,019,000	\$585,019	\$117,003*	\$702,022
Market Street Thoroughfare/ F-Market Streetcar Line	43,117,000	2,387,650	477,530*	2,865,180
31-Balboa Trolley Electrification	15,830,000	3,038,766	607,753*	3,646,519
MUNI Metro Light Rail Vehicle Purchase	86,487,000	6,913,192	1,382,638 **	8,295,830
Cable Car Vehicular Improvements	893,000	47,028	9,406 **	56,434
MUNI Metro Extension Right-of- Way Purchase	23,750,000	6,880,000	1,720,000***	8,600,000
Light Rail Vehicle Facility	57,616,000	2,709,896	541,979 **	3,251,875
J-Church-M-Oceanview Layover Terminals	<u>4,232,000</u>	<u>389,550</u>	<u>77,910 **</u>	<u>467,460</u>
Totals	\$237,944,000	\$22,951,101	\$4,934,219	\$27,885,320

\* Hetch Hetchy revenues are from the operation of the City's hydroelectric project along the Tuolumne basin, and are restricted to transit power projects particularly rail and trolley overhead and feeder systems. These funds were appropriated during the current fiscal year.

\*\* Bridge Toll revenues are authorized by AB 664 and distributed by the Metropolitan Transportation Commission (MTC) for transit capital projects which relieve congestion in the transbay corridor. About \$10 million accrues annually from the transbay bridges run by the California Department of Transportation (CALTRANS), and these funds are allocated by MTC as local match to member communities. A total of \$3 million was earmarked for San Francisco in 1988.

\*\*\* Revenues from bond sales and investment income of the San Francisco Municipal Railway Improvement Corporation (SFMRIC) and from the Transit Impact Development Fee (TIDF).

**BOARD OF SUPERVISORS**  
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**Description:**

1. 30-Stockton Trolley Overhead Reconstruction

This project consists of the second (and final) phase of reconstructing the 6.5 mile trolley overhead system for the 30-Stockton trolley line. The first phase was funded in 1988 with UMTA Section 9 and the California Transportation Commission funding. The 30-Stockton line provides service between the Caltrain Southern Pacific Depot and the Marina. More than 30 years of use have worn-out the existing overhead system. MUNI proposes to rehabilitate the entire length of the route between the Caltrain Depot and the Marina District terminals. Both the first and second phase of the project feature engineering, design and construction elements. MUNI expects to complete the project during 1991.

2. Market Street Thoroughfare/F-Market Streetcar Line

This grant application would provide funds to reinstall rail on sections of Market Street between Duboce and Castro Streets that were not reconstructed when the MUNI Metro stations were built. The project would also install rail on sections of Market and Steuart Streets between Fremont Street and the Embarcadero. Passenger loading islands would be constructed and other transit service elements would be provided as required for the F-Market streetcar transit operation.

This grant application would also provide funds to rehabilitate 19 historic Presidential Commission Streetcars (PCCs) to serve as the rolling stock for the F-Market Streetcar Line. These PCC streetcars were removed from service ten years ago after the MUNI Metro System "start-up". These streetcars, now forty years-old, provided over thirty years of revenue service to MUNI.

3. 31-Balboa Trolley Electrification

This grant application would provide construction funding to convert the 31-Balboa diesel bus route to electric trolley bus operation. The California Transportation Commission previously approved funding for the design and engineering of the route. This request seeks State Guideway funds to construct nearly five miles of trolley overhead wire and an electrical substation.





MUNI proposes to construct a new trolley overhead system along the 31-Balboa route between Market and Turk Streets and La Playa at Cabrillo. The route travels through San Francisco's Western Addition and Richmond districts. Nearly 20 percent of the 31-Balboa line is already under wire. This includes the western Ocean Beach terminal, Market Street and the eastern terminal at Steuart and Mission Streets. The 31-Balboa electric trolley bus would complement the rehabilitation work already completed on Market Street.

The scope of the electrification includes the installation of poles, wire, special intersection hardware and underground conduit along the five miles of the route not now under wire. A Richmond District electrical substation must be built to supply electrical power to the western portion of the route.

#### 4. MUNI Metro Light Rail Vehicle Purchase

This grant would enable MUNI to purchase 20 new generation Light Rail Vehicles (LRVs). To be assured of vehicle availability by the end of 1994, capital funds for the first phase of the LRV purchase should be available by the end of calendar year 1989. Due to the lead time on vehicle procurement, MUNI needs to apply for funds at this time. The costs of the LRVs are based upon Metropolitan Boston Transit Authority's (MBTA) articulated vehicles, featuring eight doors and six axles. The cost includes: 6.5 percent sales tax; inspection, acceptance and delivery costs; spare parts; and the installation of fareboxes, train control equipment, and radios.

The introduction of the new generation of LRVs requires a very long lead time. The Boeing LRV, designed in 1973, is no longer a state-of-the-art vehicle. There is not an "off-the-shelf" vehicle that would be compatible with the existing fleet. This is true despite the heavy investment of resources MUNI has made modifying the Boeing LRVs. The Boeing LRV has been out of production since MUNI accepted the Boeing cars in 1980. In fact, Boeing no longer manufactures transit vehicles.



The development of the LRV specifications was funded in 1988 with UMTA Section 9 and State Guideway resources. The design and engineering activities associated with the vehicle specifications would take one full year. After the purchase contract is awarded and before the prototype can be assembled, the manufacturer would need a year for engineering and retooling work. The prototype LRV would then have to be field tested before it could be produced. Based on the experience of other transit properties, this task would take one-to-two years. Manufacturing, prototype testing, delivery, acceptance and deployment would require up to three more years.

In a subsequent year, MUNI will request more State Guideway funds for an additional 30 LRVs. These LRVs would be purchased through a purchase option which would be exercised when funds are available.

#### 5. Cable Car Vehicular Improvements

The Cable Car Vehicular Improvements project provides additional funding for the installation (retrofit) of a hydraulically actuated brake system and the introduction of alternators on the entire fleet of 43 Cable Cars. The mechanical elements used in the track brake will be replaced by hydraulically actuated elements. The brakes could not be analyzed, developed, and tested until after the Cable Car system resumed service in 1984.

In 1986, MUNI began a systematic analysis of the current braking technology available to the Cable Cars. Rigorous field testing and analysis of different prototypical brakes have resulted in the development of a reliable hydraulically actuated brake system. Since a successful test prototype braking system has been developed and tested, installation of a braking system for the entire fleet of Cable Cars can begin. Previous State and Federal grants funded the development and design of a brake prototype. Funds provided for the partial installation of the brake.



#### 6. MUNI Metro Extension Right-of-Way Purchase

This project phase is to purchase land for an extension of the MUNI Metro light-rail system, a transfer area connecting bus, LRV and train facilities, and one to two substations. King Street is not wide enough at the present time to accommodate both light rail vehicle tracks and automobile traffic. MUNI would buy right-of-way land, in excess of existing street rights-of-way and private parcels. Appraisals were completed in 1988. Discussions are now underway with the affected property owner, Santa Fe-Pacific Realty Corporation.

The MUNI Metro Extension, a 1.8 mile double-track, would run between a relocated MUNI Metro Turnback on the Embarcadero and stop adjacent to the Caltrain depot. This stop lies within the proposed Mission Bay project area. The trackway would follow an alignment in the median of a rebuilt Embarcadero Boulevard to the median of King Street rebuilt as a boulevard leading to and from new I-280's on-and off-ramps. It would include four new at-grade stations within the Embarcadero and King Boulevard medians. The probable locations for the stops are listed below:

- Hills Plaza/Rincon Hill
- Townsend/Embarcadero
- Second/King Streets
- Fourth/King Streets - Caltrain Depot

This last stop, the Caltrain Depot would be designed to enable passengers to transfer between modes (bus, LRV and train). Non-revenue rail tracks would continue as far west as Sixth and King.

#### 7. Light Rail Vehicle Facility

The project would develop a new storage and maintenance facility to accommodate approximately 90 LRVs, with long-term expansion potential. The project would be developed in several phases: project planning and conceptual design; site acquisition; engineering; and construction. The first two phases are underway. A plan is being completed to address both short and long term vehicle maintenance and storage needs. This grant application, in conjunction with Federal capital resources, would fund a ten-acre site acquisition.



The new rail maintenance and storage facility must also be designed to accommodate an additional operating division for the MUNI rail system. As land availability is extremely limited, special consideration will be given to sites that allow for incremental expansion.

8. J-Church-M-Oceanview Layover Terminals

This grant application would provide funding for the design and phased construction of new terminals for the M-Oceanview and J-Church light rail lines. The M-Oceanview terminal would be located on 19th Avenue between Holloway and Randolph Streets. The precise location would be determined after consulting with CALTRANS, which has jurisdiction over 19th Avenue (State Route No. 1). The J-Church terminal would be located on 19th Avenue near Winston.

Both new terminals would provide a new third "pocket" track between the existing double track, so that light rail vehicles could be stored for several minutes without hindering through rail traffic. The layover tracks are necessary to maintain scheduled transit headways. The new terminal tracks would be approximately 200 feet long. The existing MUNI tracks in the median of 19th Avenue would be relocated in order to accommodate the pocket track.

**Comments:**

1. On February 8, 1988, the Board of Supervisors approved Resolution 97-88 authorizing the PUC to apply for, accept and expend \$5,680,180 in State Article XIX Guideway/Transportation Planning and Development (TP&D) funds for the projects which are related to this resolution. A total of \$3,856,500 was finally granted for five projects reducing the amount of the original application by \$1,823,680 as follows:





Memo to Governmental Operations Committee  
 May 8, 1989 Governmental Operations Committee Meeting

<u>Project</u>	<u>1988-89</u>		<u>Difference</u>
	<u>Requested</u>	<u>Received</u>	
30-Stockton Trolley Overhead Reconstruction	\$468,170	\$468,000	(\$170)
Market Street Thoroughfare F-Market Streetcar Line	2,200,000	2,200,000	0
31-Balboa Trolley Electrification	2,625,000	787,500	(1,837,500)
MUNI Metro LRV Specification	185,500	185,000	(500)
MUNI Metro Maintenance Vehicle	<u>201,510</u>	<u>216,000</u>	<u>14,490</u>
Totals	\$5,680,180	\$3,856,500	(\$1,823,680)

2. The \$468,000 was used to help complete the first phase of the 30-Stockton Trolley Overhead Reconstruction project.

3. The \$2,200,000 for the Market Street Thoroughfare/F-Market Streetcar Line continues the reconstruction of track and street areas along Market Street to permit the use of historic streetcars as part of MUNI's transit service expansion.

4. The \$787,500 received for the 31-Balboa Trolley Electrification project was a substitution for Federal funds which have been withdrawn. The grant funds of \$3,038,766 currently being requested from the State are for construction, and in part replace the \$2,625,000 requested in 1988-89.

5. The \$185,000 for the MUNI Metro LRV Specifications was for the first phase of the MUNI Metro Light Rail Vehicle Purchase project. The current funding request of \$6,913,192 will be used in part to purchase 20 new generation LRV's.

6. The \$216,000 for the MUNI Metro Maintenance Vehicle provided for the purchase of an electrically powered rail car equipped to repair and improve overhead line maintenance, replacing an existing vehicle which had exceeded its useful life.

**BOARD OF SUPERVISORS**  
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7. The Public Utilities Commission applies for State of California Transit Capital Improvement funds each year to assist in the implementation of the City's MUNI Short Range Transit Plan and Capital Improvement Program. The 1988-1993 program was adopted by PUC on August 9, 1988.

8. Regarding the number of projects under this proposed resolution, page 1 line 9 of the proposed resolution states ". . .for five Municipal Railway Guideway Projects. . .". This phrase should read ". . .for eight Municipal Railway Guideway Projects. . .".

**Recommendations:** Amend page 1, line 9 of the proposed resolution to read "eight" instead of "five" and approve the proposed resolution as amended.



Item 7 - File 106-89-2

1. The proposed ordinance would amend Section XIV.B, Schedule of Pay Equity Adjustments, Section XIV.C, Composite Schedule of Compensation including Pay Equity, and Section XI, Adjustments, of the 1989-90 Salary Standardization Ordinance, which was adopted by the Board of Supervisors on May 1, 1989 (File 106-89-1). The proposed ordinance is needed to correct clerical errors.

2. Mr. John Walsh, General Manager of Personnel, reports that the mathematical formula used to compute pay equity adjustments for certain classes resulted in minor computational errors, which incorrectly caused 29 classes to be rounded down rather than up. In order to correct these errors, Mr. Walsh advises the Board of Supervisors to amend the 1989-90 Salary Standardization Ordinance to increase by 0.5 percent (one-half of one percent) the pay equity adjustments previously calculated, and to adjust the Composite Schedule of Compensation Including Pay Equity and Adjustments accordingly, for the following 29 classes:

1424 Clerk Typist  
1458 Legal Secretary I  
1487 Financial Aids Assistant  
1602 Calculating Machine Operator (Key Drive)  
1630 Account Clerk  
1652 Senior Accountant  
1720 Data Entry Operator  
1727 Supervising Data Entry Operator  
1833 Tape Librarian, EDP  
1855 Senior Control Clerk, EDP  
2390 Central Supply Processing and Distribution Technician  
2548 Occupational Therapist  
2556 Physical Therapist  
2585 Health Worker I  
2588 Health Worker IV  
2591 Health Program Coordinator II  
2706 Housekeeper  
2760 Laundry Worker  
2905 Senior Eligibility Worker  
2908 Hospital Eligibility Worker  
4202 Assessment Clerk  
4210 Assistant Chief, Technical and Assessment Services  
4320 Cashier I  
7410 Automotive Service Worker  
8112 Assistant Court Clerk  
8173 Legal Assistant  
8450 Criminal Justice Specialist I  
9117 Principal Fare Collections Receiver  
9124 Senior Transit Information Clerk

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



**Comments**

1. Mr. Walsh reports that these corrections would change the rates of pay for these classes, but would not change the total cost estimates of pay equity nor the total cost estimates of salary standardization because, these costs estimates were based on the assumption that these classes were going to be rounded up rather than down.

2. Mr. Geoff Rothman of the Civil Service Commission indicates that the Department is requesting that this item be continued for two weeks, to May 22, 1989, to allow the Department to include additional amendments to the proposed ordinance in order to correct other clerical errors.

**Recommendation**

Continue the item as requested by the Department.





Item 8 - File 284-88-2

**Note:** This ordinance was continued by the Governmental Operations Committee at its meeting of May 1, 1989. The proposed amendments are contained in a third draft to the MBE/WBE/LBE Ordinance dated May 8, 1989.

**Item:** Ordinance to amend Chapter 12D of the San Francisco Administrative Code relating to the procurement of goods and services and the award of public contracts, leases, franchises, and concessions from minority business enterprises (MBE), women business enterprises (WBE), and local business enterprises (LBE).

**Description:** 1. Chapter 12D, Minority/Women/Local Business Enterprises (the "Ordinance"), was enacted in May, 1984. The Ordinance contains an expiration clause that renders it inoperative five years after its effective date unless the Human Rights Commission (HRC), after conducting hearings, finds that the purposes identified in Section 12D.3. of the Ordinance, pertaining to MBE/WBE contracting goals, have not yet been achieved. The HRC, at its meeting of October 13, 1988, voted unanimously to certify to the Board of Supervisors that the policies established by the Ordinance have not been fully achieved.

2. The Board of Supervisors directed the Budget Analyst to collect data to be used by the City Attorney's Office in that Office's determination as to whether MBE/WBE preferences continue to be appropriate and necessary in the light of the U.S. Supreme Court's recent decision in City of Richmond v. Croson. That decision addresses the constitutionally acceptable quantum of evidence that enables a municipality to adopt a race-conscious remedial ordinance in public contracting. The Budget Analyst's initial report was submitted to the Board on March 8, 1989. A revised report, dated March 17, 1989, was also submitted to the Board of Supervisors. The revisions to the original report of the Budget Analyst include (a) adding Recreation and Park Department data which had not been previously submitted to the Budget Analyst, (b) adding a statistical analysis of ratios which measure the percentage of contract dollars MBE/WBE firms and non-MBE/WBE firms are obtaining in relation to their business participation in the various contract categories, (c) adding Airport data pertaining to legal services which had been omitted from the original report, (d) deleting subcontracting values for leases and management consulting pertaining to architect/engineering and construction subcontracting totals and (e) adding departmental contract data that had received HRC waivers.

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In addition, BPA Economics, Inc., at the request of the City Attorney and the Director, Human Rights Commission, conducted a statistical evaluation of the contracting data provided by City departments and the Budget Analyst, and submitted a report entitled "Statistical Support for San Francisco's MBE/WBE/LBE Ordinance.

3. The proposed amendments to the Ordinance contain the following changes:

- a. Ten findings that state that local businesses continue to labor under a competitive disadvantage with businesses from other areas because of the higher administrative costs of doing business in the City; that the public interest would best be served by continuing to encourage businesses to locate and remain in San Francisco; that policies and programs which enhance the opportunities and entrepreneurial skills of minority-, women-, and locally-owned businesses will best serve the public interest; that the testimony of businesses which seek to enter into contracts with the City offer clear and persuasive reasons for the Board to take the actions proposed by the Ordinance to remedy (1) City contracting practices which continue to exclude or reduce the opportunities of minority- and women-owned businesses to be awarded City contracts to such an extent that the amount of City contract dollars awarded to them can be explained by discrimination, and (2) competitive disadvantages local business continue to face in providing goods and services to the City; that City departments need to intensify outreach and advertising efforts and need to consistently apply standards and criteria in the award of contracts and leases; that the bid preference mechanism assists minority, women and local business enterprises to obtain City contracts and leases without the disadvantages attending exclusionary set-asides, and that the joint venture vehicle of obtaining MBE or WBE preferences has fostered the development of such MBE/WBE firms; that the City has made steady progress, City-wide, toward the MBE/WBE goals while only making sparing use of the contract set-aside mechanism; that without the Ordinance, many small MBE/WBE firms would be unable to compete for and win prime awards of City contracts and leases; that some City departments continue to operate under the "old boy network" when awarding contracts; and that the evidence presented to the Board of Supervisors relating to the award of contracts subject to the Ordinance shows that in almost all areas of contracting, MBEs (as a

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



group, and each ethnic group identified as a minority) and WBEs continue to be awarded contract dollars that are disproportionately lower than the available numbers of MBEs and WBEs in the City and that these results cannot be attributed to chance.

- b. The City would rely on the relationship between the percentages of minority- and women-owned businesses in the relevant business community and their respective shares of total City contract dollars as a measure of the effectiveness of the Ordinance in remedying the effects of discrimination. This policy replaces the Ordinance's current goals of thirty percent for MBEs and ten percent for WBEs.
- c. The provisions of the Ordinance would apply only to "economically disadvantaged" (as defined in the proposed Ordinance) minority- and women-owned businesses in all categories of City procurement, subject to exemptions specifically enumerated elsewhere in the Ordinance.
- d. In addition to terms defined in the current MBE/WBE/LBE Ordinance, the proposed ordinance defines the following terms: City; Economically Disadvantaged; Good Faith Efforts; Joint Venture; Office; and Woman/Minority Man Business Enterprise (W/MBE).
- e. Applies a more strict test for certification as a local business enterprise.
- f. Limits the definition of minority- and women-owned enterprises (and thus the application of preferences) to businesses located in San Francisco.
- g. Specifies that the HRC, by July 1 of each applicable fiscal year, issue notices to all City departments advising them of their MBE/WBE contracting targets and of the data each department is required to provide the Controller on each contract award.
- h. Specifies that the HRC, by July 1 of each applicable fiscal year, advise the Controller of the data each department is required to provide the Controller on each contract award.



- i. Requires that the HRC review and annually report to the Mayor, the Board of Supervisors, the Chief Administrative Officer and the public on the progress of departments and contracting awarding authorities in eliminating discrimination against minority and women business enterprises.
- j. Requires that the HRC amend existing rules and regulations establishing standards and procedures for effectively carrying out the Ordinance. These rules and regulations shall provide for procedures that allow businesses to establish that the Ordinance's remedial measures should not be applied to their industries or professions because MBE/WBE participation in City prime contracts have reached parity with their numbers in the relevant business community.
- k. Provides that those businesses denied certification as an MBE, WBE, or LBE, or those businesses having received such certification but subsequently having that certification revoked, be afforded the opportunity to reapply to the Director, HRC, for certification six months after the denial or revocation. The Director's denial or revocation of certification as an MBE, WBE, or LBE is not appealable to the HRC.
- l. Specifies that the Director, HRC, review contracting data submitted by departments and the Controller on an annual basis to determine the degree of the City's progress in eliminating discrimination.
- m. Makes the Controller responsible for assembling and maintaining the data necessary to form the basis of the HRC's report on the participation of MBEs and WBEs in City contracting.
- n. Specifies that the Controller shall not certify the award of any contract subject to the Ordinance until the department requesting certification of the award has provided the Controller with the information the Director, HRC, advises is necessary under the Ordinance.
- o. Eliminates the set-aside provision of ten percent of the total dollar value of all contracts to be awarded by each contract awarding agency for MBEs and two percent for WBEs.





- p. Specifies the conditions required for a joint venture to receive a bid preference.
- q. Incorporates additional findings regarding public works/ construction contracts. These findings specify that the evidence presented to the Board of Supervisors relating to the award of prime construction contracts for fiscal year 1987-1988 reflects that MBEs (with the exception of Hispanics) and WBEs continue to be awarded in amounts that are disproportionately lower than the available number of MBE and WBE prime construction contractors willing and able to perform City construction work.
- r. Incorporates additional findings regarding Purchasing Contracts and specifies categories of purchased materials, equipment, and supplies to which the tenets of the Ordinance would apply.
- s. Eliminates MBE/WBE utilization requirements in the contracting area of leases, franchises, and concessions.
- t. Incorporates additional findings regarding Consultants and Professional Services; enumerates specific consultant and professional services that would be subject to the tenets of the Ordinance, by race and gender; changes the contract value to which specific MBE/WBE solicitation requirements apply for consultant or other professional services contracts from \$10,000 to \$50,000; and specifies that City departments shall make every feasible attempt to select consultant selection panelists who are women and minorities on contracts that exceed \$50,000.
- u. Requires that all City departments, commissions, boards, officers and employees, in the deposit of City funds, in the performance of official duties, and in the award of contracts and leases not subject to the race and gender bid preferences of the Ordinance, make every "good faith effort" to use the services of minority- and women-owned business enterprises. In addition, commissions and boards shall submit to the Director, HRC, on an annual basis, a written report on their efforts made to contract with minority- and women-owned business enterprises.



- v. Requires that the Director, HRC, monitor the City's progress toward achievement of the goals established by Section 12D.3 of the Ordinance and report quarterly to the Commission whether these goals have been met in whole or in part.
- w. Requires that the HRC submit an annual report to the Mayor, the Board of Supervisors, and to the Chief Administrative Officer by March 1 of each fiscal year during which the Ordinance is in effect citing progress of the City toward the goals established by Section 12D.3. of the Ordinance, together with an identification of problems and specific recommendations for (1) discontinuing the race- or gender-conscious bid preferences in those cases where the bid preferences have remedied the identified discrimination against MBEs and WBEs, and (2) improving the City's performance in remedying the identified discrimination against MBEs and WBEs.
- x. Specifies that the Board of Supervisors shall act upon the HRC's recommendations, as required in paragraph w., by the third Monday of May in each fiscal year during which the Ordinance is in effect.
- y. Strengthens the powers of the Director, HRC, to resolve cases of non compliance with the tenets of the Ordinance.
- z. Requires that the HRC annually report to the Mayor, the Board of Supervisors, and the Chief Administrative Officer on the extent of MBE and WBE participation in City prime contracting in the major contracting categories, such as equipment and supplies and franchises, leases, and concessions.
- aa. Specifies an expiration date of three years from the effective date of the proposed ordinance unless the HRC, after conducting hearings, finds that the purposes identified in Section 12D.3. of the Ordinance have not yet been achieved and the Board of Supervisors acts to extend the Ordinance for up to an additional three-year period.

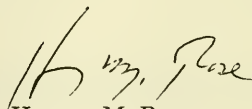


- bb. Requires that within 30 days of the enactment of the Ordinance, the HRC make appropriate amendments to the rules, regulations, and procedures adopted and publicly promulgated pursuant to the existing MBE/WBE/LBE Ordinance, and that the public and affected agencies have the opportunity to provide input to and comment on the amended rules, regulations, and procedures prior to their formal adoption.
- cc. Eliminates references to subcontracting.

**Comments:**

1. Based on City contracting data collected by the Budget Analyst, the total value of prime contracts and leases awarded to minority- and women- owned firms in fiscal year 1987-88 was approximately \$42.58 million. Had all of these contracts and leases been awarded to MBE/WBE firms at the five percent maximum preference, the additional cost to the City, because of such preference, would have been approximately \$2.1 million. However, because various contracts are awarded to MBE/WBE firms without the need for the MBE/WBE preferences, only part of the total estimate of \$2.1 million would be an added cost to the City.
2. The proposed amendments to the Ordinance, by limiting the applicability of minority and women preferences to businesses located in San Francisco (see Point 3f.), would reduce the potential costs of such preferences to the City because minority firms located outside of San Francisco would no longer receive MBE/WBE preferences.

**Recommendation:** Approval of this proposed ordinance is a policy matter for the Board of Supervisors.

  
Harvey M. Rose

cc: Supervisor Gonzalez  
Supervisor Hsieh  
Supervisor Alioto  
President Britt  
Supervisor Hallinan  
Supervisor Hongisto  
Supervisor Kennedy  
Supervisor Maher  
Supervisor Nelder  
Supervisor Walker

Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacey Becker  
Ted Lakey

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



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*Action Taken*

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C A L E N D A R

MEETING OF

GOVERNMENTAL OPERATIONS COMMITTEE

BOARD OF SUPERVISORS

CITY AND COUNTY OF SAN FRANCISCO

MONDAY, MAY 8, 1989 - 10:00 A.M. ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 186-89-7. [Emergency Contract] Resolution authorizing the Department of Public Health, Bureau of Communicable Disease Control, Division of Tuberculosis Control to enter into an emergency contract. (Department of Public Health)

(Continued from 5/1/89)

ACTION: Amended on line 3, by inserting "providing for retroactive payments to Mission Imaging Center, Inc." following "contract"; and on line 19, by adding Further Resolved clause as follows: "FURTHER RESOLVED, That the Board of Supervisors does hereby authorize retroactive payment to Mission Imaging Center, Inc. as of March 15, 1989." Recommended as amended.

2. File 40-89-7. [Parking of Vehicles] Resolution extending the boundaries of Residential Permit Parking Area "J" in the Parnassus Heights Area and adding Carl Street, between Shrader and Willard Streets, both sides, to the list of streets upon which time limitations shall apply. (Department of Public Works)

ACTION: Recommended.

3. File 64-89-8: [Lease of Property] Resolution authorizing lease of real property at 1390 Market Street for the Mayor's Office and the City Attorney's Office. (Real Estate Department)

ACTION: Amendment of the Whole adopted. Recommended as amended. (Supervisor Hsieh Dissenting) New title: "Authorizing lease of real property at 1390 Market Street for the Mayor's Office, the City Attorney's Office and the Department of Public Works."

4. File 64-89-14. [Lease of Real Property] Resolution authorizing renewal of one lease and extension of certain existing leases of real property for various City departments. (Real Estate Department)

ACTION: Recommended.





5. File 134-89-2. [National Historic Preservation Grant] Resolution authorizing the Director of Planning to apply for, accept and expend funds in an amount not to exceed \$25,000 from the National Historic Preservation Grants-In-Aid Program. (Department of City Planning)

ACTION: Amended. (See file for detail.) Recommended as amended.

6. File 94-89-1. [Grant - State Funds] Resolution authorizing the Public Utilities Commission to apply for, accept and expend \$22,951,101 from 1989-90 State Article XIX Guideway/Transportation Planning and Development (TP&D) Account, Transit Capital Improvement Funds and \$4,934,219 from local match funds such as State Transit Assistance Funds and/or Bridge Toll Net Revenues and/or Hetch Hetchy revenues or Transit Impact Development Fees or San Francisco Municipal Railway Improvement Corporation Funds to provide financing for five Municipal Railway Guideway Projects. (Public Utilities Commission)

ACTION: Title amended on page 1, line 9, by replacing the word "five" with the word "eight". Recommended as amended.

7. File 106-89-2. [Salary Standardization Ordinance] Ordinance amending Salary Standardization Ordinance for Fiscal Year 1989-90, Charter Sections 8.400, 8.401 and 8.407, by correcting clerical errors in Section XIV.B, Schedule of Pay Equity Adjustments and in Section XIV.C, Composite Schedule of Compensation including Pay Equity and Section XI adjustments, effective July 1, 1989. (Supervisor Gonzalez)

ACTION: Continued to May 22, 1989 meeting at the request of the Civil Service Commission.

8. File 284-88-2. [Minority, Women and Local Business Enterprises] DRAFT (Second) ordinance amending the San Francisco Administrative Code by adding Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts, leases, franchises and concessions by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises and local businesses. (Supervisors Kennedy, Ward, Maher)

(Continued from 5/1/89)

ACTION: Hearing held. Amendment of the Whole (Third Draft), as presented by Supervisor Kennedy in Committee, adopted. Continued to May 15, 1989 meeting. New title: "Amending the San Francisco Administrative Code by adding Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises, and local businesses."



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## BOARD OF SUPERVISORS

BUDGET ANALYST *Recommendation*

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

May 11, 1989

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TO: Governmental Operations Committee

MAY 12 1989

FROM: Budget Analyst

SAN FRANCISCO  
PUBLIC LIBRARY

SUBJECT: May 15, 1989 Governmental Operations Committee Meeting

Item 1 - File 284-88-2

**Note:** This ordinance was continued by the Governmental Operations Committee at its meeting of May 8, 1989. This analysis is based on the third draft of the proposed ordinance, dated May 8, 1989, which is the latest draft available as of the writing of this report. The City Attorney is in the process of completing the final version of the ordinance. According to the City Attorney's Office, the final proposed legislation will be disseminated to the Board of Supervisors prior to the Governmental Operations Committee meeting of May 15, 1989.

**Item:** Ordinance to amend Chapter 12D of the San Francisco Administrative Code relating to the procurement of goods and services and the award of public contracts, leases, franchises, and concessions from minority business enterprises (MBE), women business enterprises (WBE), and local business enterprises (LBE).

**Description:** 1. Chapter 12D, Minority/Women/Local Business Enterprises (the "Ordinance"), was enacted in May, 1984. The Ordinance contains an expiration clause that renders it inoperative five years after its effective date unless the Human Rights Commission (HRC), after conducting hearings, finds that the purposes identified in Section 12D.3. of the Ordinance, pertaining to MBE/WBE contracting goals, have not yet been achieved. The HRC, at its meeting of October 13, 1988, voted unanimously to certify to the Board of Supervisors that the policies established by the Ordinance have not been fully achieved.



2. The Board of Supervisors directed the Budget Analyst to collect data to be used by the City Attorney's Office in that Office's determination as to whether MBE/WBE preferences continue to be appropriate and necessary in the light of the U.S. Supreme Court's recent decision in City of Richmond v. Croson. That decision addresses the constitutionally acceptable quantum of evidence that enables a municipality to adopt a race-conscious remedial ordinance in public contracting. The Budget Analyst's initial report was submitted to the Board on March 8, 1989. A revised report, dated March 17, 1989, was also submitted to the Board of Supervisors. The revisions to the original report of the Budget Analyst include (a) adding Recreation and Park Department data which had not been previously submitted to the Budget Analyst, (b) adding a statistical analysis of ratios which measure the percentage of contract dollars MBE/WBE firms and non-MBE/WBE firms are obtaining in relation to their business participation in the various contract categories, (c) adding Airport data pertaining to legal services which had been omitted from the original report, (d) deleting subcontracting values for leases and management consulting pertaining to architect/engineering and construction subcontracting totals and (e) adding departmental contract data that had received HRC waivers. In addition, BPA Economics, Inc., at the request of the City Attorney and the Director, Human Rights Commission, conducted a statistical evaluation of the contracting data provided by City departments and the Budget Analyst, and submitted a report entitled "Statistical Support for San Francisco's MBE/WBE/LBE Ordinance.

3. The proposed amendments to the Ordinance contain the following changes:

- a. Ten findings that state that local businesses continue to labor under a competitive disadvantage with businesses from other areas because of the higher administrative costs of doing business in the City; that the public interest would best be served by continuing to encourage businesses to locate and remain in San Francisco; that policies and programs which enhance the opportunities and entrepreneurial skills of minority-, women-, and locally-owned businesses will best serve the public interest; that the testimony of businesses which seek to enter into contracts with the City offer clear and persuasive reasons for the Board to take the actions proposed by the Ordinance to remedy (1) City contracting practices which continue to exclude or reduce the

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



opportunities of minority- and women-owned businesses to be awarded City contracts to such an extent that the amount of City contract dollars awarded to them can be explained by discrimination, and (2) competitive disadvantages local business continue to face in providing goods and services to the City; that City departments need to intensify outreach and advertising efforts and need to consistently apply standards and criteria in the award of contracts and leases; that the bid preference mechanism assists minority, women and local business enterprises to obtain City contracts and leases without the disadvantages attending exclusionary set-asides, and that the joint venture vehicle of obtaining MBE or WBE preferences has fostered the development of such MBE/WBE firms; that the City has made steady progress, City-wide, toward the MBE/WBE goals while only making sparing use of the contract set-aside mechanism; that without the Ordinance, many small MBE/WBE firms would be unable to compete for and win prime awards of City contracts and leases; that some City departments continue to operate under the "old boy network" when awarding contracts; and that the evidence presented to the Board of Supervisors relating to the award of contracts subject to the Ordinance shows that in almost all areas of contracting, MBEs (as a group, and each ethnic group identified as a minority) and WBEs continue to be awarded contract dollars that are disproportionately lower than the available numbers of MBEs and WBEs in the City and that these results cannot be attributed to chance.

- b. The City would rely on the relationship between the percentages of minority- and women-owned businesses in the relevant business community and their respective shares of total City contract dollars as a measure of the effectiveness of the Ordinance in remedying the effects of discrimination. This policy replaces the Ordinance's current goals of thirty percent for MBEs and ten percent for WBEs.
- c. The provisions of the Ordinance would apply only to "economically disadvantaged" (as defined in the proposed Ordinance) minority- and women-owned businesses in all categories of City procurement, subject to exemptions specifically enumerated elsewhere in the Ordinance.





Memo to Governmental Operations Committee  
May 15, 1989, Governmental Operations Committee Meeting

- d. In addition to terms defined in the current MBE/WBE/LBE Ordinance, the proposed ordinance defines the following terms: City; Economically Disadvantaged; Good Faith Efforts; Joint Venture; Office; and Woman/Minority Man Business Enterprise (W/MBE).
- e. Applies a more strict test for certification as a local business enterprise.
- f. Limits the definition of minority- and women-owned enterprises (and thus the application of preferences) to businesses located in San Francisco.
- g. Specifies that the HRC, by July 1 of each applicable fiscal year, issue notices to all City departments advising them of their MBE/WBE contracting targets and of the data each department is required to provide the Controller on each contract award.
- h. Specifies that the HRC, by July 1 of each applicable fiscal year, advise the Controller of the data each department is required to provide the Controller on each contract award.
- i. Requires that the HRC review and annually report to the Mayor, the Board of Supervisors, the Chief Administrative Officer and the public on the progress of departments and contracting awarding authorities in eliminating discrimination against minority and women business enterprises.
- j. Requires that the HRC amend existing rules and regulations establishing standards and procedures for effectively carrying out the Ordinance. These rules and regulations shall provide for procedures that allow businesses to establish that the Ordinance's remedial measures should not be applied to their industries or professions because MBE/WBE participation in City prime contracts have reached parity with their numbers in the relevant business community.

**BOARD OF SUPERVISORS**  
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- k. Provides that those businesses denied certification as an MBE, WBE, or LBE, or those businesses having received such certification but subsequently having that certification revoked, be afforded the opportunity to reapply to the Director, HRC, for certification six months after the denial or revocation. The Director's denial or revocation of certification as an MBE, WBE, or LBE is not appealable to the HRC.
- l. Specifies that the Director, HRC, review contracting data submitted by departments and the Controller on an annual basis to determine the degree of the City's progress in eliminating discrimination.
- m. Makes the Controller responsible for assembling and maintaining the data necessary to form the basis of the HRC's report on the participation of MBEs and WBEs in City contracting.
- n. Specifies that the Controller shall not certify the award of any contract subject to the Ordinance until the department requesting certification of the award has provided the Controller with the information the Director, HRC, advises is necessary under the Ordinance.
- o. Eliminates the set-aside provision of ten percent of the total dollar value of all contracts to be awarded by each contract awarding agency for MBEs and two percent for WBEs.
- p. Specifies the conditions required for a joint venture to receive a bid preference.
- q. Incorporates additional findings regarding public works/ construction contracts. These findings specify that the evidence presented to the Board of Supervisors relating to the award of prime construction contracts for fiscal year 1987-1988 reflects that MBEs (with the exception of Hispanics) and WBEs continue to be awarded in amounts that are disproportionately lower than the available number of MBE and WBE prime construction contractors willing and able to perform City construction work.
- r. Incorporates additional findings regarding Purchasing Contracts and specifies categories of purchased materials, equipment, and supplies to which the tenets of the Ordinance would apply.

**BOARD OF SUPERVISORS**  
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- s. Eliminates MBE/WBE utilization requirements in the contracting area of leases, franchises, and concessions.
- t. Incorporates additional findings regarding Consultants and Professional Services; enumerates specific consultant and professional services that would be subject to the tenets of the Ordinance, by race and gender; changes the contract value to which specific MBE/WBE solicitation requirements apply for consultant or other professional services contracts from \$10,000 to \$50,000; and specifies that City departments shall make every feasible attempt to select consultant selection panelists who are women and minorities on contracts that exceed \$50,000.
- u. Requires that all City departments, commissions, boards, officers and employees, in the deposit of City funds, in the performance of official duties, and in the award of contracts and leases not subject to the race and gender bid preferences of the Ordinance, make every "good faith effort" to use the services of minority- and women-owned business enterprises. In addition, commissions and boards shall submit to the Director, HRC, on an annual basis, a written report on their efforts made to contract with minority- and women-owned business enterprises.
- v. Requires that the Director, HRC, monitor the City's progress toward achievement of the goals established by Section 12D.3 of the Ordinance and report quarterly to the Commission whether these goals have been met in whole or in part.
- w. Requires that the HRC submit an annual report to the Mayor, the Board of Supervisors, and to the Chief Administrative Officer by March 1 of each fiscal year during which the Ordinance is in effect citing progress of the City toward the goals established by Section 12D.3. of the Ordinance, together with an identification of problems and specific recommendations for (1) discontinuing the race- or gender-conscious bid preferences in those cases where the bid preferences have remedied the identified discrimination against MBEs and WBEs, and (2) improving the City's performance in remedying the identified discrimination against MBEs and WBEs.

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- x. Specifies that the Board of Supervisors shall act upon the HRC's recommendations, as required in paragraph w., by the third Monday of May in each fiscal year during which the Ordinance is in effect.
- y. Strengthens the powers of the Director, HRC, to resolve cases of non compliance with the tenets of the Ordinance.
- z. Requires that the HRC annually report to the Mayor, the Board of Supervisors, and the Chief Administrative Officer on the extent of MBE and WBE participation in City prime contracting in the major contracting categories, such as equipment and supplies and franchises, leases, and concessions.
- aa. Specifies an expiration date of three years from the effective date of the proposed ordinance unless the HRC, after conducting hearings, finds that the purposes identified in Section 12D.3. of the Ordinance have not yet been achieved and the Board of Supervisors acts to extend the Ordinance for up to an additional three-year period.
- bb. Requires that within 30 days of the enactment of the Ordinance, the HRC make appropriate amendments to the rules, regulations, and procedures adopted and publicly promulgated pursuant to the existing MBE/WBE/LBE Ordinance, and that the public and affected agencies have the opportunity to provide input to and comment on the amended rules, regulations, and procedures prior to their formal adoption.
- cc. Eliminates references to subcontracting.

**Comments:**

1. Based on City contracting data collected by the Budget Analyst, the total value of prime contracts and leases awarded to minority- and women- owned firms in fiscal year 1987-88 was approximately \$42.58 million. Had all of these contracts and leases been awarded to MBE/WBE firms at the five percent maximum preference, the additional cost to the City, because of such preference, would have been approximately \$2.1 million. However, because various contracts are awarded to MBE/WBE firms without the need for the MBE/WBE preferences, only part of the total estimate of \$2.1 million would be an added cost to the City.





**Memo to Governmental Operations Committee  
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2. The proposed amendments to the Ordinance, by limiting the applicability of minority and women preferences to businesses located in San Francisco (see Point 3f.), would reduce the potential costs of such preferences to the City because minority firms located outside of San Francisco would no longer receive MBE/WBE preferences.

**Recommendation:** Approval of this proposed ordinance is a policy matter for the Board of Supervisors.



Item 3 - File 103-89-1

1. This communication transmits the report of the Civil Service Commission on Salary Standardization for Registered Nurses. Charter Section 8.403 requires the Civil Service Commission to certify to the Board of Supervisors the highest prevailing maximum salary for acute care staff nurses in effect on April 15 in the public and private sectors in the Counties of Alameda, Contra Costa, Marin, San Mateo, San Francisco and Santa Clara. The salaries paid to registered nurses by San Francisco may not exceed this maximum salary level. Charter Section 8.403 also permits the Board of Supervisors to provide additional conditions and benefits of employment, including health and dental benefits, comparable to those provided by the employer used for certification of the highest salary.

2. The maximum salary level for Registered Nurses certified by the Civil Service Commission effective April 15, 1989 is \$22.73 per hour paid by Stanford University. The City's current one-year agreement with the nurses covering fiscal year 1988-89 provides for a top step salary of \$18.95 per hour (\$39,568 annually). The \$18.95 per hour top step salary for 1988-89 is the same rate as for 1987-88 because 1988-89 rates were frozen at the 1987-88 level. The maximum salary rate paid by Stanford University of \$22.73 per hour (\$47,460 annually) certified by Civil Service Commission is \$3.78 or approximately 19.9 percent greater than the City's 1988-89 (and 1987-88) top step salary rate of \$18.95 per hour. If the maximum salary level approved by the Board of Supervisors, (representing a two-year increase) is granted, this increase in salary rates for nurses would cost the City approximately \$14.9 million annually.

3. Charter Section 8.403 was approved by the voters in November of 1981 and directly affected salaries for nursing classes for the first time in the 1982-83 fiscal year. The cost of Salary Standardization for all nursing classes in 1987-88 was approximately \$4.35 million. The negotiated hourly rate increase for fiscal year 1987-88 was 5.5 percent (\$18.95 or \$0.99 greater than the 1986-87 top step hourly salary rate of \$17.96). As previously noted, the 1988-89 salaries for nurses were frozen at the 1987-88 level as were all salaries of City employees.

**Comment**

As of the writing of this report, the Employee Relations Division is still in negotiations for fiscal year 1989-90 regarding salaries and related matters pertaining to Registered Nurses, including dental and health benefits. The maximum contributions for Registered Nurses at Stanford University for health and dental benefits exceed maximum contributions for San Francisco Registered Nurses by \$.32 per hour and \$.06 per hour, respectively.



Memo to Governmental Operations Committee  
May 15, 1989 Governmental Operations Committee Meeting

Item 4 - File 64-89-17

**Department:** Department of Public Works (DPW)  
Real Estate Department

**Item:** Resolution authorizing a new lease of real property for the Department of Public Works

**Location:** 25 Van Ness Avenue (Suite 570)

**Purpose of Lease:** Office Space

**Lessor:** Bay West Landmark Investors

**No. of Sq. Ft. and Cost/Month:** 2,493 Sq. Ft. @ \$1.33 Sq. Ft./Mo = \$3,324 rent/month

**Annual Cost:** \$39,888

**Term of Lease:** July 1, 1989 to June 30, 1994

**Utilities and Janitor Provided by Lessor:** Yes

**Right of Renewal:** Two five-year option periods remain

**Source of Funds:** Previously appropriated 1987 Street and Safety Improvements Bond Funds

**Comments:**

1. The Board of Supervisors previously approved a Supplemental Appropriation Ordinance (File 101-88-108) to provide funds for this proposed lease of office space. This office space will be used to house twelve DPW Bureau of Engineering project staff (five existing, and seven new positions) that are assigned to do the planning and design work for the \$27,000,000 Street and Safety Improvements Bond Project. According to DPW, this proposed lease of office space is necessary because there is insufficient space in the Bureau of Engineering, Civil Design Section at 45 Hyde Street to accommodate this project staff.
2. The Real Estate Department reports that the proposed rental reflects fair market value.

**Recommendation:** Approve the proposed resolution.

**BOARD OF SUPERVISORS**  
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Memo to Governmental Operations Committee  
May 15, 1989 Governmental Operations Committee Meeting

Item 5 - File 146-89-2.1

**Department:** Department of Public Health (DPH)  
AIDS Office

**Item:** Release of previously approved Federal grant reserved funds for the AIDS Prevention and Surveillance Project. The funds were reserved pending the identification of contractual service providers.

**Amount:** \$95,084

**Source of Funds:** U.S. Department of Health and Human Services, Centers for Disease Control

**Description:**

1. On February 6, 1989, the Board of Supervisors approved DPH's \$8,589,345 AIDS Prevention and Surveillance Project for 1989 (File 146-89-2) and placed \$2,793,364 of these funds for contractual services on reserve pending selection of the proposed contractors. Subsequent to Board of Supervisors approval of the \$8,589,345 grant application, the Centers for Disease Control and DPH negotiated an actual grant amount of \$5,429,625, which included only \$858,205 out of the \$2,793,364 for the contractual services that were placed on reserve.
2. The DPH has now identified contractors and Civil Service positions to perform work originally identified for contractors for services totalling \$95,084 for the following:

<u>UCSF/AIDS Health Project</u>	\$39,000
Funding for AIDS pre-and post-test counseling and HIV testing for approximately 744 City Clinic clients participating in confidential antibody testing from the time of final approval of the contract to December 31, 1989. These funds would be in addition to \$471,287 previously awarded from this grant project on a sole-source basis for similar services for different target populations at different health clinics.	

**BOARD OF SUPERVISORS**  
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Memo to Governmental Operations Committee  
May 15, 1989 Governmental Operations Committee Meeting

Adair & Armstrong, Inc.

\$1,603

Funding to develop educational materials for the target population that currently uses the City Clinic for AIDS counseling and testing services. The proposed funding of \$1,603 would be in addition to \$6,500 that was budgeted for the purchase of educational materials and would now be redirected to acquire the educational materials from Adair & Armstrong, Inc. for a total cost of \$8,103 for these services.

Civil Service Personnel

\$54,481

The Civil Service Commission has determined that a portion of the AIDS counseling and antibody testing services at City Clinic that were originally included as contractual services could be accomplished by Civil Service personnel. The following positions, which are existing, vacant positions, would be used to enhance AIDS counseling and testing services at City Clinic for the six-month period from July 1, 1989 to December 31, 1989:

2306 Disease Control Investigator

1.0 FTE @ \$2,401/mo. x 6 mos. \$14,406

2825 Senior Health Educator

1.0 FTE @ \$3,693/mo. x 6 mos. 22,158

Mandatory Fringe Benefits @

29% of salaries 10,604

Indirect Costs @ 20% of salaries

excluding fringe benefits 7,313  
\$54,481

Total Proposed Release of Reserved Funds

\$95,084

**BOARD OF SUPERVISORS**  
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Memo to Governmental Operations Committee  
May 15, 1989 Governmental Operations Committee Meeting

**Comments:**

1. According to Mr. Tim Piland of DPH, the proposed contracts with UCSF and Adair & Armstrong, Inc. would be awarded on a sole-source basis because of the unique nature of the services. The Health Commission has approved the UCSF sole-source contract and will approve the Adair & Armstrong, Inc. contract at a future meeting. The DPH is requesting the Board of Supervisors approval in advance of the Health Commission's approval in order to expedite the provision of these services. UCSF is currently under contract with the City to provide AIDS health services, and Adair & Armstrong, Inc. has previously held contracts with the City to develop much of the City's AIDS educational material.

2. As noted earlier, the Disease Control Investigator and Senior Health Educator positions would be funded for the six-month period from July 1, 1989 through December 31, 1989, which is the end of the grant period. Mr. Piland indicates that these two positions will be included in next year's grant application.

3. The DPH was awarded \$5,429,625 rather than the grant application requested amount of \$8,589,345 because of the limited availability of federal funds.

**Recommendation:** Approve the proposed release of reserved funds.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Memo to Governmental Operations Committee  
May 15, 1989 Governmental Operations Committee Meeting

Item 6 - File 146-89-21

**Department:** Department of Public Health

**Item:** Resolution authorizing the Department of Public Health (DPH) to apply for, accept and expend a new State grant.

**Grant Amount:** \$405,000

**Source of Grant:** State of California Department of Health Services

**Grant Period:** May 1, 1989 through June 30, 1990

**Grant Project:** AIDS Prevention and Follow-up Program

**Project Description:** The proposed grant funds would be used to provide medical evaluation, laboratory test monitoring, psychosocial support, case-management, and follow-up and referral services to HIV-infected persons residing in the Mission District. DPH would contract with Mission Neighborhood Health Center for the provision of these services.

DPH anticipates that Mission Neighborhood Health Center would provide services to approximately 330 program participants at any given time. Each program participant would undergo initial intake by a medical social worker at Mission Neighborhood Health Center, who would perform a psychosocial evaluation that would include the participant's social history as well as information regarding high-risk sexual and drug abuse practices. After the psychosocial evaluation has been completed, participants who remain in the program would be scheduled for an initial comprehensive medical evaluation, which would include a complete physical examination, a brief mental-status examination, a nutritional assessment and laboratory tests. This initial evaluation would be followed up with additional medical evaluations, at four month intervals, for each program participant.

A Nurse Practitioner at Mission Neighborhood Health Center, would serve as Case Manager for the program and would be responsible for developing a medical assessment and plan for each program participant. A DPH Physician, knowledgeable in the area of AIDS, would provide medical supervision for the Nurse Practitioner and would be responsible for program operations and for program evaluation.

**BOARD OF SUPERVISORS**  
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Memo to Governmental Operations Committee  
May 15, 1989 Governmental Operations Committee Meeting

Program participants would be provided with information regarding available support services in the community and would be referred for medical treatment, substance abuse treatment or mental health treatment as needed.

<b>Project Budget:</b>	<u>Personnel</u>	<u>FTE</u>	
	Physician Specialist	.15	\$5,100
	Fringe Benefits		<u>1,480</u>
	Subtotal Personnel		\$6,580
	<u>Indirect Costs</u> (10.5% of personnel costs)		\$694
	<u>Contractual Services</u>		
	Mission Neighborhood Health Center		
	Personnel:		
	Clinical Manager	1.0	\$58,800
	Administrative Analyst	0.2	8,736
	Clinical Liaison	0.3	2,361
	Social Worker	0.75	37,836
	Health Educator	0.5	30,844
	Nurse Practitioner	0.6	29,353
	Administrative Assistant	0.75	19,713
	Security Guard	1.0	21,187
	Intake/Disease Investigator	<u>0.5</u>	<u>17,035</u>
	Subtotal Personnel	5.6	\$225,865
	Operating Expenses		49,500
	Medical Equipment and Supplies		29,888
	Indirect Costs (9% of contract costs excluding indirect costs)		<u>27,473</u>
	Subtotal Contractual Services		\$332,726
	<u>Laboratory Costs</u>		<u>65,000</u>
	Total Project Budget		\$405,000
<b>Local Match:</b>	None		

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**

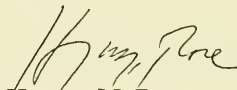




Memo to Governmental Operations Committee  
May 15, 1989 Governmental Operations Committee Meeting

**Comment:** DPH would enter into a contract with Mission Neighborhood Health Center on a sole source basis. The DPH, AIDS Office and Mission Neighborhood Health Center submitted the request for State funding for this project, as co-applicants. According to DPH, Mission Neighborhood Health Center is currently being extensively used as an HIV test site, and is uniquely qualified by its accessibility and credibility in the Mission District to provide high-quality HIV-related services, especially to the HIV drug user segment of the target population.

**Recommendation:** Approve the proposed resolution.



Harvey M. Rose

cc: Supervisor Gonzalez  
Supervisor Hsieh  
Supervisor Alioto  
President Britt  
Supervisor Hallinan  
Supervisor Hongisto  
Supervisor Kennedy  
Supervisor Maher  
Supervisor Nelder  
Supervisor Walker  
Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacey Becker  
Ted Lakey



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≡ Action  
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MAY 18 1989

≡ C A L E N D A R

≡ MEETING OF

≡ GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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MONDAY, MAY 15, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESIDENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

ABSENT: SUPERVISOR ALIOTO - ITEMS 2, 3 AND 4

CLERK: GAIL JOHNSON

1. File 284-88-2. [Minority, Women and Local Business Enterprises - Prime Contracts] DRAFT (Third) ordinance amending the San Francisco Administrative Code by adding Chapter 12D thereto, relating to the procurement of goods and services and the award of public contracts by the City and County of San Francisco from Minority Business Enterprises, Women Business Enterprises, and local businesses. (Supervisors Kennedy, Ward, Maher)

(Continued from 5/8/89)

ACTION: Amendment of the Whole approved as to form adopted. Further amended. (See file for detail.) Recommended as amended. Add Supervisors Gonzalez, Hsieh and Alioto as co-sponsors. (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON MAY 15, 1989.)

2. File 34-89-3. [Sidewalk Width Regulations] Ordinance amending Ordinance No. 1061 entitled "Regulating the Width of Sidewalk" by adding thereto Section 1495 re-establishing the official width of sidewalk on both sides of Tenth Street between Bryant and Division Streets. (Department of Public Works)

ACTION: Amendment of the Whole adopted. Recommended as amended. New title: "Amending Ordinance No. 1061 entitled 'Regulating the Width of Sidewalk' by adding thereto Section 1495 re-establishing the official width of sidewalk on both sides of Tenth Street between Bryant and Division Streets; finding that the proposed change is in conformity with the Master Plan and has no effect on the eight priority policies of City Planning Code Section 101.1."

3. File 103-89-1. [Salary Standardization - Registered Nurses] Transmitting Civil Service Commission Report No. 2134-89, Salary Standardization for Registered Nurses, certifying to the Board the highest prevailing salary schedule, at the maximum, for acute care nurses granted by collective bargaining agreement in the six bay area counties as of April 15, 1989 and such other information as is required by Charter Section 8.403. (Civil Service Commission)

ACTION: Hearing held. Continued to May 22, 1989 meeting.

File 103-89-1.1. Motion prepared in and reported out of Committee entitled: "Extending by thirty days, to and including July 1, 1989, the date for the final adoption of the Salary Standardization Ordinance for registered nurses, and for certifying information as is required by Charter Section 8.403." Recommended. (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON MAY 15, 1989.)



4. File 64-89-17. [Lease of Property] Resolution authorizing lease of real property at 25 Van Ness Avenue for the Department of Public Works. (Supervisor Hsieh)

ACTION: Recommended.

5. File 146-89-2.1. [Release of Funds] Requesting release of reserved funds, Department of Public Health, AIDS Office, in the amount of \$95,084, from the AIDS Prevention and Surveillance contractual funds for confidential test site counseling at San Francisco City Clinic. (Department of Public Health)

ACTION: Hearing held. Release of \$95,084 recommended. Filed.

6. File 146-89-21. [Grant - State Funds] Resolution authorizing the Department of Public Health, AIDS Office, to apply for, accept and expend a grant of \$405,000 from the California Department of Health Services to fund the AIDS Prevention and Follow-Up Center Program. (Mayor)

ACTION: Recommended.



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CITY AND COUNTY



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OF SAN FRANCISCO

## BOARD OF SUPERVISORS

*Recommendations*  
BUDGET ANALYST

1390 MARKET STREET, SUITE 1025

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MAY 22 1989

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May 18, 1989

TO: *///* Governmental Operations Committee  
FROM: Budget Analyst  
SUBJECT: *///* May 22, 1989 Governmental Operations Committee Meeting

### Items 1 and 2 - Files 162-89-2 and 162-89-1

1. The proposed ordinance (File 162-89-2) would amend Section 16.93-3 of the Administrative Code by requiring that the Chief Administrative Officer (CAO) be responsible for reviewing the applications submitted by interested charitable agencies to participate in the City's annual fundraising drive and for making recommendations to the Board of Supervisors regarding whether the applicants are qualified to participate in the annual fundraising drive. The proposed request (File 162-89-1) would designate the charitable agencies qualified to participate in the City's annual fundraising drive.

2. In September, 1988, the Board of Supervisors adopted an ordinance (No. 429-88) to amend the City's Administrative Code to establish procedures for the selection of the agencies eligible to participate in the City's joint fundraising drive and for conducting the City's annual fundraising drive. This ordinance specified that any organization wanting to participate in the annual fundraising drive meet the following requirements by March 1, 1989:





- a. An eligible charitable agency must be a federated agency representing ten or more charitable organizations, of which at least 50 percent shall represent organizations located in the counties of San Francisco, San Mateo, Santa Clara, Alameda, Contra Costa and Marin;
- b. The federated agency must certify to the Board of Supervisors that the Federal Internal Revenue Service has determined that contributions to all of the represented charitable organizations are tax deductible;
- c. The federated agency must have been in existence with ten or more qualified charities for at least one year prior to the date of application and provide satisfactory evidence to that effect at the time of filing an application with the Board;
- d. The federated agency must submit its most recent certified audit at the time of filing an application with the Board; and
- e. Agencies that wish to participate in the Annual Drive are required to submit applications to the Board of Supervisors that include all information that may be relevant to the criteria listed in this proposed ordinance.

In April, 1989, the Board of Supervisors amended the schedule for the 1989 annual drive only (Ordinance No. 129-89) to extend the date by which organizations must submit the above listed materials from March 1 to May 15, 1989.

3. As of May 15, 1989, the applicants that have submitted materials are as follows:

- International Services Agencies (ISA);
- Combined Health Appeal of California (CHA);
- The Progressive Way;
- Bay Area Black United Fund;
- Environmental Federation of California (EFC); and
- United Way of the Bay Area.

4. The existing legislation specifies that the Mayor will designate a Chair of the City's annual joint fundraising drive who will be responsible for providing staff support for the Annual Drive. According to Tim Johnson, of the Mayor's Office, Mr. Sam Yockey of the Controller's Office has been designated as the City's 1989 Fundraising Chair. The legislation also specifies that the Controller shall provide the technical support necessary for the collection and donor designation process. The existing legislation, however, does not specify the administrative agency that would be responsible for reviewing the material submitted by each of the applicants in order to ascertain whether each applicant complied with the above listed requirements.



5. The proposed ordinance (File 162-89-2) would designate the CAO with the responsibility for reviewing the submitted application materials from the organizations interested in participating in the City's annual fundraising drive. According to the proposed ordinance, the CAO would also be responsible for making recommendations to the Board of Supervisors as to whether the applicants are qualified to participate in the City's annual fundraising drive. Because the original ordinance did not specify the administrative agency that would be responsible for reviewing the material submitted by each of the applicants, to date, it has not been determined if the six applicants that submitted applications have fully complied with the City's requirements.

6. Ms. Anne Branston, of the CAO's Office reports that, if the proposed ordinance (File 162-89-2) is approved, the CAO's Office will attempt to review the materials submitted by the charitable organizations and to prepare recommendations for the Board of Supervisors in the limited timeframe available.

7. The Board of Supervisors, by resolution, must designate the charitable agencies that will participate in the 1989 fundraising drive by June 15, 1989. Because 1989 is the first year that this process will be used, the original ordinance was amended (Ordinance No. 129-89) to enable the City to have additional time to implement the new procedure. In all future years, the Board of Supervisors must designate the charitable agencies that will participate in the City's annual fundraising drive by May 1.

8. As the proposed request currently before the Governmental Operations Committee (File 162-89-1) is not in the form of a resolution, Mr. Ted Lakey, of the City Attorney's Office, reports that he has prepared a resolution for the Board of Supervisors to designate the participating agencies.

### Recommendations

1. The designation of the CAO's Office to review the applications submitted by interested charitable agencies in order to determine if each applicant has complied with the mandated requirements of the ordinance and to make recommendations to the Board of Supervisors regarding this review is a policy decision for the Board of Supervisors (File 162-89-2).

2. Continue the proposed request (File 162-89-1), pending a determination by the CAO's Office that each charitable agency to be designated as a participant in the City's annual fundraising drive, has complied with the mandated requirements of Ordinance 429-88.



Memo to Governmental Operations Committee  
May 22, 1989 Governmental Operations Committee Meeting

Item 3 - File 334-88-2

**Department:** Municipal Court

**Item:** Resolution memorializing the Municipal Court to increase the fine for the parking of commercial vehicles weighing more than 10,000 pounds in residential areas between the hours of 2:00 am and 6:00 am from \$10 to \$100.

**Description:**

1. This fee is contained in Section 63(A) of the San Francisco Traffic Code. According to George Lum of the Municipal Court, this fee has never been increased since it was instituted as part of the City's Traffic Code.
2. Mr. Lum reports that between January and November of 1988 there were a total of 49 citations issued for parking of commercial vehicles in residential areas, as per Section 63(A). This represents an annualized total of approximately 53 citations. Of this number, approximately 95 percent are paid at the current rate of \$10 for an estimated total 1988 annualized revenue of \$504.

**Comments:**

1. Based on the proposed increase to \$100 per violation and assuming the existing citation and payment rates, the estimated fines would amount to \$5,035 per year, or \$4,531 in excess of the present fine revenues of \$504 for 1988.
2. The proposed increase from \$10 to \$100 represents a 900 percent increase. It is possible that such an increase in the amount of the fine could act as a significant deterrent to the parking of commercial vehicles in residential areas between the hours of 2:00 am and 6:00 am. If this occurs, there would be a commensurate decrease in revenues received. It is not currently known what the impacts of this fee increase would be on the rate of violations. Mr Lum reports that the intent of the fee increase is not to raise revenues, but rather to act as a deterrent to the parking of commercial vehicles in residential areas.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



3. According to Marcia DeHart, Chair of the District H Improvement Alliance, a committee of citizens residing in the Ingleside Police District, her committee is supportive of this fee increase. This is because trucks are often parked in their neighborhoods, this is a low priority issue for the police, the small amount of the current fine does not act as an effective deterrent since it is less than the trucker would pay to park at a legal parking site (current parking rates are \$20 to \$50 per night, depending upon the size of the truck) and the only present deterrent is to tow the trucks, a more costly alternative for the truck drivers than the proposed fee increase (current tow rates are \$135 per hour).

**Recommendation:**

Memorializing the Municipal Court to increase the fines from \$10 to \$100 for commercial vehicles weighing more than 10,000 pounds that park in residential areas is a policy matter for the Board of Supervisors.





Memo to Governmental Operations Committee  
May 22, 1989 Governmental Operations Committee Meeting

Item 4 - File 106-89-2

**Note:** This item was continued by the Governmental Operations Committee at its meeting of May 8, 1989, pending submission of substitute legislation.

1. The proposed ordinance would amend Section XIV.B, Schedule of Pay Equity Adjustments, Section XIV.C, Composite Schedule of Compensation including Pay Equity, and Section XI, Adjustments, of the 1989-90 Salary Standardization Ordinance, which was adopted by the Board of Supervisors on May 1, 1989 (File 106-89-1). The proposed ordinance is needed to correct clerical errors.

2. Mr. John Walsh, General Manager of Personnel, reports that the mathematical formula used to compute pay equity adjustments for certain classes resulted in minor computational errors, which incorrectly caused 29 classes to be rounded down rather than up. In order to correct these errors, Mr. Walsh advises the Board of Supervisors to amend the 1989-90 Salary Standardization Ordinance to increase by 0.5 percent (one-half of one percent) the pay equity adjustments previously calculated, and to adjust the Composite Schedule of Compensation Including Pay Equity and Adjustments accordingly, for the following 29 classes:

1424 Clerk Typist  
1458 Legal Secretary I  
1487 Financial Aids Assistant  
1602 Calculating Machine Operator (Key Drive)  
1630 Account Clerk  
1652 Senior Accountant  
1720 Data Entry Operator  
1727 Supervising Data Entry Operator  
1833 Tape Librarian, EDP  
1855 Senior Control Clerk, EDP  
2390 Central Supply Processing and Distribution Technician  
2548 Occupational Therapist  
2556 Physical Therapist  
2585 Health Worker I  
2588 Health Worker IV  
2591 Health Program Coordinator II  
2706 Housekeeper  
2760 Laundry Worker  
2905 Senior Eligibility Worker  
2908 Hospital Eligibility Worker  
4202 Assessment Clerk  
4210 Assistant Chief, Technical and Assessment Services  
4320 Cashier I  
7410 Automotive Service Worker  
8112 Assistant Court Clerk  
8173 Legal Assistant  
8450 Criminal Justice Specialist I  
9117 Principal Fare Collections Receiver  
9124 Senior Transit Information Clerk

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**Comments**

1. Mr. Walsh reports that these corrections would change the rates of pay for these classes, but would not change the total cost estimates of pay equity nor the total cost estimates of salary standardization because, these cost estimates were based on the assumption that these classes were going to be rounded up rather than down. .

2. The General Manager of Personnel has submitted substitute legislation which includes the clerical error corrections for the 29 classes listed above, and additional amendments to the 1989-90 Salary Standardization Ordinance. The additional amendments would correct additional clerical errors and add pay equity adjustments for 14 classes for which adjustments have just recently been determined as follows:

- a) The proposed ordinance would add pay equity adjustments for three classes, which were omitted from the Schedule of Pay Equity Adjustments due to clerical errors, as follows:

1874 Senior Programmer Analyst  
5277 Planner I  
5287 Transit Planner I

- b) The proposed ordinance would add pay equity adjustments to be included in Section XIV.B, Schedule of Pay Equity Adjustments, based on findings of the General Manager of Personnel pursuant to Section XI.B, Pay Equity Adjustments for Salaries Above \$45,000 at the Fifth Step, of the 1989-90 Salary Standardization Ordinance for 14 classes as follows:

1664 Patient Accounts Manager  
2822 Health Educator  
2823 Mental Health Educator  
2824 Chief, Bureau of Health Education  
2825 Senior Health Educator  
2922 Senior Medical Social Worker  
2924 Medical Social Work Supervisor  
2925 Chief, Medical Social Services  
2932 Senior Psychiatric Social Worker  
2942 Senior Child Welfare Worker  
2944 Child Welfare Supervisor  
2992 Contract Compliance Officer I  
3634 Librarian III  
3658 Medical Librarian

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3. Mr. John Rattunde of the Civil Service Commission reports that the 14 Section XI.B classes listed above received pay equity adjustments for the last two years and that the proposed amendment to include these same classes for 1989-90 would allow the same pay equity adjustments for these 14 classes to be carried forward from 1988-89 at no increase in cost. Section XI.B classes receive pay equity adjustments only after the Civil Service Commission has determined that the class meets certain eligibility criteria. The pay equity adjustments for the 14 classes could not be determined until after the Board of Supervisors had adopted the 1989-90 Salary Standardization Ordinance on May 1, 1989 because of the extra steps required to determine the eligibility of these classes. Mr. Geoff Rothman of the Civil Service Commission advises that additional pay equity adjustments for Section XI.B classes may be forthcoming and would be presented to the Board of Supervisors for approval in future legislation, as necessary.

Recommendation

Approve the proposed ordinance.



Item 5 - File 103-89-1

**Note:** This item was continued for one week at the May 15, 1989, Governmental Operations Committee. On May 15, 1989, the Board of Supervisors approved a motion to extend the June 1, 1989, deadline to July 1, 1989 for the Board's final approval of the 1989-90 Salary Standardization Ordinance for Registered Nurses (as required by Charter Section 8.403 paragraph (b)). However, in order to fully comply with Charter requirements, the Salary Standardization Ordinance for Registered Nurses must come before the Board of Supervisors at their regularly scheduled June 19, 1989 meeting for the first of two readings required to enact the ordinance.

1. This communication transmits the report of the Civil Service Commission on Salary Standardization for Registered Nurses. Charter Section 8.403 requires the Civil Service Commission to certify to the Board of Supervisors the highest prevailing maximum salary for acute care staff nurses in effect on April 15 in the public and private sectors in the Counties of Alameda, Contra Costa, Marin, San Mateo, San Francisco and Santa Clara. The salaries paid to registered nurses by San Francisco may not exceed this maximum salary level.

2. The maximum salary level for Registered Nurses certified by the Civil Service Commission effective April 15, 1989 is \$22.73 per hour paid by Stanford University. The City's current one-year agreement with the nurses covering fiscal year 1988-89 provides for a top step salary of \$18.95 per hour (\$39,568 annually). The \$18.95 per hour top step salary for 1988-89 is the same rate as for 1987-88 because 1988-89 rates were frozen at the 1987-88 level. The maximum salary rate paid by Stanford University of \$22.73 per hour (\$47,460 annually) certified by Civil Service Commission is \$3.78 or approximately 19.9 percent greater than the City's 1988-89 (and 1987-88) top step salary rate of \$18.95 per hour. If the maximum salary level approved by the Board of Supervisors, (representing a two-year increase) is granted, this increase in salary rates for nurses would cost the City approximately \$14.9 million annually.

3. Charter Section 8.403 was approved by the voters in November of 1981 and directly affected salaries for nursing classes for the first time in the 1982-83 fiscal year. The cost of Salary Standardization for all nursing classes in 1987-88 was approximately \$4.35 million. The negotiated hourly rate increase for fiscal year 1987-88 was 5.5 percent (\$18.95 or \$0.99 greater than the 1986-87 top step hourly salary rate of \$17.96). As previously noted, the 1988-89 salaries for nurses were frozen at the 1987-88 level as were all salaries of City employees.

4. Charter Section 8.403 also permits the Board of Supervisors to provide additional conditions and benefits of employment, including health and dental benefits, comparable to those provided by the employer used for certification of the highest salary. The maximum contributions for Registered Nurses at Stanford University for health and dental benefits exceed maximum contributions for San Francisco Registered Nurses by \$.32 per hour and \$.06 per hour, respectively.

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**Comment**

As of the writing of this report, the Employee Relations Division is still in negotiations for fiscal year 1989-90 regarding salaries and related matters pertaining to Registered Nurses, including dental and health benefits.

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Item 6 - File 64-89-15

**Departments:** Real Estate Department  
Recreation and Park Department

**Item:** Resolution authorizing a new ground lease between the City and County of San Francisco and the San Francisco Unified School District and to adopt findings pursuant to City Planning Code Section 101.1.

**Location:** The former Sutro Annex Elementary School site at 251 18th Avenue.

**Purpose of Lease:** The Recreation and Park Department is proposing to construct a community center which would include a gymnasium, multi-purpose rooms, and off-street parking for up to a maximum of 40 vehicles.

**Term of Lease:** Ninety-nine years

**Amount:** Upon delivery of a fully executed lease, the City would pay to San Francisco Unified School District a Basic Rent of \$2,112,000. This one-time amount would constitute the total Basic Rent payment for use of the property during the entire ninety-nine year term of the lease. In addition to the Basic Rent, the City would be responsible for the payment of any assessments, levies, fees and other charges arising out of the City's use of the property. This could arise from the City's planned construction on the property.

**Source of Funds:** Open Space Funds (The Board of Supervisors has previously appropriated these funds specifically for the purpose of developing the community center project.)

**Comments:** 1. Mr. Tim Lilliquist, Assistant to the General Manager of the Recreation and Park Department, reports that the plan to develop the community center project has been a component of the Open Space Program for five years. As such, for five consecutive fiscal years, \$500,000 of the total amount budgeted for Open Space Funds has been earmarked for the development of this community center project. The total funding available for the project, as of this fiscal year, is \$2,500,000, which is sufficient to fund the proposed lease.

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2. According to Mr. Lilliquist, the Recreation and Park Department has estimated it will require an additional \$2.5 to \$3 million in Open Space funds to fund the construction of the community center project. Mr. Lilliquist advises that the Department intends to continue to allocate at least \$500,000 per fiscal year to this project, which would permit construction of the community center to begin within a five year period. Mr. Lilliquist adds that the Recreation and Park Department plans to propose that the project's allocation be increased (effective fiscal year 1990-91). If the allocation is increased, according to Mr. Lilliquist, construction of the community center could begin within a two and one-half year period. The Department is requesting approval of this proposed lease now in order to ensure the availability of this site at such time that sufficient funds are available to begin construction of the community center.

3. Mr. Lilliquist reports that the Recreation and Park Department has examined six potential sites in the Richmond District for the construction of the community center. After careful evaluation, the Recreation and Park Department has determined that, of the six sites, the former Sutro Annex Elementary School site represents the most suitable site, because it is centrally located, affords excellent accessibility, is on level ground and is a vacant lot.

4. Mr. Phil Aissen of the Real Estate Department reports that the current fair market value of this property is approximately \$2.1 million. If San Francisco Unified School District (SFUSD) were to lease the property on an annual basis, SFUSD could expect to receive an approximate ten percent rate of return or approximately \$210,000 on the ground lease based on the \$2.1 million fair market value of the property according to Mr. Aissen.

5. The City Planning Department reports that the proposed lease and the purposes for which the site is to be used are consistent with the eight Priority Policies of the City Planning Code Section 101.1 and are in conformance with the City's Master Plan.

**Recommendation:**

Based on the prior policy decision of the Board of Supervisors to appropriate funds for this proposed community center project (the Board has previously appropriated \$2,500,000 in Open Space Funds), approve the proposed resolution.

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Item 7 - File 64-89-16

The proposed resolution would authorize the execution of five lease renewals and the extension of 20 leases of real property for the Department of Public Health (DPH). One of the 20 lease extensions, Lease No. (22), is shared by the Sheriff's Department. The total amount of funds required is \$1,974,836.96. The funding availability is subject to approval in the Fiscal Year 1989-90 budget. Each of the proposed leases is summarized below:

- (1) **Location:** 2335 - 39 Ocean Avenue
- Purpose of Lease:** Clinic space for District V Mental Health Center
- Lessor:** Beverly M. Pelton
- No. of Sq. Ft. and Cost/Month:** 3,954 sq. ft. @ \$0.71/sq. ft./mo. = \$2,826.00 rent/month
- Annual Cost:** \$33,912.00
- % Increase over 1988-89:** 0%
- Utilities and Janitor Provided by Lessor:** Janitorial only
- Term of Lease:** July 1, 1989 to June 30, 1990
- Right of Renewal:** 3 of 4 one-year option periods remain
- Source of Funds:** 70% State Mental Health Fund and 30% General Fund

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- (2) **Location:** 10 - 29th Street
- Purpose of Lease:** Clinic Space for Southeast Mental Health District Outpatient Clinic
- Lessor:** George and Lois Maisels and Lawrence and Frances Maisels
- No. of Sq. Ft. and Cost/Month:** 1,750 sq. ft. @ \$0.67/sq. ft./mo. = \$1,171.44 rent/month
- Annual Cost:** \$14,057.28

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**% Increase over  
1988-89:** 5%

**Utilities and Janitor  
Provided by Lessor:** Janitorial only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 3 of 4 one-year option periods remain

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

\* \* \* \* \*

(3) **Location:** 298 Monterey Boulevard

**Purpose of Lease:** Clinic space for the Mission Mental Health Center

**Lessor:** John W. Powell and Sylvia C. Powell

**No. of Sq. Ft. and  
Cost/Month:** 4,025 sq. ft. @ \$0.56/sq. ft./mo. = \$2,255.38 rent/month

**Annual Cost:** \$27,064.56

**% Increase over  
1988-89:** 5%

**Utilities and Janitor  
Provided by Lessor:** Janitorial only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 3 of 4 one-year option periods remain

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund



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- (4)    **Location:**                    2001 Van Ness Avenue and 1700 Jackson Street
- Purpose of Lease:**        Clinic space for Public Health's Center for Special Problems
- Lessor:**                    Ted Astorian and Martel J. Kaliski
- No. of Sq. Ft. and Cost/Month:**    9,718 sq. ft. @ \$2.11/sq. ft./mo. = \$20,500.51 rent/month
- Annual Cost:**             \$246,006.12
- % Increase over 1988-89:**        10%
- Utilities and Janitor Provided by Lessor:**    No
- Term of Lease:**            July 1, 1989 to June 30, 1990
- Right of Renewal:**        3 of 8 one-year option periods remain
- Source of Funds:**        70% State Mental Health Fund and 30% General Fund

\*\*\*\*\*

- (5)    **Location:**                    1182 Market Street (Room 204)
- Purpose of Lease:**        Administrative offices for DPH's Eldercare Program
- Lessor:**                    Milton Meyer and Co.
- No. of Sq. Ft. and Cost/Month:**    2,019 sq. ft. @ \$0.96/sq. ft./mo. = \$1,930 rent/month
- Annual Cost:**             \$23,160.00
- % Increase over 1988-89:**        0%
- Utilities and Janitor Provided by Lessor:**    Yes
- Term of Lease:**            Same as below (right of renewal)

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**Right of Renewal:** This space is to be leased on a month-to-month basis for a period not to exceed one year, because the lessor wishes to maximize its options.

**Source of Funds:** 100% General Fund

\*\*\*\*\*

(6) **Location:** 1182 Market Street (Rooms 207 and 208)

**Purpose of Lease:** Administrative offices for Northeast Mental Health District Central Office

**Lessor:** Milton Meyer and Co.

**No. of Sq. Ft. and Cost/Month:** 637 sq. ft. @ \$0.85/sq. ft./mo. = \$541.45 rent/month

**Annual Cost:** \$6,497.40

**% Increase over 1988-89:** 0%

**Utilities and Janitor Provided by Lessor:** Yes

**Term of Lease:** Same as below (right of renewal)

**Right of Renewal:** This space is to be leased on a month-to-month basis for a period not to exceed one year, because the lessor wishes to maximize its options.

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

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(7) **Location:** 1182 Market Street (Suite 320)

**Purpose of Lease:** Senior Information Referral and Health Promotions Program

**Lessor:** Milton Meyer and Company

**No. of Sq. Ft. and Cost/Month:** 2,094 sq. ft. @ \$0.85/sq. ft./mo. = \$1,780.00 rent/month

**Annual Cost:** \$21,360.00

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**% Increase over  
1988-89:** 0%

**Utilities and Janitor  
Provided by Lessor:** Yes

**Term of Lease:** Same as below (right of renewal).

**Right of Renewal:** This space is to be leased on a month-to-month basis for a period not to exceed one year, because the lessor wishes to maximize its options.

**Source of Funds:** 100% General Fund

\*\*\*\*\*

(8) **Location:** 755 - 61 South Van Ness Avenue

**Purpose of Lease:** Clinic Space for Mission Mental Health Facility

**Lessor:** AIM Development Corp.

**No. of Sq. Ft. and  
Cost/Month:** 7,101 sq. ft. @ \$0.65/sq. ft./mo. = \$4,647.25 rent/month

**Annual Cost:** \$55,767.00

**% Decrease over  
1988-89:** 6%

**Utilities and Janitor  
Provided by Lessor:** No

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 1 of 4 one-year option periods remain

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

**Comment:** The City is assuming janitorial services which were previously provided by the lessor. Therefore, the rental rate has been reduced from the previous year's rate.

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- (9)    **Location:**                    759 South Van Ness Avenue (entire second floor)
- Purpose of Lease:**        Childrens' Outpatient Mental Health Clinic
- Lessor:**                    AIM Development Corporation
- No. of Sq. Ft. and**  
      **Cost/Month:**            6,445 sq. ft. @ \$0.70/sq. ft./mo. = \$4,534.06 rent/month
- Annual Cost:**            \$54,408.72
- % Increase over**  
      **1988-89:**                5%
- Utilities and Janitor**  
      **Provided by Lessor:**    Janitorial Only
- Term of Lease:**         July 1, 1989 - June 30, 1990
- Right of Renewal:**      8 of 10 one-year option periods remain
- Source of Funds:**       70% State Mental Health Fund and 30% General Fund

\*\*\*\*\*

- (10)   **Location:**                    3901 and 3905 Mission Street, 200 and  
   226 College Avenue
- Purpose of Lease:**        Clinic Space for the Geriatric Outpatient Mental Health Clinic
- Lessor:**                    Giovacchino Diodati and Armando Diodati
- No. of Sq. Ft. and**  
      **Cost/Month:**            2,570 sq. ft. @ \$1.19/sq. ft./mo. = \$3,048.42 rent/month
- Annual Cost:**            \$36,581.04
- % Increase over**  
      **1988-89:**                6%
- Utilities and Janitor**  
      **Provided by Lessor:**    Janitorial only
- Term of Lease:**         July 1, 1989 to June 30, 1990

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**Right of Renewal:** 1 of 8 one-year option periods remain  
**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

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(11) **Location:** 3911 Mission Street  
**Purpose of Lease:** Clinic Space for Geriatric Outpatient Mental Health Clinic  
**Lessor:** Giovacchino Diodati and Armando Diodati  
**No. of Sq. Ft. and Cost/Month:** 620 sq. ft. @ \$1.21/sq. ft./mo. = \$750.24 rent/month  
**Annual Cost:** \$9,002.88  
**% Increase over 1988-89:** 7%  
**Utilities and Janitor Provided by Lessor:** Janitorial and water only  
**Term of Lease:** July 1, 1989 to June 30, 1990  
**Right of Renewal:** 1 of 6 two one-year option periods remain  
**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

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(12) **Location:** 1548 Stockton Street (entire building)  
**Purpose of Lease:** Use as the Northeast Mental Health Outpatient Unit  
**Lessor:** Eugene Y.C. and Anita Tak Hing Choi  
**No. of Sq. Ft. and Cost/Month:** 4,503 sq. ft. @ \$1.58/sq. ft./mo. = \$7,122.00 rent/month  
**Annual Cost:** \$85,464.00  
**% Increase over 1988-89:** 5%

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**Utilities and Janitor**

**Provided by Lessor:** Janitorial only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 2 of 4 one-year option periods remain

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

\*\*\*\*\*

(13) **Location:** 615 Grant Avenue (entire second floor)

**Purpose of Lease:** Use as Chinatown Child Development Center  
Outpatient Mental Health Clinic

**Lessor:** Patrick Leung and Esther Leung

**No. of Sq. Ft. and  
Cost/Month:** 3,815 sq. ft. @ \$0.92/sq. ft./mo. = \$3,520.32 rent/month

<b>Annual Cost:</b>	\$42,243.84	Base Rent
	<u>2,500.00</u>	1989-90 Leasehold Improvement
	\$44,743.84	Total (1989-90)

**% Increase over  
1988-89:** 4%

**Utilities and Janitor**

**Provided by Lessor:** Janitorial only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** No options remain. Lease will be renegotiated for 1990-91.

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

**Comment:** The lease is being amended in order to reimburse the lessor for certain required improvements in an amount not to exceed \$2,500 consisting of installation of a ventilation system to improve air circulation for staff and patients.

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(14) **Location:** 615 Grant Avenue (entire 3rd floor)

**Purpose of Lease:** Clinic Space for Northeast Mental Health District's Outpatient Treatment Center

**Lessor:** Patrick Leung

**No. of Sq. Ft. and Cost/Month:** 3,815 sq. ft. @ \$0.92/sq. ft./mo. = \$3,495.45 rent/month

**Annual Cost:** \$41,945.40

**% Increase over 1988-89:** 4%

**Utilities and Janitor Provided by Lessor:** Janitorial only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 1 of 4 one-year option periods remain

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

\*\*\*\*\*

(15) **Location:** 615 Grant Avenue (entire 4th floor, portion of 3rd floor)

**Purpose of Lease:** Clinic Space for Outpatient Clinic Community Mental Health Services

**Lessor:** Patrick and Esther Leung

**No. of Sq. Ft. and Cost/Month:** 4,165 sq. ft. @ \$0.85/sq. ft./mo. = \$3,524.97 rent/month

**Annual Cost:** \$42,299.64

**% Increase over 1988-89:** 5%

**Utilities and Janitor Provided by Lessor:** No

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**Term of Lease:** July 1, 1989 to June 30, 1990  
**Right of Renewal:** 1 of 5 one-year option periods remain  
**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

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(16) **Location:** 615 Grant Avenue (entire fifth floor)  
**Purpose of Lease:** Space for Community Mental Health, Chinatown Child Development Center.  
**Lessor:** Sinclair Louie, May C. Louie and 718 California Street Corp.  
**No. of Sq. Ft. and Cost/Month:** 4,100 sq. ft. @ \$1.04/sq. ft./mo. = \$4,270.00 rent/month  
**Annual Cost:** \$51,240.00  
**% Increase over 1988-89:** 7%  
**Utilities and Janitor Provided by Lessor:** No

**Term of Lease:** July 1, 1989 to June 30, 1990  
**Right of Renewal:** No options remain. Lease will be renegotiated for 1990-91.  
**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

\*\*\*\*\*

(17) **Location:** 471 Jessie Street (second and third floors)  
**Purpose of Lease:** "South of Market" Outpatient Mental Health Clinic  
**Lessor:** Susan McAllister Moxon  
**No. of Sq. Ft. and Cost/Month:** 2,824 sq. ft. @ \$1.18/sq. ft./mo. = \$3,343 rent/month

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<b>Annual Cost:</b>	\$40,116.00	Base Rent
	<u>1,500.00</u>	1989-90 Leasehold Improvement
	\$41,616.00	Total (1989-90)

**% Increase over  
1988-89:** 4%

**Utilities and Janitor  
Provided by Lessor:** Janitorial only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 6 of 10 one-year option periods remain

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

**Comment:** The lease is being amended to reimburse the lessor for certain improvements in an amount not to exceed \$1,500 consisting of wrought iron window grating for security purposes to protect City-owned property on the premises against theft.

\* \* \* \* \*

(18) **Location:** 471 Jessie Street (entire ground floor)

**Purpose of Lease:** Office space for the Substitute Payee Program.

**Lessor:** Susan McAllister Moxon

**No. of Sq. Ft. and  
Cost/Month:** 1,500 sq. ft. @ \$1.31/sq. ft./mo. = \$1,962.00 rent/month

**Annual Cost:** \$23,544.00

**% Increase over  
1988-89:** 4%

**Utilities and Janitor  
Provided by Lessor:** Janitorial only.

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 6 of 9 one-year options remain

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

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- (19) **Location:** 111 Potrero Avenue (portion of ground floor)
- Purpose of Lease:** Space for the Mission Crisis Center and Team I Adult Outpatient Services
- Lessor:** 111 Potrero Partnership
- No. of Sq. Ft. and Cost/Month:** 6,000 sq. ft. @ \$0.80/sq. ft./mo. = \$4,802 rent/month
- Annual Cost:** \$57,624.00
- % Increase over 1988-89:** 4%
- Utilities and Janitor Provided by Lessor:** Janitorial only
- Term of Lease:** July 1, 1989 to June 30, 1990
- Right of Renewal:** 2 of 5 one-year options remain
- Source of Funds:** 70% State Mental Health Fund and 30% General Fund

\*\*\*\*\*

- (20) **Location:** 170 Fell Street (3 rooms on the second and third floors)
- Purpose of Lease:** Employee Assistance Program
- Lessor:** San Francisco Unified School District
- No. of Sq. Ft. and Cost/Month:** 1,956 sq. ft. @ \$0.68/sq. ft./mo. = \$1,328.00 rent/month
- Annual Cost:** \$15,936.00
- % Increase over 1988-89:** 4%
- Utilities and Janitor Provided by Lessor:** Yes

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**Term of Lease:** Same as below (right of renewal)

**Right of Renewal:** This space is to be leased on a month-to-month basis for a period not to exceed one year because the lessor wishes to maximize its options.

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

\*\*\*\*\*

(21) **Location:** 4190 - Mission Street (ground floor)

**Purpose of Lease:** Southeast Mental Health District's Administrative and Outpatient offices.

**Lessor:** Darko Matulich

**No. of Sq. Ft. and Cost/Month:** 3,600 sq. ft. @ \$0.72/sq. ft./mo. = \$2,588.25 rent/month

**Annual Cost:**

\$31,059.00	Base Rent
<u>4,000.00</u>	1989-90 Leasehold Improvement
\$35,059.00	Total (1989-90)

**% Increase over 1988-89:** 8%

**Utilities and Janitor Provided by Lessor:** Janitorial only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 1 of 3 one-year option periods remain

**Source of Funds:** 70% State Mental Health Fund, 30% General Fund

**Comment:** The lease is being amended to reimburse the lessor for certain required improvements in an amount not to exceed \$4,000 consisting of additional partitioning required for an increased caseload.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





Memo to Governmental Operations Committee  
May 22, 1989 Governmental Operations Committee Meeting

\*\*\*\*\*

(22) **Location:** 444 - 6th Street

**Purpose of Lease:** Community Substance Abuse Services

**Lessor:** Bramval Company

**No. of Sq. Ft. and Cost/Month:** 5,156 sq. ft. @ \$0.66/sq. ft./mo. = \$3,407 rent/month

**Annual Cost:** \$40,884.00

**% Increase over 1988-89:** 4%

**Utilities and Janitor Provided by Lessor:** Janitorial only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** No option periods remain. Lease would be renegotiated for 1990-91.

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

**Comment:** Half of the premises at 444-6th Street are leased by the Public Health Department and the other half by the Sheriff's Department, Prisoner Services Program.

\*\*\*\*\*

(23) **Location:** 1580 Valencia Street

**Purpose of Lease:** Nutrition Counseling

**Lessor:** St. Luke's Hospital

**No. of Sq. Ft. and Cost/Month:** 1,000 sq. ft. @ \$0.53/sq. ft./mo. = \$525 rent/month

**Annual Cost:** \$6,300.00

**% Increase over 1988-89:** 0%

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



**Utilities and Janitor  
Provided by Lessor:** Yes

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** No option periods remain. Lease would be renegotiated for 1990-91.

**Source of Funds:** 100% State Mental Health Funds

\*\*\*\*\*

(24) **Location:** 1380 Howard Street (entire second through fifth floors)

**Purpose of Lease:** Offices for City-wide Mental Health Programs, Substance Abuse Administration, Environmental Inspection Division and DPH's Computer Operations

**Lessor:** Robert J. and Vera Cort

**No. of Sq. Ft. and  
Cost/Month:** 59,393 sq. ft. @ \$0.96/sq. ft./mo. = \$56,862.34 rent/month

**Annual Cost:** \$682,348.08

**% Increase over  
1988-89:** 5%

**Utilities and Janitor  
Provided by Lessor:** Janitorial services, water and scavenger only

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 8 of 9 one-year option periods remain.

**Source of Funds:** 70% State Mental Health Fund and 30% General Fund

**Comment:** Monthly rent of \$56,862.34 includes \$8,775 amortized over the fiscal year for computer room improvements.



\*\*\*\*\*

(25) **Location:** 25 Van Ness Avenue (portion of 5th and 6th floors)

**Purpose of Lease:** Administrative and Surveillance Offices for the AIDS Program.

**Lessor:** Bay West Landmark Investors

**No. of Sq. Ft. and Cost/Month:** 17,300 sq.ft. @ \$1.34/sq.ft./mo. = \$23,168 rent/mo.

**Annual Cost:** \$278,016

**% Increase over 1988-89:** 0%

**Utilities and Janitor Provided by Lessor:** Yes

**Term of Lease:** July 1, 1989 to June 30, 1990

**Right of Renewal:** 1 of 2 one-year option periods remain

**Source of Funds:** 100% Federal Funds

**Comments**

The Real Estate Department reports that none of the proposed rents exceed fair market value.

**Recommendation**

Approve the proposed resolution.



Memo to Governmental Operations Committee  
May 22, 1989 Governmental Operations Committee Meeting

Item 8 - File 94-89-2

**Department:** Public Utilities Commission (PUC)  
Municipal Railway (MUNI)

**Item:** Resolution to authorize the Public Utilities Commission (PUC) to apply for, accept and expend \$45,168,050 from the Federal Urban Mass Transportation Act (UMTA), Section 3 Capital Assistance and required local match funds to acquire an additional 40 Light Rail Vehicles (LRVs).

**Amount:** \$45,168,050

**Local Match Requirement:** \$15,056,016

**Project Budget:** MUNI and PUC Staff:

Utilities Engineering Bureau	\$ 150,000	
MUNI Engineering	300,000	
MUNI Maintenance (including on-line testing and acceptance of vehicles)	<u>2,550,000</u>	\$3,000,000

Professional Services Agreements:

Project Management	\$ 600,000	
Inspection and Acceptance (including in-plant inspections during fabrication and on-line testing and vehicle acceptance)	<u>2,400,000</u>	\$3,000,000

Project Administration, Indirect Cost:

MUNI Indirect Cost Formula (based on 40.8% of staff costs)	1,224,066
--	-----------

The MUNI and PUC staff costs and professional services agreements are preliminary estimates to meet Federal grant requirements and reflect prior experience for engineering and maintenance costs related to the purchase of LRVs.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





Memo to Governmental Operations Committee  
May 22, 1989 Governmental Operations Committee Meeting

Light Rail Vehicle (LRV)	
Purchase Contract for 40 LRVs	\$50,000,000*
Contingency	<u>3,000,000</u>
Total Estimated Project Budget	\$60,224,066

\* To be acquired by negotiated procurement as permitted through a Charter Amendment passed by the voters, Proposition M, in the November 1988 General Elections. The estimated cost per LRV is \$1,250,000.

**Description:**

The San Francisco Municipal Railway (MUNI) Metro system operates five high capacity light rail lines between the outer residential areas and the City's downtown retail and commercial districts. The Metro system carries about 135,000 riders per day with a present fleet of 130 vehicles. This grant will enable MUNI to purchase approximately 40 new LRVs. An additional ten LRVs are scheduled for funding in FY 1990-91. A total of 50 LRVs will provide mass transit vehicles for currently planned rail extensions and will accommodate projected ridership growth throughout the expanded fixed rail network for the City. There are three proposed rail extensions: (1) J-Church Connection to Green Metro Center; (2) MUNI Metro Turnback; and (3) MUNI Metro Extension from the CalTrain Depot (see Attachment). These extensions have been included in the Short-Range Transit Plan adopted by the PUC.

MUNI needs vehicles delivered by 1994 to provide rolling stock for its rail extensions currently underway. Because of the long lead time required to complete vehicle procurement, MUNI needs capital funds for the LRV purchase by the end of calendar year 1989.

MUNI currently operates 130 Boeing LRVs which were designed in 1973 and which are no longer state-of-the-art vehicles. The Boeing LRV has been out of production since 1980, and Boeing no longer manufactures LRVs. There is no "off-the-shelf" vehicle that would be compatible with the existing fleet, and consequently a new vehicle specification must be developed. Because of the necessity to construct and test a prototype vehicle, the introduction of new generation LRVs requires a long lead time.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



The acquisition of additional LRVs is necessary to operate revenue service on the three new planned rail extensions scheduled for completion within the next five years (i.e., the J-Line Connection, MUNI Metro Turnback, and the MUNI Metro Extension to Mission Bay). The completion of these projects will add nearly five miles of track to the existing MUNI Metro system, which is a twelve percent increase over the existing 42 route miles. Because of the added route mileage, the projects together require at least an additional 21 LRVs to maintain existing headways, depending on which Turnback alternative is chosen.

In addition, another 19 vehicles are needed to increase peak hour service on the extended MUNI Metro system. Existing ridership on the Metro system currently exceeds desirable capacity standards in the morning and afternoon peak hours, with passenger load factors of 1.64 (1.64 passengers per seat). Projected downtown ridership increases will increase load factors beyond 1.6 passengers per seat. Recent analysis by Manual Padron and Associates, an outside consultant retained by the MUNI, shows that systemwide rail service increases are necessary to meet projected growth in Metro patronage through 2007. Without these additional vehicles, service will deteriorate to unacceptable frequency levels, exacerbating current overcrowding.

**Comments:**

1. The implementation schedule for the new light rail vehicle (LRV) rolling stock is as follows:

<u>Tasks</u>	<u>Begin Work</u>	<u>Complete Work</u>
Vehicle Specification Bid Call	July, 1989	December 1989
Bid Evaluation and Contract Award (Negotiated Procurement)	February, 1990	June, 1990
Manufacturer Engineering & Design (production submittals, tooling)	June, 1990	June, 1991
Exercise Purchase Option	January, 1991	January, 1991
Prototype Arrival and Testing	June, 1992	March, 1993
Arrival of Production Vehicles	September, 1993	September, 1994



2. The local share total is made up of these funding sources:

<u>Allocation Source</u>	<u>Amount</u>
1988-89 MTC Bridge Toll Net Revenues	\$1,383,638
1989-90 State Guideway, TP&D	6,913,192
1990-91 State Guideway, TP&D	<u>6,759,186</u>
Total Local Share	\$15,056,016

3. On May 15, 1989, the Board of Supervisors approved legislation (File 94-89-1) to apply for, accept and expend (1) \$6,913,192 from the State Article XIX Guideway/Transportation Planning and Development (TP&D) Account, Transit Capital Improvement Funds, and (2) \$1,383,638 from Bridge Toll Net Revenues allocated and distributed by the Metropolitan Transportation Commission (MTC). Ms. Gail Bloom of the PUC advises that the remaining local share of \$6,759,186 will be included in the City's next application for State Guideway/Transportation Planning and Development Account funds but, according to Ms. Bloom, in order to comply with the Federal submission requirements for the \$45,168,050 Section 3 UMTA grant, the Board of Supervisors must authorize the entire local match at the same time that the Board authorizes the application for the Federal grant which is being requested under this proposed legislation.

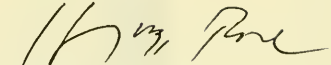
4. The PUC's 40 percent goal for MBE/WBE allocations exceed the 32 percent goal of UMTA for disadvantaged business enterprises (DBE). According to Mr. Arnold Baker of the PUC, procurement contracts involving the purchase of rolling stock from Transit Vehicle Manufacturers (TVM) have not been assigned a DBE percentage goal from UMTA. Mr. Baker is currently awaiting the assignment of this goal from UMTA.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Memo to Governmental Operations Committee  
May 22, 1989 Governmental Operations Committee Meeting

**Recommendations:** Approve the proposed resolution.

  
Harvey M. Rose

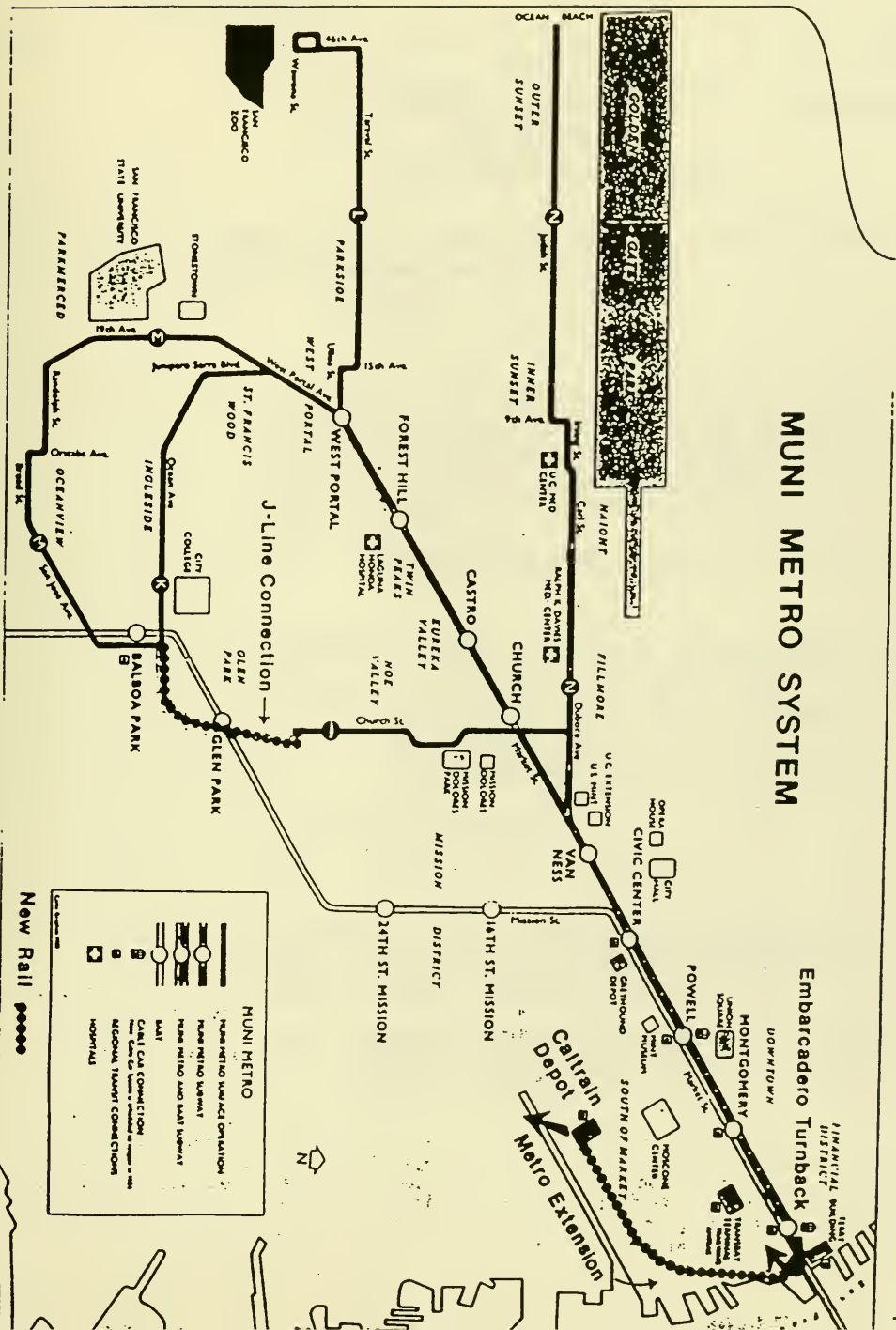
cc: Supervisor Gonzalez  
Supervisor Hsieh  
Supervisor Alioto  
President Britt  
Supervisor Hallinan  
Supervisor Hongisto  
Supervisor Kennedy  
Supervisor Maher  
Supervisor Nelder  
Supervisor Walker  
Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacey Becker  
Ted Lakey

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





**MUNI METRO SYSTEM**





SF  
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# 2  
5/22/89

Calder  
Taker

C A L E N D A R

MEETING OF

GOVERNMENTAL OPERATIONS COMMITTEE

BOARD OF SUPERVISORS

CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.

MAY 24 1989

SAN FRANCISCO  
PUBLIC LIBRARY

MONDAY, MAY 22, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

CLERK: GAIL JOHNSON

1. File 162-89-2. [Joint Fundraising Drive] Ordinance amending the San Francisco Administrative Code by amending Section 16.93-3, defining the duties of the Mayor and the Controller, by adding that the Chief Administrative Officer shall have the duty to review applications to participate in the annual fundraising drive, and to recommend to the Board of Supervisors whether applicants qualify to participate. (Supervisor Walker)

ACTION: Recommended. (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON MAY 22, 1989.)

2. File 162-89-1. Requesting designation of agencies qualified to participate in Annual Fundraising Drive. (Various)

APPLICANTS: International Services Agencies (ISA)  
Combined Health Appeal of California (CHA)  
The Progressive Way  
Bay Area Black United Fund  
Environmental Federation of California (EFC)  
United Way of the Bay Area

(Continued from 4/10/89)

ACTION: Continued to June 5, 1989 meeting.

3. File 334-88-2. [Fine Increase] Resolution urging the Municipal Court of the City and County of San Francisco to increase the fine for violation of Traffic Code Section 63(A) to \$100.00 (prohibited parking of commercial vehicles in residential areas). (Supervisor Gonzalez)

ACTION: Amended on line 8, by replacing "residential areas" with "an R-1-D, R-1, R-2, R-3, R-4, R-5, or P Use District". Recommended as amended.



4. File 106-89-2. [Salary Standardization Ordinance] Ordinance amending Salary Standardization Ordinance for Fiscal Year 1989-90, Charter Sections 8.400, 8.401 and 8.407, by correcting clerical errors in Section XIV.B, Schedule of Pay Equity Adjustments and in Section XIV.C, Composite Schedule of Compensation including Pay Equity and Section XI adjustments, effective July 1, 1989. (Supervisor Gonzalez)

(Continued from 5/8/89)

ACTION: Amendment of the Whole adopted. Recommended as amended. (Supervisor Hsieh Dissenting) New title: "Amending Ordinance No. 141-89 (Salary Standardization Ordinance for Fiscal Year 1989-90, Charter Sections 8.400, 8.401 and 8.407) by correcting clerical errors and Section XI.A and B adjustments reflected in Section XIV.B, schedule of pay equity adjustments and in Section XIV.C, composite schedule of compensation including pay equity adjustments; effective July 1, 1989." (TO BOARD AS A COMMITTEE REPORT FOR CONSIDERATION ON MAY 22, 1989.)

5. File 103-89-1. [Salary Standardization - Registered Nurses] Transmitting Civil Service Commission Report No. 2134-89, Salary Standardization for Registered Nurses, certifying to the Board the highest prevailing salary schedule, at the maximum, for acute care nurses granted by collective bargaining agreement in the six bay area counties as of April 15, 1989 and such other information as is required by Charter Section 8.403. (Civil Service Commission)

(Continued from 5/15/89)

ACTION: Continued to June 12, 1989 meeting.

6. File 64-89-15. [Lease of Property] Resolution authorizing a 99-year ground lease between the City and County of San Francisco as lessee and the San Francisco Unified School District as lessor, for development of a neighborhood recreation center on the former Sutro Annex Elementary School site and to adopt findings pursuant to City Planning Code Section 101.1. (Supervisor Maher)

ACTION: Recommended. (Add Supervisor Hsieh as a co-sponsor.)

7. File 64-89-16. [Lease of Property] Resolution authorizing execution of certain amendments and extensions of certain existing leases of real property required by the Department of Public Health and Sheriff. (Real Estate Department)

ACTION: Recommended.

8. File 94-89-2. [Grant - Federal Funds] Resolution authorizing the Public Utilities Commission to apply for, accept and expend \$45,168,050 of Federal Capital Assistance and required local match funds to acquire an additional 40 light rail vehicles (LRV's). (Public Utilities Commission)

ACTION: Recommended.



*-SF*  
BOARD of SUPERVISORS



City Hall  
San Francisco 94102  
554-5184

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MAY 22 1989

SAN FRANCISCO  
PUBLIC LIBRARY

May 18, 1989

NOTICE OF RESCHEDULED MEETING

GOVERNMENTAL OPERATIONS COMMITTEE

NOTICE IS HEREBY GIVEN that due to the Memorial Day holiday, the regularly scheduled meeting of the Governmental Operations Committee for Monday, May 29, 1989, at 10:00 a.m., has been rescheduled to Tuesday, May 30, 1989, at 10:00 a.m., in Room 228, City Hall.

*Mary Anne Bulen*  
Mary Anne Bulen

Acting Clerk of the Board

POSTED: MAY 18, 1989



**IMPORTANT  
MEETING NOTICE**

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CITY AND COUNTY



*Cory Roth, Public Librarian*  
OF SAN FRANCISCO  
*(enter dept.)*

## BOARD OF SUPERVISORS

*Recommendations*  
BUDGET ANALYST

1390 MARKET STREET, SUITE 1025

SAN FRANCISCO, CALIFORNIA 94102 • TELEPHONE (415) 554-7642

May 30, 1989

DOCUMENTS DEPT. R.

MAY 30 1989

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TO: *Governmental Operations Committee*  
FROM: Budget Analyst  
SUBJECT: *May 30, 1989 Governmental Operations Committee Meeting*

Item 1 - File 10-89-3

Department: Department of Public Works (DPW)

Item: Resolution granting revocable permission to Stolte Incorporated to close and occupy the sidewalk and occupy a portion of Jessie Street temporarily, and to occupy a portion of Annie Street temporarily during construction operations at the Sheraton Palace Hotel.

Description: 1. In compliance with the Public Works Code Section 7247, Stolte Incorporated is seeking permission to close and occupy temporarily the north sidewalk and a portion of the roadway on Jessie Street, and close and occupy temporarily the east sidewalk and a portion of the roadway on Annie Street. Public Works Code Section 724.7 requires the issuances of permits for the temporary closing of streets of more than one-half of the sidewalk width and more than one-third of the roadway width. A permit fee is charged for such temporary closings calculated on actual square footage needed for street closure times a factor based on the allowable height limitation as identified in the Planning Code. In consultation with the Director of Property, the Director of Public Works has established \$40 per sq. ft. per year for street closures which have abutting properties zoned 80 feet or higher.



Memo to Governmental Operations Committee  
May 30, 1989 Governmental Operations Committee Meeting

2. The Temporary Occupancy of Street Permit for the partial closings of Jessie and Annie Streets has been calculated as follows:

Jessie Street

North Sidewalk (1,375 sq. ft. x \$40)	\$55,000	
Roadway (1,457.5 sq. ft. x \$40)	<u>58,300</u>	
		\$113,300

Annie Street

East Sidewalk (1,388 sq. ft. x \$40)	\$55,520	
Planter Space (390 sq. ft. x \$40)	15,600	
Roadway (1,031.25 sq. ft. x \$40)	<u>41,250</u>	
		<u>112,370</u>

Total Permit Fee	\$225,670
------------------	-----------

3. The temporary sidewalk and street closures on Jessie and Annie Streets will permit the planned renovation of the Sheraton Palace Hotel which is currently not occupied. The renovation will include the rehabilitation of all 560 guest rooms and suites, reconstruction of the mechanical, electrical and plumbing systems, new construction of the basement area and meeting rooms and the demolition of an existing two-story building on Jessie Street. The total amount of renovation work is estimated at \$50 million and required a separate street space permit calculated at one-tenth of one percent of total estimated cost of the proposed construction.

**Comments:**

1. The request of Stolte Incorporated was reviewed by the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT) on January 26, 1989. There were no objections to the street closures.

2. In summary, the fee schedule for permits to close parts of Jessie and Annie Streets for Stolte Incorporated are as follows:

Temporary Occupancy of Street Permit (5,641.75 sq. ft. x \$40 - based on 12 month need)	\$225,670
Street Space Permit (.001 x \$50 million construction cost)	<u>50,000</u>
Total Permit Fees	\$275,670

**Recommendations:** Approve the proposed resolution.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Item 2 - File 68-89-5

**Department:** Mayor's Criminal Justice Council (MCJC)

**Proposed Action:** Resolution authorizing the Mayor's Criminal Justice Council (MCJC) to apply for, accept and expend funds totalling a minimum of \$757,396 and a maximum of \$1,735,591 from the California Youth Authority for the 1989-90 "County Justice Systems Subvention Program" (CJSSP). The proposed resolution also designates the Deputy Mayor for Public Safety as the program coordinator.

**Description:** 1. AB 90 Program funds are used to finance juvenile and adult justice programs, to reimburse the City and County for certain State mandated costs and to fund planning and coordinating activities.

2. Fiscal Year 1989-90 will be the twelfth year of funding for this program. The following table shows the fiscal year 1988-89 allocations and the proposed 1989-90 allocations at the maximum and at approximately a 44% funding level, which is currently being proposed by the Governor:

Summary 1989-90 AB 90 Proposed Budget

	1988-89 <u>Allocation</u>	1989-90 <u>Proposed Maximum</u>	1989-90 at 44% <u>Funding Level</u>
<u>Public Agencies</u>			
MCJC	\$364,877	\$364,877	\$159,230
Adult Probation Intensive Supervision Unit (ISU)	520,645	520,645	227,208
Public Defender Casework Preparation Program	<u>98,625</u>	<u>98,625</u>	<u>43,038</u>
Subtotal	<u>\$984,147</u>	<u>\$984,147</u>	<u>\$429,476</u>
<u>Private Non-Profit Agencies</u>			
Legal Services for Children	\$113,482	\$113,482	\$49,522
Chinatown Youth Center	146,746	146,746	64,038
San Francisco Educational Services	152,744	152,744	66,656
Central City Hospitality House	101,336	101,336	44,222
Catholic Charities - Mission District	27,929	27,929	12,187
Morrisania West	156,768	156,768	68,412
Matching funds for Juvenile Justice Delinquency Prevention Program (JJDP)	<u>52,439</u>	<u>52,439</u>	<u>22,883</u>
Subtotal	<u>\$ 751,444</u>	<u>\$ 751,444</u>	<u>\$327,920</u>
Total	<u>\$1,735,591</u>	<u>\$1,735,591</u>	<u>\$757,396</u>

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



3. A description of the public agencies receiving AB 90 funds and the proposed maximum expenditures for 1989-90 are as follows:

<b>Mayor's Criminal Justice Council (MCJC)</b>	<b>\$364,877</b>
--	------------------

MCJC is responsible for planning, administration and/or monitoring of special criminal justice programs. The proposed 1989-90 budget represents the same level of funding as the 1988-89 budget. A detailed breakdown of the proposed budgetary expenditure is not available at this time, pending further decisions by the Mayor's Office.

**Adult Probation Intensive Supervision Unit (ISU) \$520,645**

The ISU is designed to stabilize a select target population of felony offenders in their community through supervision and support services provided by the Adult Probation Department. The ISU is responsible for promoting public safety by ensuring compliance with the conditions of probation of individuals who have been placed on probation and assessed as being a high risk to the community and requiring close supervision and surveillance. The ISU is proposing a budget of \$602,012 which is \$81,367 more than the \$520,645 allocation of the AB 90 Program recommended by the MCJC. MCJC staff report that a carryover surplus from the 1988-89 budget is available for fiscal year 1989-90. The total budget of \$602,012 for fiscal year 1989-90 is \$23,403 more than the fiscal year 1988-89 budget of \$578,609 which also included carryover surplus in the amount of \$57,964 from fiscal year 1987-88.

The ISU program budget proposed for 1989-90 is as follows:

## Personnel

1 - 8434 Supervising Probation Officer (@ 100%)	\$ 46,980
3 - 8442 Senior Probation Officers (@ 100%)	128,020
5 - 8440 Probation Officers (@ 100%)	193,923
2 - 1424 Clerk Typists (@100%)	46,537
1 - 8106 Legal Process Clerk (@ 100%)	25,578
Mandatory Fringe Benefits	<u>118,274</u>

Total Personnel	\$559,312
-----------------	-----------

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





Memo to Governmental Operations Committee  
May 30, 1989 Governmental Operations Committee Meeting

Services & Supplies

Office supplies and stationery	\$3,175
Communications - telephone/teletype	4,084
Travel - 1) Use of employee car @ 25¢/mi. x 810 mi./mo.	2,430
2) Travel, lodging, dues (Gang Task Force)	950
3) International Asian Organized Crime Conference	1,600
Contractual services and maintenance	
6 IBM Selectric typewriters @ \$79/yr.	474
6 Dictaphone machines @ \$80/yr.	480
Reproduction	815
Data processing equipment maintenance	9,330
Copy machine	1,500
Postage equipment lease and rental	101
Telephone beeper	240
Automobile maintenance (use of county car 20 hrs./wk. for hazardous field visits)	<u>845</u>
Total Services & Supplies	26,024

Other Professional & Special Services

Psychiatric consultation @ \$80/hr. x 150 hrs.	\$12,000
Urinalysis testing - 300 tests @ \$9.42	2,826
Professional books and journals	<u>150</u>
Total Other Professional & Special Services	14,976

Equipment

Electric typewriters (1 @ 800)	\$800
Bullet proof vests (2 @ 450)	<u>900</u>
Total Equipment	<u>1,700</u>

Program Total	\$602,012
Less 1988-89 Carryover Funding	<u>81,367</u>
Proposed 1989-90 AB 90 Funding	\$520,645

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



**Public Defender Casework Preparation Program      \$98,625**

This program is designed to provide alternatives to removal from home, incarceration, remand adult court and to reduce the rate of recidivism among juveniles. The program combines the services of two social workers with representatives of juvenile clients in court in order to develop viable dispositional plans which can be offered to the court as alternatives. The social workers work concurrently with a clinical child psychologist to determine whether a minor can be treated within the juvenile justice system and to evaluate programs and facilities available for placement and treatment of minors. The services provided by the clinical psychologist would be funded from the Public Defender's expert witness fund as an in-kind contribution to the program. The program budget proposed for 1989-90 is as follows:

Personnel

1 - 2940 Social Worker	\$34,692
1 - 2912 Social Worker	26,676
1 - 1426 Paralegal/Senior Clerk Typist	25,080
Mandatory Fringe Benefits	11,057
Bilingual Pay	<u>520</u>

Total Personnel      \$98,025

Services & Supplies

Telephone & Postage	120
Gas/Vehicle Maintenance	360
Seminars/Training Programs	120

Total Services and Supplies      600

Program Total      \$98,625

4. A description of the private non-profit agencies receiving AB 90 funds and the proposed allocations and expenditures for 1989-90 are as follows:

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



**Legal Services for Children (LSC)**

**\$113,482**

LSC is a status offender project which offers comprehensive legal representation, casework back-up, informal legal advice, counseling and referral to minors with 601 petitions (official status offenders) filed against them in Juvenile Court. Additionally, LSC services handicapped minors and minors who have been identified as pre-status offenders. The proposed 1989-90 program budget is as follows:

Salaries and Benefits

Executive Director @ 12.5%	\$6,631
Senior/Managing Attorney @ 25%	8,628
Senior Attorney @ 25%	8,627
Staff Attorney @ 25%	6,175
Staff Attorney @ 25%	5,400
Senior Legal Caseworker @ 25%	6,950
Legal Caseworker @ 50%	11,350
Legal Caseworker @ 50%	10,150
Administrator @ 12.5%	3,350
Legal Secretary @ 50%	10,400
Law Interns Provided "In-Kind"	0
Social Worker Interns Provided "In-Kind"	0
Benefits	<u>15,450</u>

**Total Salaries and Benefits**

**\$93,111**

Supplies & Services

Audit	\$1,000
Janitorial Services	375
Office Supplies	1,500
Library	1,250
Rent	5,943
Postage/Messenger Service	750
Copying	1,200
Local Travel	803
Telephone/Answering Service	2,550
Insurance/Memberships	5,000

**Total Supplies & Services**

**20,371**

**Program Total**

**\$113,482**

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



**Chinatown Youth Center**

**\$146,746**

The Chinatown Youth Center is a crisis prevention and education project which provides services for young Asian status offenders and their families. In addition to service being provided at the Center, services will also be provided at various sites frequented by Asian language(s) speaking youths and their families utilizing the following formats: audiovisual presentations, workshops, discussion groups, newspaper articles, television and radio broadcasts, bilingual brochures, in-service training for schools and other agency personnel. The program budget proposed for 1989-90 is as follows:

Personnel

Executive Director @ 20%	\$7,139
Coordinator of Support Services @ 20%	5,250
Administrative Assistant @ 20%	3,737
Counseling Coordinator @ 40%	9,545
2 Youth & Family Counselors @ 100%	36,500
Program Associate @ 100%	24,000
Prevention Counselor @ 80%	16,093
Employment Specialist @ 50%	7,980
Clerical Aide/Receptionist @ 20%	2,986
Legal Casework Social Worker @ 17.5%	3,100
Fringe Benefits	<u>18,354</u>

Total Personnel

**\$134,684**

Other Costs

Insurance - Liability, Comprehensive, Malpractice & Bond	\$1,780
Rent	8,871
Local Travel	<u>1,411</u>

Total Other Costs

12,062

Program Total

**\$146,746**

**BOARD OF SUPERVISORS**  
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**San Francisco Educational Services**

**\$152,744**

San Francisco Educational Service is an educational counseling program which provides services for minors who are experiencing extreme difficulties in school or who have dropped out of school, and who are considered to be or are in danger of becoming status offenders. The services provided include individual tutoring, assistance with school placement, informal personnel counseling and referral, and ongoing contact and coordinating with all concerned persons and agencies. The program budget proposed for 1989-90 is as follows:

Salaries & Employee Benefits

Executive Director	\$10,491
Program Director	28,172
Comptroller	6,607
Resource Coordinator	12,597
Secretary	4,795
35 Educational Counselors (3,660 hrs. @ \$13.65)	49,959
Fringe Benefits	<u>20,564</u>

Total Salaries & Benefits

\$133,185

Services & Supplies

Stationery	\$1,200
Student Materials	800
Duplicating	1,000
Typewriter Repair	225
Copy Machine Repair	125
Postage Machine Repair	50
Telephone	900
Postage	800
Workshops	500
Field Trips/Staff Recruitment	450
Audit	1,337
Office Space/Utilities	<u>8,522</u>

Total Services & Supplies

\$15,909

Other Charges

Board Insurance	\$1,000
Office Insurance	2,300
Other Insurance	<u>350</u>

Total Other Charges

3,650

Program Total Budget

\$152,744

**BOARD OF SUPERVISORS**  
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**Central City Hospitality House**

**\$101,336**

Hospitality House provides services for youth through its Tenderloin Youth Streetwork Program (TYSP). These services include disseminating literature on TYSP to youth on the streets, to hotels and other areas frequented by young people in an effort to divert them from drug use and prostitution. Young people contacting TYSP are referred to agencies that provide food, housing, clothing, medical care, legal assistance, job training and referral and other support services. The program budget proposed for 1989-90 is as follows:

Personnel

Program Director @ 55%	\$15,305
Program Coordinator @ 25%	6,360
Senior Case Manager @ 100%	20,225
Case Manager @ 100%	19,130
Executive Director @ 10%	3,600
Fiscal Manager @ 10%	2,875
Administrative Coordinator @ 8%	2,000
Fringe Benefits	<u>10,755</u>

Total Personnel

\$80,250

Services & Supplies

Telephone	\$1,206
Rent	3,000
Utilities	2,000
Repairs & Maintenance	600
Insurance	<u>2,500</u>

Total Services & Supplies

9,306

Client Services

Food, \$750 per month	\$9,000
Shelter, 278 nights @ \$10	<u>2,780</u>

Total Client Services

11,780

Program Total

**\$101,336**

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**Catholic Charities - Mission District** **\$27,929**

Catholic Charities - Mission District provides individual and family crisis counseling for Hispanic status offenders and their families. The agency's stated objective for this counseling is family reunification. The program budget proposed for 1989-90 is as follows:

Salary & Benefits

Counselor	\$21,327
Benefits	<u>4,530</u>

Total Salary and Benefits **\$25,857**

Operating Expenses

Supplies	\$ 33
Rent	1,088
Telephone	600
Travel	<u>351</u>

Total Operating Expenses 2,072

Program Total **\$27,929**

**Morrisania West, Inc.** **\$156,768**

Morrisania West, Inc. provides educational and counseling services to status and delinquent offenders. Additionally, the organization offers recreational and cultural activities to its clients. The program budget proposed for 1989-90 is as follows:

Personnel

Executive Director @ 45%	\$23,188
Accountant @ 12.5%	3,128
Program Director/Counselor	24,206
Instructor @ 55%	16,349
Instructor @ 75%	16,107
Secretary @ 90%	15,304
Fringe Benefits	<u>15,651</u>

Total Personnel **\$113,933**

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Contractual Services

Janitorial Services	\$3,718
Copy Machine Rental	1,380
Typewriter Rental	996
Burglar Alarm Rental	1,440
Garbage	1,080
PG&E	3,600
Telephone	3,600
Postage	600
Water	600
Insurance	3,521
Property Rental	<u>19,200</u>

Total Contractual Services 39,735

Materials and Supplies

Supplies	\$1,500
Building & Equipment Maintenance	<u>1,000</u>

Total Materials & Supplies 2,500

Other Expenses

Student Activities	<u>600</u>
--------------------	------------

Program Total \$156,768

**Matching funds for Federal Juvenile Justice**

**Delinquency Prevention Program (JJDP) \$52,439**

These funds would be allocated to provide matching funds for five Juvenile Justice Delinquency Prevention programs funded through the State Office of Criminal Justice Planning (OCJP). The detailed budgets for 1989-90 have not been finalized for these five programs. However, for the fiscal year 1988-89, the amount of \$57,487 in AB 90 funds were used to match Federal JJDP funds as follows:

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	<u>JJDP</u> <u>Federal</u>	<u>AB 90</u> <u>Match</u>	<u>Agency</u> <u>In-Kind</u> <u>Match</u>	<u>Local</u> <u>Match</u>	<u>Total</u>
Bayview Hunters Point Counseling Program	\$11,832	\$19,078			\$30,910
Sunset Counseling Program	11,832	19,278			31,110
Status Offenders Counseling Program	12,500	18,035	\$25,000*		55,535
Status Offenders Counseling Supervisor	5,806	1,096			6,902
JJDP Planning Grant	<u>5,222</u>	<u>      </u>	<u>      </u>	<u>\$5,222</u>	<u>10,444</u>
Total	\$47,192	\$57,487**	\$25,000	\$5,222	\$134,901

\* Provided by Catholic Charities.

\*\* Includes 1988-89 AB-90 allocation of \$52,439 and \$5,048 in prior years allocation carried forward.

- Recommendations:**
1. Amend the proposed resolution to reserve \$364,877 in funding for the Mayor's Criminal Justice Council pending receipt by the Governmental Operations Committee of detailed information as to how the funds are to be expended.
  2. Approve the proposed resolution as amended.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Item 3 - File 112-89-2

1. The proposed resolution would designate the San Francisco Examiner to be the official newspaper of the City and County of San Francisco, for the period July 1, 1989 through June 30, 1990, for two specified categories of official advertising.

2. The two specified categories of official advertising are set forth in Administrative Code Section 2.81 as follows:

- A. The publication of all official advertising of the City and County which is required by law to be published on two or more consecutive days, and all official one-time advertising related to regular and special meetings of the Board of Supervisors and its standing or special committees.
- B. The publication of all official advertising of the City and County which is required by law to be published one time, other than one-time advertising related to regular and special meetings of the Board of Supervisors and its standing or special committees, and all official advertising of the City and County which is required by law to be published more than one time but not more than three times a week for a specified number of weeks.

The Purchaser has selected the San Francisco Examiner which submitted the low bid of \$2.46 per line on weekdays and \$3.90 on Sunday for categories A and B. The San Francisco Chronicle and the San Francisco Independent were the other bidders.

Comments

1. The San Francisco Examiner is a daily publication with an approximate circulation of 1,533,881.

2. For categories A and B the Examiner's low bid represents a 3 percent to 39 percent decrease over the FY 1988-89 cost of \$4.01 per line which for 1988-89 was the same cost for both weekdays and Sundays.

3. The FY 1989-90 budget includes approximately \$700,000 for advertising for the City's official advertising.

Recommendation

Approve the proposed resolution.

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Memo to Governmental Operations Committee  
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Item 4 - File 130-89-3

**Department:** Adult Probation

**Proposed Action:** Resolution authorizing the Chief Adult Probation Officer to apply for, accept and expend a continuation State grant.

**Amount:** \$109,626

**Source of Funds:** California Office of Criminal Justice Planning (OCJP).

**Grant Term:** July 1, through December 31, 1989

**Project:** San Francisco Adult Probation's Drug Abatement Project

**Description:** The San Francisco Adult Probation's Drug Abatement Project targets street-level drug offenders and provides assistance for drug offenders through field surveillance, frequent drug testing and close supervision of probationers' participation in treatment. The proposed request would continue this project by six months from July 1 through December 31, 1989. A one-year grant for this project was previously approved by the Board of Supervisors on October 13, 1987 (File 130-87-3.1) and in February of 1989, this grant was extended through March 31, 1989 (File 130-89-2).

**Grant Budget:**

Personnel:		
2 8442 Sr. Probation Officers (Full time)	\$43,065	
Night Differential for Sr. Probation Officers	673	
1 1426 Sr. Clerk Typist (Full time)	12,189	
1 Coroner's Office Toxicologist (55% time)	<u>9,963</u>	
Total Salaries		\$65,890
Fringe Benefits		15,126
Travel (OCJP Requirement) for two persons to Southern California Conference:		
Airfare (2 x \$258)	\$516	
Registration (\$150 x 2)	300	
Hotel (\$70/night x 2 x 3 nights)	420	
Meals and incidentals (\$28/day x 2 x 3 days)	168	
Transportation to/from airport	<u>50</u>	
Total Travel		1,454

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Mileage	\$ 180
Materials and Supplies - Coroner's Office to perform urinalysis tests	19,445
Office Supplies	600
Telephone	354
Indirect Costs	5,481
Audit Costs	<u>1,096</u>
Total Grant	\$109,626

**Comments:**

1. There is a possibility that if more funds are made available to the State Office of Criminal Justice Planning, this grant could be augmented at a later date which may also require an extension. Therefore, the proposed resolution contains the phrase "including any extensions or amendments thereof" so that the grant may be extended in a timely fashion. The previous resolutions for this grant contained this same language which was approved by the Board of Supervisors. These prior resolutions allowed extension of the grant from April 1, through June 30, 1989, without additional Board of Supervisors approval.

2. The proposed grant does not require a local match.

3. The proposed continuation grant is one of four projects included in this Report to the Governmental Operations Committee as follows:

<u>Item</u>	<u>File Number</u>	<u>Grant Amount</u>
4 Adult Probation	130-89-3 *	\$109,626
6 District Attorney	138-89-4	200,000
7 Juvenile Court	141-89-2	86,952
8 Police Department	143-89-2	<u>73,000</u>
Total		\$469,578

\* This request.

**Recommendation:** Approve the proposed resolution.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





Memo to Governmental Operations Committee  
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Item 5 - File 138-89-3

**Department:** District Attorney

**Item:** Resolution authorizing the District Attorney to apply for, accept and expend continuation State grant funds.

**Amount:** \$252,500

**Source of Funds:** California Office of Criminal Justice Planning

**Project Period:** July 1, 1989 through June 30, 1990

**Project:** Career Criminal Program

**Project Description:** This would be the thirteenth (13th) year of funding for this program. The Career Criminal Program provides specialized, intensive prosecution focused on repeat offenders involved in robbery and residential burglary. Policies of the program include requesting high bail amounts, no plea bargaining, and recommending the highest reasonable State prison sentences.

<u>Project Budget:</u>	<u>Salaries</u>	<u>FTE</u>	<u>Amount</u>
	Head Attorney	.77	\$68,123
	Principal Attorney	1.05	86,405
	Investigator	.70	31,341
	Criminal Justice Specialist II	.30	12,036
	Legal Stenographer	.30	10,522
	Subtotal Salaries	3.12	\$208,427
	Mandatory Fringe Benefits		<u>44,535</u>
	Subtotal Personnel Costs		\$252,962
	<u>Operating Expenses</u>		
	Travel (one grant-related two day conference Southern California for two persons)		\$ 924
	Audit		2,778
	Office Supplies		<u>243</u>
	Subtotal-Operating Expenses		3,945
	<u>Indirect Costs</u> (10% of salaries)		<u>20,843</u>
	Total		\$277,750
	Less required 10% local match		<u>25,250</u>
	Proposed Grant		\$252,500

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**Local Match:** The required match of \$25,250 is included in the District Attorney's budget for FY 1989-90. The \$25,250 represents 10% of the requested grant amount of \$252,500.

**Comments:**

1. The level of funds requested in this proposal is the same level of funding received for FY 1988-89.
2. This proposed grant of \$252,500 would fund approximately 35% of the total cost of this program. The balance of the cost, approximately \$470,000, is included in the District Attorney's 1989-90 budget.

**Recommendation:** Approve the proposed resolution.

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**BUDGET ANALYST**



Memo to Governmental Operations Committee  
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Item 6 - File 138-89-4

**Department:** District Attorney

**Item:** Resolution authorizing the District Attorney to apply for, accept and expend a continuation State grant.

**Amount:** \$200,000

**Source of Funds:** California Office of Criminal Justice Planning (OCJP)

**Grant Period:** July 1, through December 31, 1989

**Project:** San Francisco District Attorney's Drug Abatement Project

**Description:** The District Attorney's Drug Abatement Project provides staff to focus on a more aggressive prosecution of an increasing number of drug-related cases. The assignment of three additional attorneys and two additional investigators allows for the singling out of significant narcotics sources and offenders for intensive investigation and prosecution. The proposed request would continue this project by six months from July 1 through December 31, 1989. A one-year grant for this project was previously approved by the Board of Supervisors in October 1987 (File 138-87-7) and, in February 1989, was extended through March 31, 1989 (File 138-89-1).

**Grant Budget:**

Personnel:	
1 - 8182 Head Attorney (7% time)	\$3,094
3 - 8180 Principal Attorneys (Full time)	111,752
1 - 8147 Senior Investigator (8% time)	1,898
1 - 8146 Investigator (Full time)	22,386
1 - 8132 Asst. Investigator (Full time)	<u>15,769</u>
Total Salaries	\$154,899
Fringe Benefits	33,160
Travel (OCJP Requirement)	512
Indirect Cost	9,429
Audit Cost	<u>2,000</u>
Total Grant	\$200,000

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**Comments:**

1. There is a possibility that if more funds are made available to the State Office of Criminal Justice Planning, this grant could be augmented at a later date which may also require an extension. Therefore, the proposed resolution contains the phrase "including any extensions or amendments thereof" so that the grant may be extended in a timely fashion. The previous resolutions for this grant contained this same language which was approved by the Board of Supervisors. These prior resolutions allowed extension of the grant from April 1, through June 30, 1989, without additional Board of Supervisors approval.
2. The proposed grant does not require a local match.
3. The proposed continuation grant is one of four projects included in this Report to the Governmental Operations Committee, as follows:

<u>Item</u>	<u>File Number</u>	<u>Grant Amount</u>
4 Adult Probation	130-89-3	\$109,626
6 District Attorney	138-89-4*	200,000
7 Juvenile Court	141-89-2	86,952
8 Police Department	143-89-2	<u>73,000</u>
Total		\$469,578

\* This request.

**Recommendation:** Approve the proposed resolution.

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Memo to Governmental Operations Committee  
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Item 7 - File 141-89-2

**Department:** Juvenile Court

**Item:** Resolution authorizing the Chief Juvenile Probation Officer to apply for, accept and expend a continuation State grant.

**Amount :** \$86,952

**Source of Funds:** California Office of Criminal Justice Planning (OCJP)

**Grant Period:** July 1, through December 31, 1989

**Project:** San Francisco Juvenile Probation's Drug Abatement Project

**Description:** Increases in drug-related activities involving juveniles has necessitated more intensive supervision and surveillance. The Juvenile Court has added two full time Probation Officers and one-half time Clerk Typist (2.5 FTE) under this project to redirect an increasing number of youth involved in drug-related activities to more productive alternatives. The proposed request would continue this project by six months from July 1 to September 30, 1989. The original one year grant through December 31, 1988 was previously approved by the Board of Supervisors in October 1987 (File 141-87-2) and, in February 1989, was extended through March 31, 1989 (File 141-89-1).

**Grant Budget:**

Personnel:	
2 8440 Juvenile Probation Officers (Full-time)	\$36,357
Night Differential for Juvenile Prob. Officers	1,182
1 1424 Clerk Typist (Half time)	5,488
1 Coroner's Office Toxicologist (45% time)	<u>7,476</u>
Total Salaries	\$50,503
Fringe Benefits	12,978
Travel (OCJP Requirement) for three staff persons to Southern California Workshop:	
Airfare (\$296 x 3)	\$ 888
Hotel (3 x 71 x 3 days)	639
Meals and incidentals (3 x \$32 each x 3 days)	288
Taxi/Limo	50
Registration (\$150 x 3)	<u>450</u>
Total Travel	2,315

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Mileage	\$291
Materials and Supplies	15,647
Indirect Costs	4,348
Audit Costs	<u>870</u>
Total Grant	\$86,952

**Comments:**

1. There is a possibility that if more funds are made available to the State Office of Criminal Justice Planning, this grant could be augmented at a later date which may also require an extension. Therefore, the proposed resolution contains the phrase "including any extensions or amendments thereof" so that the grant may be extended in a timely fashion. The previous resolutions for this grant contained this same language which was approved by the Board of Supervisors. These prior resolutions allowed extension of the grant from April 1, through June 30, 1989, without additional Board of Supervisors approval.

2. The proposed grant does not require a local match.

3. The proposed continuation grant is one of four projects included in this Report to the Governmental Operations Committee as follows:

	<u>File Number</u>	<u>Grant Amount</u>
4	Adult Probation 130-89-3	\$109,626
6	District Attorney 138-89-4	200,000
7	Juvenile Court 141-89-2 *	86,952
8	Police Department 143-89-2	<u>73,000</u>
	Total	\$469,578

\* This request.

**Recommendation:** Approve the proposed resolution.

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Item 8 - File 143-89-2

**Department:** Police

**Item:** Resolution authorizing the Chief of Police to apply for, accept and expend a continuation State grant.

**Amount:** \$73,000

**Source of Funds:** California Office of Criminal Justice Planning (OCJP)

**Grant Period:** July 1, through December 31, 1989

**Project:** San Francisco Police Department's Drug Abatement Project

**Description:** Sergeants and Officers participate in the San Francisco Drug Abatement Program target areas where drug trafficking, street sales of narcotics, gang violence, drive- by shootings and substance abuse are most prevalent. Officers focus on conducting arrests and investigations of gang members, street level dealers and those responsible for gang/drug-related violence. Additionally, investigators concentrate on arresting mid-and upper-level violators who supply street dealers with their product. The program also funds a criminologist to supplement the San Francisco Police Department Crime Lab staff and aid in the analysis of controlled substances for prosecutorial purposes. The proposed request would continue this project by six months from July 1 to December 31, 1989. The original one year grant through December 31, 1988, was previously approved by the Board of Supervisors in October of 1987 (File 143-87-4) and in February of 1989, was extended through March 31, 1989 (File 143-89-1).

<b>Grant Budget:</b>	Personnel:	
	6 Q2 Patrolmen (17% time)	\$31,177
	2 Q50 Sergeants (17% time)	16,188
	1 8260 Criminalist (Full time)	<u>19,955</u>
	Total Salaries	\$67,320
	Fringe Benefits	637
	Travel (OCJP Requirement)	663
	Indirect Cost	3,650
	Audit Cost	<u>730</u>
	Total Grant	\$73,000

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**Comments:**

1. There is a possibility that if more funds are made available to the State Office of Criminal Justice Planning, this grant could be augmented at a later date which may also require an extension. Therefore, the proposed resolution contains the phrase "including any extensions or amendments thereof" so that the grant may be extended in a timely fashion. The previous resolutions for this grant contained this same language which was approved by the Board of Supervisors. These prior resolutions allowed extension of the grant from April 1, through June 30, 1989, without additional Board of Supervisors approval.
2. The proposed grant does not require a local match.
3. The proposed continuation grant is one of four projects included in this Report to the Governmental Operations Committee as follows:

<u>Item</u>	<u>File Number</u>	<u>Grant Amount</u>
4 Adult Probation	130-89-3	\$109,626
6 District Attorney	138-89-4	200,000
7 Juvenile Court	141-89-2	86,952
8 Police Department	143-89-2 *	<u>73,000</u>
Total		\$469,578

\* This request.

**Recommendation:** Approve the proposed resolution.

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Item 9 - File 146-89-22

**Department:** Department of Public Health

**Item:** Resolution authorizing the Department of Public Health (DPH) to apply for, accept and expend a new Federal grant.

**Amount:** \$380,387

**Source of Grant:** United States Department of Health and Human Services

**Grant Period:** October 1, 1989 to September 30, 1990

**Project Title:** A Community-Based Comprehensive Program for Prevention and Management of Perinatal and Pediatric AIDS.

**Project Description:** The proposed grant funds would be used to develop a comprehensive, community-based program for the prevention and management of HIV infection in women, children and youth. The project would be administered by DPH's Family Health Bureau. An interagency task force of public health, social service and community agencies would be responsible for needs assessment, policies and program planning.

The project's goals and objectives, as outlined by DPH, are as follows:

1. To prevent HIV infection in women, children and youth by coordinating community-based AIDS education and prevention activities for women and adolescents. Specific objectives would include, continuing to disseminate DPH Perinatal AIDS Guidelines, the provision of technical assistance to additional health care and social service providers and continuing to provide consultation for school AIDS education.

2. To provide cost-effective care of HIV-infected women, children and adolescents by developing a comprehensive, community-based case management system. This system would aim to maintain the family unit and maximize the use of existing community resources. Specific objectives would include development of a case management system by specially trained DPH public health nurses assisted by a network of collaborating community-based health care and social service providers.

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3. To maximize the desired effect of community-based services by training health care and social service agencies to provide AIDS education and services to women, children and youth. Specific objectives would include development of Maternal/Child-specific curricula and collaboration with existing programs to train public health nurses and other community health and social service providers.

4. To develop a model for perinatal and pediatric AIDS prevention and service delivery that could be adapted for use by other regions. Specific objectives would include development of a Northern California Perinatal and Pediatric AIDS Task Force, and continued work with California State agencies to share prevention strategies, protocols and training materials.

**Budget:**

	<u>FTE</u>	<u>Amount</u>
<u>Personnel</u>		
Program Manager	1.0	\$55,078
Public Health Nurse	1.0	50,005
Senior Medical Social Worker	1.0	42,002
Health Educator	0.5	22,250
Health Worker III	1.0	26,413
Clerk Typist	1.0	23,818
Fringe Benefits		<u>59,283</u>
Subtotal Personnel	5.5	\$278,849
 <u>Contractual</u>		 6,000
 <u>Operating Expenses</u>		
Travel (Maternal and Child Health -sponsored Pediatric AIDS meetings)		\$3,528
Materials and Supplies		4,925
Postage		1,000
Telephone		10,000
Space rental		12,000
Staff mileage		1,572
Copier rental		3,600
Consultants		<u>15,000</u>
Subtotal Operating Expenses		\$51,625
 <u>Indirect Costs</u>		 <u>43,913</u>
 Total		 \$380,387

**Local Match:** None

**Recommendation:** Approve the proposed resolution.

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Item 10 - File 146-89-23

**Department:** Department of Public Health

**Item:** Resolution authorizing the Department of Public Health to apply for, accept and expend an augmentation to a State grant.

**Amount:** \$44,000

**Source of Grant:** State of California Department of Health Services, Maternal and Child Health Branch

**Grant Period:** July 1, 1988 to June 30, 1989

**Description:** The Board of Supervisors previously approved legislation (Resolution #591-88) authorizing the Department of Public Health to accept and expend State grant funds in the amount of \$1,163,395, for the period July 1, 1988 to June 30, 1989. Of the \$1,163,395 in available grant funds, \$933,895 was to be used to fund the Community-Based Perinatal Services Program, \$99,500 was to fund the County Allocation/Margolin Implementation and \$130,000 was to fund a Title V Demonstration Project at the Ella Hill Hutch Center. The County allocation funds are used to fund staff responsible for coordination and monitoring of the grant program. The Margolin Implementation funds are used to identify hospitals, clinics and physicians that are potential Margolin Program providers (providers of perinatal related Medi-Cal services) and, in turn, to provide technical assistance to help them become certified for the Margolin Program.

The proposed legislation would provide a \$44,000 grant augmentation for the Community-Based Perinatal Services Program, which would increase the amount of funding available for this program from \$933,895 to \$977,895. The funds would be used to develop an outreach program aimed at assisting eligible high-risk pregnant women, including drug abusers, to apply for and to complete documents required for Medi-Cal eligibility and to assist these women in receiving prenatal care.

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<b>Grant Budget</b>	<u>Personnel</u>	
	Salaries & Wages	\$25,408
	Fringe Benefits	<u>7,368</u>
	Subtotal Personnel	\$32,776
	<u>Contractual Service</u>	6,224
	<u>Operating Expenses</u>	<u>5,000</u>
	Total	\$44,000

**Local Match:** None

**Comment:** This proposed grant augmentation does not require an application by the City, because it represents an unsolicited augmentation of a grant that has been previously authorized by the Board of Supervisors. Therefore the reference to "apply for" should be deleted from the proposed legislation.

- Recommendations:**
1. Amend the proposed legislation to delete reference to "apply for".
  2. Approve the proposed legislation as amended.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**





Memorandum to Governmental Operations Committee  
May 30, 1989 Governmental Operations Committee Meeting

Item 11 - File 173-89-4

**Department:** Port of San Francisco

**Proposed Action:** Ordinance approving the termination of a lease between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission.

**Effective Date:** May 31, 1989

**Description:** 1. Crowley Maritime Corporation has requested City approval to terminate its lease at Pier 9 (see attached map) on May 31, 1989, which is 25 months earlier than the termination of their existing 15 year lease which commenced on July 1, 1976, and is scheduled to expire June 30, 1991. Section 7.402.1 of the City Charter governs the lease of real property, or its modification, amendment, or termination, in that Board of Supervisors approval is required for leases which are in excess of ten years or which have an anticipated revenue of \$1,000,000 or more.

2. At the present time, Crowley Maritime Corporation pays \$10,312.99 per month for 82,254 sq. ft. of office, storage, open shed and outdoor apron space at approximately \$.125 a square foot. The rent was \$4,623.00 per month beginning July 1, 1976, and has been adjusted each succeeding year commencing with the anniversary date in direct proportion to any increase or decrease in the cost of living index, but never less than \$4,623.00 per month, the original monthly amount of the lease.

3. Crowley Maritime Corporation's request to terminate its lease with the Port is a result of having moved its operation from Pier 9 to Oakland, and therefore no longer needing its wharf space and offices at Pier 9.

**Comments:** 1. Ms. Dorothy Schimke, Commercial Property Manager, advises that the Port is confident the property can be leased without difficulty to a future tenant at a higher rent per square foot than is currently received from Crowley Maritime Corporation.

2. A comparison of the base monthly rental rates established by the Port Commission for commercial property and the current monthly rent received from Crowley Maritime Corporation indicates what the Port Commission is expecting in additional monthly rent from a new tenancy for Pier 9.

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



Minimum Monthly Rent Structure Established by Port  
 Commission Applicable to Pier 9:

Office Space (\$1.00 x 5,072 sq. ft.)	\$5,072.00
Shop and Storage Space (\$.50 x 4,370 sq. ft.)	2,185.00
Open Shed (\$.20 x 44,812 sq. ft.)	8,962.40
Outdoor Apron (\$.10 x 28,000 sq. ft.)	<u>2,800.00</u>
Subtotal (82,254 sq. ft.)	\$19,019.40
Existing Monthly Rent for Pier 9 from Crowley Maritime Corporation	<u>10,312.99</u>
Anticipated Additional Monthly Rent from New Tenancy	\$8,706.41

3. If the termination of the current lease agreement were approved, Ms. Schimke of the Port advises that a portion of Pier 9 totalling 10,526 sq. ft. or 12.8 percent of the original lease, would be leased back to Crowley Maritime on a month-to-month basis for the docking of tugs, storage of equipment and the parking of vehicles. Such a lease would not be subject to Board of Supervisors approval per the provisions of Charter Section 7.402.1. The month-to-month lease would be based on the Port's current monthly rent structure as follows:

	<u>Sq. Ft.</u>	<u>Monthly Rent</u>
Shop and Storage Space @ \$.50	638	\$319.00
Parking @ \$.25	2,000	500.00
Open Shed @ \$.20	1,888	377.60
Outdoor Apron @ \$.10	<u>6,000</u>	<u>600.00</u>
Total	10,526	\$1,796.60

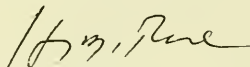
**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



4. The current lease with Crowley Maritime Corporation permits its termination under conditions as may be "fair and equitable" to both the City and Crowley Maritime Corporation. Port staff indicates that an early termination of this lease would result in some lost rent revenue during the period of time which it would take to replace the existing tenant, but the leasing of Pier 9 to a new tenant, based on the Port's minimum monthly rent structure, should eventually exceed income currently received by the Port.

5. Although the Port believes that it will find a replacement tenant for Crowley Maritime Corporation using a base monthly rent structure which will increase lease revenues, the Port has not yet signed a new tenant to a lease. It would be in the City's best interest to approve a lease termination with Crowley Maritime Corporation only after the Port has secured another tenant. This would prevent the City from losing any revenues as the result of the property being vacant.

**Recommendation:** Continue the ordinance to the call of the Chair pending an amendment to the proposed lease termination so that the lease termination is effective when the Port secures another tenant which results in providing the Port with lease revenues at least equal to the present lease revenues. The Port disagrees with the Budget Analyst's recommendation.

  
Harvey M. Rose

cc: Supervisor Gonzalez  
Supervisor Hsieh  
Supervisor Alioto  
President Britt  
Supervisor Hallinan  
Supervisor Hongisto  
Supervisor Kennedy  
Supervisor Maher  
Supervisor Nelder  
Supervisor Walker  
Supervisor Ward  
Clerk of the Board  
Chief Administrative Officer  
Controller  
Carol Wilkins  
Stacy Becker  
Ted Lakey

**BOARD OF SUPERVISORS**  
**BUDGET ANALYST**



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ROBERT MARTIN





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CORRECTED  
SEE ITEM 2

*Action Taken*

C A L E N D A R  
RESCHEDULED MEETING OF  
GOVERNMENTAL OPERATIONS COMMITTEE  
BOARD OF SUPERVISORS  
CITY AND COUNTY OF SAN FRANCISCO

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TUESDAY, MAY 30, 1989 - 10:00 A.M.

ROOM 228, CITY HALL

PRESENT: SUPERVISORS GONZALEZ, HSIEH, ALIOTO

ABSENT: SUPERVISOR ALIOTO - ITEMS 2 - 4 and 6 - 8

CLERK: GAIL JOHNSON

1. File 10-89-3. [Permit - Revocable] Resolution granting revocable permission to Stolte Incorporated to temporarily close and occupy the sidewalk and occupy a portion of Jessie Street and to temporarily close and occupy the sidewalk and occupy a portion of Annie Street during construction operations at the Sheraton Palace Hotel (Block 3707, Lot 52). (Department of Public Works)

ACTION: Amended on page 1, line 25, by inserting "January 1, 1989 for Jessie Street and one year from January 17, 1989 for Annie Street" following "from", and deleting "the date of this resolution".  
Recommended as amended.

2. File 68-89-5. [State Grant - Criminal Justice] Resolution authorizing the Mayor's Criminal Justice Council of the City and County of San Francisco to apply for, accept and expend funds totalling a minimum of \$757,396 and a maximum of \$1,735,591 from the California Youth Authority for the 1989/90 "County Justice System Subvention Program" (CJSSP); providing allocations; designating program coordinator. (Mayor)

ACTION: Amended on page 1, line 5, by inserting "Placing from \$159,230 to \$364,877 on reserve"; and on page 2, line 9, by adding further resolved clause as follows: "FURTHER RESOLVED, That the total funding for the Mayor's Criminal Justice Council, estimated to be from \$159,230 to \$364,877 be reserved pending submission of detailed information as to how these funds are to be expended, and to be released by the Governmental Operations Committee of the Board of Supervisors." Recommended as amended. New title: "Authorizing the Mayor's Criminal Justice Council of the City and County of San Francisco to apply for, accept and expend funds totalling a minimum of \$757,396 and a maximum of \$1,735,591 from the California Youth Authority for the 1989/90 "County Justice System Subvention Program" (CJSSP); providing allocations; designating program coordinator; placing from \$159,230 to \$364,877 on reserve."

3. File 112-89-2. [Official Newspaper] Resolution designating the San Francisco Examiner as the official newspaper of the City and County of San Francisco, commencing July 1, 1989, for specified categories of advertising. (Purchasing Department)

ACTION: Recommended.



4. File 130-89-3. [Anti-Drug Abuse] Resolution authorizing the Chief Adult Probation Officer of the City and County of San Francisco to apply for, accept and expend funds in the amount of \$109,626 made available through the Office of Criminal Justice Planning for a project entitled "San Francisco Adult Probation's Drug Abatement Project". (Mayor)

ACTION: Recommended.

5. File 138-89-3. [Grant - State Funds] Resolution authorizing the District Attorney of the City and County of San Francisco to apply for, accept and expend grant funds in the amount of \$252,500 made available through the California Office of Criminal Justice Planning for the operation of the Career Criminal Program for the twelve-month period of July 1, 1989 through June 30, 1990, and agreeing to provide cash match in the amount of \$25,250. (Mayor)

ACTION: Recommended.

6. File 138-89-4. [Grant - State Funds] Resolution authorizing the District Attorney of the City and County of San Francisco to apply for, accept and expend funds in the amount of \$200,000 made available through the Office of Criminal Justice Planning for a project entitled "San Francisco District Attorney's Drug Abatement Project". (Mayor)

ACTION: Recommended.

7. File 141-89-2. [Anti-Drug Abuse] Resolution authorizing the Chief Juvenile Probation Officer of the City and County of San Francisco to apply for, accept and expend funds in the amount of \$86,952 made available through the Office of Criminal Justice Planning for a project entitled "San Francisco Juvenile Probation's Drug Abatement Project". (Mayor)

ACTION: Recommended.

8. File 143-89-2. [Anti-Drug Abuse] Resolution authorizing the Chief of Police of the City and County of San Francisco to apply for, accept and expend funds in the amount of \$73,000 made available through the Office of Criminal Justice Planning for a project entitled "San Francisco Police Department's Drug Abatement Project". (Mayor)

ACTION: Recommended.

9. File 146-89-22. [Grant - Federal Funds] Resolution authorizing the Department of Public Health, Community Public Health Services, Family Health to apply for, accept and expend a grant of \$380,387 from the U.S. Department of Health and Human Services for a Pediatric AIDS Prevention and Care Project. (Mayor)

ACTION: Recommended.



10. File 146-89-23. [Grant - State Funds] Resolution authorizing the Department of Public Health, Community Public Health Services, Family Health Bureau to apply for, accept and expend a grant of \$44,000 from the State Maternal and Child Health Branch for augmentation of 1988-89 comprehensive community-based perinatal services. (Mayor)

ACTION: Amended on lines 4 and 9, by deleting the words "apply for". Recommended as amended. New title: "Authorizing the Department of Public Health, Community Public Health Services, Family Health Bureau to accept and expend a grant of \$44,000 from the State Maternal and Child Health Branch for augmentation of 1988-89 comprehensive community-based perinatal services."

11. File 173-89-4. [Termination of Lease] Ordinance approving termination of lease L-9182 between Crowley Maritime Corporation and the City and County of San Francisco, operating by and through the San Francisco Port Commission. (Port Commission)

ACTION: Continued to June 5, 1989 meeting.











